



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 26 April 2023.
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), James Rowley (JR), Linda Agnew (LA), Carl Davies (CD), and Jay Ganesh (Basingstoke & Dean BC)

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
3 members of the public

MINUTES

- 31/23** **Apologies for Absence:** Cllr David McIntyre (DM) (Basingstoke & Dean BC) and Simon Minas-Bound (Basingstoke & Dean BC)
- 32/23** **Declarations of interest:** None
- 33/23** **Minutes:** the Minutes of the Parish Council Meeting held on **22 February 2023** were approved.
- 34/23** **Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
- Elm Road: mud on the road. MC to contact Street cleaning team.
 - Parking issues around the Chute when football matches taking place now that Kestrel Court is no longer open for parking). Various solutions discussed settling on 1) allowing parking on the field if conditions are dry enough 2) open gate to Bob's Farm.
 - Vegetation needs cutting back at Aldermaston Road bus stop (Dixon's corner)
- 35/23** **To receive a report from Councillor Rhydian Vaughan (HCC):** Cllrs Vaughan's April report had been circulated to all SSJPC Councillors. Other matters reported:-
- Potholes top issue and being tackled. Report any new cases online www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes
 - Footpath from Popley: JR reported he'd spoken to the County Officer. This isn't a 'done deal' - these matters are typically lengthy and expensive.
- 36/23** **To receive a report from Councillor David McIntyre (Basingstoke & Dean BC).** Cllr McIntyre did not attend. **Cllr Ganesh** delivered the following report:-
- Waste Management: improvement have taken place in the last 3 months. Back to 100% service. Report missed collections online www.basingstoke.gov.uk/MissedBin

- Cost of Living Fund: £1M allocated last year. Extended for 1 year.
- Climate Change and Green issues: Terms created, and they'll be in touch with PCs
- Fly-tipping: investigations leading to prosecutions. Report any cases on BDBC online www.basingstoke.gov.uk/flytipping
- Travellers: injunction to remove. Cases of criminal damage and personal threats to be reported to Hampshire Police through 101 service www.police.uk/pu/contact-the-police/report-a-crime-incident/
- Local Plan: Reg 18 by Sept.
- Kiln Farm: Issues with land use already reported by SSJPC Clerk and Cllr McIntyre. RM requested this matter be escalated as BDBC officers are not actioning these reports.

37/23

Planning

- i) To consider planning applications received and resolve on recommendations to be made to BDBC:-

23/00916/HSE: 31 Manor Road Sherborne St John Hampshire RG24 9JN

Proposal: Erection of a single storey extension to the front of the existing garage.

Grid Ref: 462168, 155114

Unanimously agreed NO OBJECTION

23/00929/OHL: Land At Cufaude Lane 465001 157116 Cufaude Lane Bramley Hampshire

Proposal: Upgrade of 13 spans of HV overhead line Grid Ref: 465001, 157116

Unanimously agreed NO COMMENT (for info only as not within the SSJPC parish)

23/00863/FUL: Bob's Farm Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: Erection of 9 dwellings and associated landscaping, access and car parking following the demolition of existing agricultural and B8, Storage and distribution use buildings and hardstanding Grid Ref: 462851, 155710

Unanimously agreed OBJECT and that Cllr Rowley will write and send SSJPC's response.

T/00136/23/TCA: Spring Cottage Cranes Road Sherborne St John Hampshire RG24 9HY

Proposal: T1 Ash to be removed to ground level due to the sever presence of Ash dieback causing crown retrenchment. Significant basal decay caused by Ganoderma sp and Kretzschmaria deusta.

Unanimously agreed NO OBJECTION (leave to the tree officer to determine).

T/00135/23/TCA: 16 Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: We want to fell a few Leylandi. They have been left to grow too much and they are mostly dead behind the initial green facade Grid Ref: 462553, 155461

Unanimously agreed NO OBJECTION (leave to the tree officer to determine).

38/23

Allotments

- i) RESOLVED (by majority decision) MC to re-submit the AVC application.

JR pointed out that the necessary protections from development on this land will be provided under the revised NDP when Allotments will be categorised as 'Green Spaces'.

MC requested to circulate the Allotment Agreement.

39/23

Finance

- i) RESOLVED: the Cashflow Report and payments were unanimously approved: See APPENDIX A
- ii) RESOLVED: To defer purchase and implementation of Scribe finance software package until the permanent Clerk/RFO is in post.
- iii) RESOLVED: The request from the Social Club for £2K was not supported for various reasons, one being this is the total S137 budget for 2023/24.
- iv) MC reported the 2022-23 accounts have been produced and papers delivered to the internal auditor for review that morning.

40/23

Councillors Reports

- i) Cllr Jane Bechelet to deliver a report on the Lengthsman Scheme. Last jobs done well. New jobs added to the list e.g Aldermaston Road bus stop (Dixon's corner). On behalf of SSJPC, RM thanked JB for taking on this task.
- ii) JB asked if there were any plans to hold a future SSJPC meeting at the Village Hall. Annual Parish Council Meeting is not being held there due to availability of rooms. RM will check availability for either the June, July, or Sept meeting (no meeting in Aug)
- iii) RM has purchased a flag for the King's Coronation
- iv) RM reported that Vitaplay have not yet carried out Play Park surface maintenance due to wet weather
- v) CD to produce Villager article by 12 May
- vi) JR reported on the NDP as follows:-
 - Draft version submitted to the Local Plan Team. Response expected in 3-4 weeks
 - Strengthening supported by the consultant ET planning: protections of green spaces, local gap, key views, Heritage (watercourses, biodiversity and wildlife) by creating Conservation Area Plan.
 - Grant Application to be submitted.

41/23

Correspondence, AOB, urgent matters

- i) Village Hall has requested S137 grant funding to finance 50% of the Coronation mugs for children in the village (104 mugs total cost £455). To be added to the May Agenda and the Village Hall to submit a formal application.
- ii) Queen's Portrait at Village Hall to be replaced with one of King Charles III (once an official portrait is available). Also, to consider portrait of King Charles III for Operation Menai Bridge.

42/23

RESOLVED: that Agenda item 43/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

43/23

HR matters (incl recruitment of permanent Clerk/RFO)

- RESOLVED: to reissue contracts of employment for the two current permanent employees to specify their SCP salary point. CD to action.
- RESOLVED: back-dated salary payments due to the two current permanent employees as revised SCP scales were issued wef 01 April 2022 and not yet actioned. RM to action through Edmonds Accountancy.
- RESOLVED: Clerk/RFO SCP and hours/week revised to reflect the job size and complexities of SSJPC. MC to action revised job ad for HALC.

- All other Minutes and resolutions passed under this Agenda item are 'Confidential – Not for Publication' by means of Legal Professional Privilege (Section 42 Freedom of Information Act 2000).

44/23

Date of next meeting

The date of **Sherborne St. John Parish Council's Annual Parish Council Meeting** will be held on **Wednesday 24 May 2023** immediately after the **Annual Parish Meeting** which commences at **7:15pm**. Both meetings will be held in **The Chute Pavilion, Vyne Road, RG24 9HX**.

Being no further business, Cllr Richard Morgan closed the meeting at 9:10pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Treasurers Account Balance: 31 March 2023: £73,282.61

Payments

Payee	Detail	Amount £ (incl vat)	Method
Member of public	Chute Hire Deposit Return	125.00	FPO
Church of St.Andrews	S137 Grant	1,500.00	FPO
Trafalgar Cleaning	Cleaning	229.41	FPO
Scarp	Plan Review + expenses	2,627.27	FPO
O2	Mobile phone	44.39	DD
Crown Gas & Power	Gas Supply	510.37	DD
Basingstoke buses	Community Bus	66.66	FPO
Member of public	Chute Hire Deposit Return	149.00	FPO
Staff expenses	Expenses	146.57	FPO
Southern Electric	Electricity supply	70.00	DD
Staff salaries	Salaries	860.01	FPO
HMRC	Tax Mth 11	171.80	FPO
Basingstoke buses	Community Bus	133.32	FPO
SSJ Village Hall	Coffee Morning	33.60	FPO
BT	Broadband Chute	45.54	FPO
Larkstel	Cutting back weeds tennis courts	300.00	FPO
ET Planning	Objection letter (planning)	2,100.00	FPO
SLCC	Job vacancy ad	416.00	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Basingstoke buses	Community Bus	66.66	FPO
HALC	Subscription	608.02	FPO
Basingstoke buses	Community Bus	66.66	FPO
ICO	Subscription	35.00	DD
O2	Mobile phone	44.39	DD
ET Planning	Objection letter (planning)	420.00	FPO
Basingstoke buses	Community Bus	66.66	FPO
Forum Heritage Services	Assessment Pre NDP review	2,220.00	FPO
Member of public	Chute Hire Deposit Return	104.00	FPO
Staff expenses	Expenses	13.32	FPO
Staff salaries	Salaries	877.61	FPO
HMRC	Tax Mth 12	176.80	FPO
BT	Broadband Chute	45.54	FPO
SLCC	Delivery of professional services Feb	2,080.08	FPO

Southern Electric	Electricity supply	1,856.97	DD
ET Planning	Neighbourhood Plan	9,171.00	FPO
Data Centa	Email service 6/4/23-5/4/24	60.00	FPO
Crown Gas & Power	Gas Supply	495.28	DD
Basingstoke buses	Community Bus	66.66	FPO
SSJ Village Hall	Coffee Morning	33.60	FPO
		28,102.19	

Receipts

Payee	Detail	Amount £	Method
Member of Public	Chute Hire	275.00	FPI
Member of Public	Chute Hire	149.00	FPI
Member of Public	Chute Hire	254.00	FPI
Member of Public	Chute Hire	149.00	FPI
Member of Public	Chute Hire	149.00	FPI
Yoga Blissipline	Chut Hire	336.00	FPI
Piccolo	Chute Hire	1,722.00	FPI
Summit Judo	Chute Hire	205.95	S/Order
Member of Public	Chute Hire	408.00	FPI
B&DBC	S106	9,191.33	FPI
Member of Public	Chute Hire	264.00	FPI
Member of Public	Allotments Rent	45.00	FPI
Member of Public	Allotments Rent	45.00	FPI
Member of Public	Allotments Rent	5.00	FPI
Member of Public	Allotments Rent	60.00	FPI
Member of Public	Chute Hire	149.00	FPI
Member of Public	Allotments Rent	95.00	FPI
Member of Public	Allotments Rent	70.00	FPI
Member of Public	Allotments Rent	25.00	FPI
Member of Public	Allotments Rent	77.50	FPI
Member of Public	Allotments Rent	50.00	FPI
Member of Public	Allotments Rent	45.00	FPI
Member of Public	Allotments Rent	25.00	FPI
Member of Public	Chute Hire	84.00	FPI
Member of Public	Allotments Rent	28.00	FPI
Member of Public	Allotments Rent	22.50	FPI
Member of Public	Allotments Rent	50.00	FPI
Member of Public	Allotments Rent	12.50	FPI
Member of Public	Allotments Rent	45.50	FPI
Member of Public	Allotments Rent	95.00	FPI
Yoga Blissipline	Chut Hire	282.00	FPI
Member of Public	Allotments Rent	90.00	FPI
		14,503.78	