

SHERBORNE ST JOHN NEIGHBOURHOOD PLAN STEERING COMMITTEE MEETING

Minutes of the Steering Committee Meeting on Monday 16th June 2014 at 6.00p.m at the Old Post Office Kiln Road
Interim meeting held to replace cancelled meeting 27th May 2014.

Present:

Julian Crawley Chairman
Syd Abraham

Richard Morgan
Penny Mayo (Administrator)

30.14 Apologies for Absence

Apologies were received from Mike Harrison and Harold Hatt.

31.14 Minutes of the meeting 3rd April 2014

Minutes of 1st May 2014 will be confirmed at full meeting 26.6.2014

32.14 Bimonthly Report to SSJPC

Julian Crawley will produce and send a report to Parish Council.

JC

33.14 Website

It was confirmed that the SSJ website now contains a dedicated page for the Neighbourhood Plan and that all postings to the page, detailing progress so far, are now up to date. New items will be posted regularly from now on to ensure all parishioners can follow the process.

34.14 Evidence Base/Toolkit

Mike Harrison has done an excellent job of producing the evidence base spreadsheet, however a few areas still need to be researched - such as landscape assessment and water issues, and the Village Design Statement produced in 2004 needs to be reviewed and included. There are gaps in the information; the Chairman proposes that Committee members assume responsibility for specific areas as per the draft Evidence Base Toolkit previously circulated. Penny Mayo will send a copy of the Evidence Toolkit to Syd Abraham.

PM

35.14 Young Person's Event

Advertisements have been placed in the June Villager and at the School asking for young people to enter the competition. Closing date is 16th July 2014.

36.14 Housing Needs Survey

Syd Abraham and Julian Crawley have been in contact with Mags Wylie of Action Hants, to ask if they can assist with a Survey. Having explored the possibility of adding N Plan orientated questions, the idea was discarded as an unhelpful complication; the Committee decided that the scope of the Crookham Village document suits requirements well – possibly with a few amendments. The finalised Survey document will be sent to Sue Jobbings and Alex Munro to ensure it is 'fit for purpose' (there appear to be no 'must have' questions), so that it can be distributed by mid July (by the volunteer distributors). Completed surveys are posted (freepost) or could be collected and sent to Action Hants for processing. Financial support from BDBC is required to allow the survey to proceed.

Penny Mayo will contact Mags Wylie to request the survey be sent as a word document.

PM

37.14 Call for Sites

Penny Mayo confirmed that letters or e mails have been sent to all local land owners/interested parties so far identified. One more site was identified at the meeting which requires an approach.

PM

38.14 Consulting Local Groups

It is proving difficult to get replies to the Committees request for input from local interest groups/business and clubs. It was therefore decided that people would be contacted by e mail, followed up by a telephone call and finally by a last e mail and if no response was forthcoming after this they would be recorded as nil response on the spreadsheet. Penny Mayo asked each member to send her details and dates of all approaches so she can record in the files. Julian Crawley & Syd Abraham will attend the senior's coffee morning on 30.6.2014 and ask each attendee to fill in the questionnaire

for their views. Penny Mayo will approach 2 parishioners, Mike Walker and Ted Wilkinson, to see if they would be happy to approach a few specific groups to try and get their views for the Committee. **JC/PM/ALL**

39.14 Plan Programme

The work so far completed is in line with the Plan Timetable.

40.14 Questionnaire Workshop

The Committee, including Natasha Rougier, Jayne Tomlinson, Sue Jobbins and Alex Munro* and possibly other interested persons will hold a workshop to produce the final draft questionnaire on date(s) still to be confirmed between 10th & 31st July. RM has already circulated a draft document based on the Sue Jobbins generic document.

**as per the SSJ Neighbourhood Consultation Timeline dated 7th May 2014*

41.14 BDBC Revised Local Plan Response

The Administrator has submitted a formal objection to the proposed minimum size of Neighbourhood Plan development sites.

42.14 AOB

Julian Crawley has received an e mail from Joanna Brombley in response to his enquiry regarding the Rydon Homes approach to the Committee re sites surrounding the Parish. BDBC confirm that there has been no contact since the Rydon Homes-promoted sites (SSJ003) were rejected for development in the Local Plan. Ms Brombley asked the Committee for a report detailing their Vision, Aims & Objectives; a further copy of the report submitted by Penny Mayo to Emma Clarke was forwarded. Julian Crawley will review & produce the requested information asap. **JC/PM**

The next meeting will be on Tuesday 27th May 2014 at the Old Post Office at 6.00p.m.

SSJ Plan Ref 33.02.07