



By Order of Alison Heward, Clerk

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✉: clerk@sherbornestjohn-pc.gov.uk

16th July 2026

Dear Councillor,
You are hereby summoned to attend the
Sherborne St. John Parish Council
on **Wednesday 22nd July 2026**
at **7:15pm**
in the at **The Chute Pavilion, Vyne Road, RG24 9HX**
To transact the following business.

The public and press are welcome to attend. Please note that this meeting will be recorded for administration purposes only.

AGENDA

- 77/26 To receive nominations and elect the Chair for the municipal year 2026/27**
- 78/26 Apologies for Absence**
- 79/26 Declarations of interest**
- 80/26 Minutes**
To Approve as a correct record of the Minutes for Annual Parish Council meeting held on the 27th May 2026.
To Approve as a correct record of the Minutes for Extra Ordinary Meeting held on the 24th June 2026.
To Approve redacted Minutes of 25th March 2026 – item 27/26 Public Question time.
- 81/26 To receive a report from PC**
- 82/26 To receive a report from Councillor Rhyddian Vaughan (Hampshire County Council)**
- 83/26 To receive a report from Councillor Simon Minus-Bound (Basingstoke & Dean Borough Council)**
- 84/26 Scheme of Delegation**
i) To ratify all decisions made under the Scheme of Delegation (adopted on 28 February 2024) since the last meeting of full council held on **27th May 2026**: -

REF: 26/01139/ROC Vyne Road, Sherborne St John PROPOSAL: Variation of Condition 1 (Plans) of 25/02336/ROC Change of use of land from class B1 (office) to C3 (residential) and erection of 1 no. 2 bed dwelling – Re-siting of dwelling and access, alterations to internal layout, changes to window arrangement and new porch OBSERVATION DATE: 3RD JULY 2026	
REF: 26/01152/HSE Greenfield View, 10A Aldermaston Road, Sherborne St John PROPOSAL: Erection of detached timber framed 3 bay garage to front of property with room above including dormer and rooflights. OBSERVATION DATE: 9TH July 2026	

85/26

Planning

To consider applications received and resolve on recommendations to be made to BDBC Planning Authorities.

i) 26/01227/HSE

Location: 6 Bournefield, Sherborne St John, RG24 9JB

Proposal: erection of a Detached garage, conversion of integral garage into habitable space with single and two storey extension to existing dwelling

Grid Ref: 462227, 155538

Observation date: 22nd July 2026

ii) 26/01139/ROC – Amendment

Location: 6 Bournefield Sherborne St John Hampshire RG24 9JB

Proposal: Erection of a detached garage, conversion of integral garage into habitable space with single and two storey extensions to existing dwelling.

Grid Ref: 462227, 155538

Observation Date: 22nd JULY 2026

iii) T/00301/26/TCA

Location: Cleaves, 4 West End Road, Sherborne St John, RG24 9FL

Proposal: T1 Weeping Willow – reduce height by approx. 4 metres shape

Grid Ref: 461867, 155873

Observation date: 28th July 2026

86/26 Public Question Time

Period of time designated for Public Participation in accordance with the Standing Orders. Members of the public are welcome to speak during this session.

87/26 The Chute: Maintenance

- i) Plumbing repairs and legionella required works – TB update
- ii) Deep Cleaning of the Chute Pavillion – Clerk to advice on verbal quotes and site visits from contractors.
- iii) Hire Prices & Hire Agreements
- iv) Plant Room/Boiler Room Safety Concerns
- v) Risk Assessments & Health and Safety

88/26 Church Request for Funding for School Hampers & Activity Day

89/26 Allotments:

- i) Update on Cranes Road allotment water installation.
- ii) Update on School allotment plot, Terms of Agreement
- iii) Any other reports from warden

90/26 Finance:

- i) To resolve to approve the Cash Flow Report and payments.
- ii) To resolve to approve the Bank Reconciliation prepared by the RFO and signed off as correct by Members of the Council.

91/26 Scribe Booking System – previously approved under Scheme of Delegation, dates of purchase and installation required

92/26 Play Park Project - update

93/26 Councillors Reports

94/26 Correspondence, AOB, urgent matters

95/26 Date of next meeting

Resolve & Approve to change to monthly meetings the date of the next **Sherborne St. John Parish Council Meeting** will take place on **Wednesday 26th August 2026** in **The Chute Pavilion, Vyne Road, at 7:15pm**

Chair to close public meeting and all members of the public to leave the meeting room.

96/26 Confidential Section