

SHERBORNE ST JOHN PARISH COUNCIL

Draft Minutes of the Sherborne St John Parish Council Ordinary Parish Council Meeting held at 7.30p.m in The Chute Pavilion, Vyne Road Sherborne St John, on Monday 25th March 2019

Planning Matters:

Planning applications are detailed in an addendum at the end of these minutes.

Present:

Cllr R Morgan	Chairman	Cllr N Rougier	Vice-Chairman	Cllr C Davies	Treasurer	
Cllr R Cooper		Cllr L Agnew	Planning Chairman	Mrs P Mayo	Parish Clerk	2 parishioners

19.19 Apologies for absence

Apologies were received from Cllr Vaughan.

20.19. Minutes of the meeting 25.2.2019

Cllr Agnew proposed acceptance of the amended minutes of 25th February 2019, seconded by Cllr Davies and signed as accurate by Cllr Morgan as Chairman.

21.19. Matters arising from the minutes

- 5.18c Footpath at West End repairs. Awaiting reply from land owner.
- 6.18a Still no reply received from the Solicitors so the Parish Clerk will re-contact giving them 2 weeks in which to reply or the Parish Council will have no alternative but to appoint Lambs Solicitors to carry out the work needed. As the lack of any contact for several months, despite e mail requests, the Parish Council will not sanction any payments for uncompleted work. **PM**
- 6.18b Repairs to the showers at the Chute are still under review. **PM/TB**
- 6.18i Quotes have been requested to carry out the tree work necessary but have yet to be received. **PM**
- 15.19 No response re enquiries for quotes to extend the tennis courts to accommodate netball. **PM**

22.19. Councillors Comments

There were no matters reported to the Parish Council.

23.19. Open Forum

There were no matters raised which were not already separately recorded on the agenda.

24.19. Parish Matters

- a. Update re Solicitor contact. – leases, licences. See comments in 21.19
- b. Chute Facilities. With the increased use of the Pavilion the site Manager and Parish Clerk are investigating the purchase of a larger floor scrubber/washer. Budgets allocated for 2019/20 expenditure are sufficient to cover any purchase. **PM/TB**
The Parish Clerk reported that nearly all the 106 funds allocated to Sherborne St John – over £12000 - have now been received and have made a substantial contribution towards paying for all the recent work on the Chute Recreation grounds – improved drainage, storage and renovation of the 2 beds next to the Pavilion.
The Parish Clerk reported that a new sports club will be using the Pavilion from May for 2 nights each week. This will be a welcome addition to the general income of this self funding sports and recreational facility. Dates and times are being agreed at present , however because of the amount of hours it needs it may well mean Parish Council meetings have to move from Mondays to another night. Any alterations will be updated in the Villager, on the website and with signs on the notice boards. While this may cause some inconvenience the addition of another group is paramount to ensuring the long term health of the Facility for all residents to use.
- c. Transport/Infrastructure. Mr Wilkinson reported that because of concern about the viability of bus route 22 it would be prudent to approach Stagecoach to discuss a reduction of the service to 3 days each week – Tuesday, Thursday & Saturday - and alter bus times. The alternative if nothing is done may be the loss of the service in its entirety.
Route 58 on Friday is still used but the route 56 now only goes between Kingsclere and Tadley.
- d. The Parish Council expressed disappointment that HCC has still not provided any further information concerning the 2 traffic calming initiatives -traffic calming A340 West End and quotes for traffic calming measures on Vyne Road into Village. **PM**
It was noted that the Elm Road/A340 junction urgently needs appropriate signage. The Sherborne St John Village sign is in the wrong place and needs to be the other side of the junction. The Parish Clerk will contact HCC and Cllr Robinson for any update on whether there will be a new junction created from Rooksdown Road. **PM**
The 30mph sign is still down on Vyne Road as cars enter the Village. **PM**
- e. GDPR update. – SSJ Policy – still no information issued by Basingstoke & Deane Borough Council.
- f. Lengths man's tasks. The last visit for 2018/9 will be at the end of March to carry out tasks as identified. Cllr Agnew commented that Village signage needed cleaning & the Parish Clerk asked Councillors to provide her with work which could be carried out in the 2019/20 period.
- g. Allotments. Mr Wilkinson reported that the Ash tree in the Swan car-park needs to be removed as much is dead. **PM**
There are still some vacant plots so the Parish Clerk contacted the Rooksdown Clerk as requested to see if any of their residents would be interested in taking a plot. The Parish Clerk has requested the 106 funds available for allotments from BDBC.
- h. Renovation of Village Green & tree work. Mr John Edwards provided the Parish Council with 3 quotes to erect fencing or barriers around the Village Green to stop illegal access. He has also drawn up plans and discussed them with the contractors on behalf of the Parish Council. After discussions it was decided to approve the plans as laid out by Mr Edwards to install Jackson bollards together with appropriate signage to ban dog fouling, horses, bicycles or motor vehicles. Mr Edwards will confirm with the contractor some additional bollards and height changes which will increase the price slightly.

Cllr Morgan proposed that the work as detailed be carried out, seconded by Cllr Cooper, as it was within the agreed 2019/20 budget. Motion carried unanimously by the Parish Council.

PM/JE

The Parish Clerk was asked to contact the contractors who quoted to inform them of the decision and to thank them for their time. **PM**
 i. New Speed equipment will be received in approximately 3 weeks.

25.19. Correspondence Received

- a. Advertising signage erected on Public land. After research the Parish Clerk confirmed that the triangular area of grass in front of the ditch on the corner of Kiln and Elm Roads came under the jurisdiction of Hampshire Council County and did not belong to the Village Hall. No signage can therefore be placed on the area without prior permission being granted by the County Council. The Parish Clerk requested the Parish Council Chairman to ensure that comments made about her actions, promulgated on a draft report by the Village Hall Chairman, be deleted in their entirety. **RM**
- b. A resident has requested information of the ownership of the land behind her home in Dancers Meadows. **PM**

26.19. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council's behalf since the last meeting and all present signed as accurate.

	Mar-19		VAT	Parish	Chute	Grant	Total
			Reclaimed				with VAT
25.2.19	Mr R Morgan	Music event		700.00			700.00
25.2.19	Mackro	supplies	15.97		79.84		95.81
26.2.19	S Electric	electricity	3.50		66.50		70.00
5.3.19	Morlock Signs	speed watch equip	522.40	2582.00			3134.40
5.3.19	British Gas	gas	152.78		763.91		916.69
6.3.19	Village Hall	coffee morning		32.80			32.80
6.3.19	House Proud	cleaning	24.00		120.00		144.00
6.3.19	A Bowman	new bench		514.20			525.00
	Basingstoke Building		10.80				
6.3.19	PCC	donation		160.00			160.00
10.3.19	Bob Berry	village green gate	10.00	50.00			60.00
10.3.19	O2	telephone	2.00	37.81			11.98
10.3.19			5.57				33.40
16.3.19	Tim Davey	plumbing	29.00		145.00		174.00
19.3.19	E Wilkinson	allotments supplies	12.32	64.50			77.40
			0.58				
25.3.19	Salaries & PAYE tax	PAYE		1865.59			1865.59
25.3.19	Chubb Fire	extinguisher checks	8.78		43.90		52.68
	Total		797.70	6006.90	1219.15		8053.75
	Total less VAT	7256.05	VAT	reclaim	quarterly		

b. Cllr Davies proposed an increase per hour for the litter picker from 1.4.2019, seconded by Cllr Rougier and carried unanimously by the Parish Council. Cllr Davies also asked the Parish Clerk to contact the employee to see if she wished to take up a pension entitlement as detailed by the Pension's Regulator. **PM**

c. Cllr Morgan reported that the evening had been a success with the sale of 74 tickets @ £10 each. As agreed half of the ticket sales monies will be reimbursed to the Parish Council. The Parish Council agreed that this amount would then be used to provide more entertainment for the parishioners at the Village Hall summer Fayre added to the already committed £800 funding.

d. The Chairman, Cllr Morgan, signed the following documents/schedules ready for the forthcoming internal audit. They will be reviewed at a later date to see if any amendments or additions are necessary for the future: -

1. SSJ Standing Orders, 2. Procurement Policy, 3. Risk assessment, 4. Financial regulations, 5. Internal controls.

27.19

Since the Parish Council meeting the Parish Clerk has been informed that her application for LIF funding of £45000 to re do the drainage on the Chute Recreation pitches to stop the problems with waterlogged ground during the winter months has been approved. With this grant the Parish Council hope to be able to carry out the very necessary work in 2020 to ensure the viability of the area for years to come for use by residents, clubs and the Village School.

28.19. Close

The meeting was closed at 8.40 p.m. by the Chairman Cllr Morgan.

The Planning Committee supplied the following report to the Parish Clerk for inclusion as an addendum to the minutes of the main meeting. Details to be sent to Cllr Robinson for information.

Application no	Address	Description of work	Actions
19/00539/FUL	30 Manor Road	demolition of existing dwelling & construction of 3 no 3 bedroom detached dwellings	The PC object to application as it is overdevelopment in relation to adjoining properties. The style of house out of keeping in this location – there are no Georgian style houses or windows in Manor Rd. PC concerned about suitability and approval from the property owner of the track and the implications of waste removal etc. PC concerned that design plots 2 & 3 will automatically lead to an extension to accommodate an extra bedroom. The roof height is too high compared to the rest of Manor Rd.
19/00337/ROC –	Weybrook Park Golf Club	variation of 18/01751/FUL to allow tipping till 11.2019	No objections
19/00018/OUT	Land at upper Cufaude lane	350 dwellings & land reserved for primary school with ass access, community Facilities – demolition of existing farm buildings	No Objections
Trees			
T/00078/19/TCA	Dark Lane site		No comments
T/00084/19/TCA	5 Vyne Meadows		No comments
T/00110/19/TCA	Springfield Cottage		No comments