



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
MEETING
Wednesday 24 July 2024
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), Carl Davies (CD), Linda Agnew (LA), and James Rowley (JR).

Plus: Councillor Simon Minas-Bound (Basingstoke & Dean BC).

Plus: Melanie Camilleri (MC) – Clerk & Responsible Financial Officer
Terry Buller – Grounds/Site Manager
7 members of the public

MINUTES

72/24 Public Question Time

Period of time designated for Public Participation in accordance with the Standing Orders.

In connection with the RWE Aldermaston Road Solar Farm consultation (Agenda 82/24) a short report was given by someone from Modern Community Energy on community owned renewable energy projects: -

Community energy enterprises offer a way of doing business that focuses on covering operational costs rather than maximising and distributing profits, this allows surplus income to be invested back into local communities, to benefit local people. Community energy projects offer local control, accountability, and benefit.

This report was followed by a brief Q&A from SSJPC Councillors and members of the public.

Cllrs and members of the public who attended the RWE Aldermaston Road Solar Farm consultation earlier that day delivered a brief report on what was covered.

73/24 To receive a report from PC Simon Denton: PC Denton did not attend.

74/24 To receive a report from Councillor Rhydian Vaughan (Hampshire County Council):-

- Has awarded SSJPC a £1K grant towards the installation of gated access at The Chute

75/24 To receive a report from Basingstoke & Dean Borough Council: No Cllrs attended.

76/24 Apologies for Absence: None

77/24 Declarations of interest: None

78/24 Election of the Vice-Chair for the municipal year 2024/25: LA proposed by RM, seconded by CD, and unanimously approved. LA accepted office.

79/24 Minutes

- i) The Minutes of the Annual Parish Council meeting held on **15 May 2024** were approved

80/24 Scheme of Delegation

- i) The following decisions made under the Scheme of Delegation (adopted on 28 February 2024) were ratified:-

Matter under consideration	Decision
Co-opt James Rowley as a Councillor of SSJPC	Support Paperwork completed and James Rowley took office.
Proposal by landowner to make an application to HCC to divert the lower part of public footpath FP502	Support (consideration involved seeking the view of leading members of the community).
<u>24/00752/FUL</u> : The Grange Nursing Home, Vyne Road, Sherborne St John, RG24 9HX <u>Proposal</u> : Erection of 4 no. 3 bed dwellings (2 no. pairs of semi-detached dwellings) with parking and amenity space	Object
<u>24/01665/OUT</u> : Bow Brook Farm, Vyne Road, Bramley, RG26 5DW <u>Proposal</u> : Outline planning application for the construction of 50 dwellings with all matters reserved except for access	Object

81/24 Planning

- i) The following applications received were considered and recommendations to be made to BDBC Planning Authority

24/01435/FUL: Weybrook Park Golf Club, Rooksdown Lane, Basingstoke, Hampshire, RG24 9NT

Proposal: Earthworks and landscaping work for the construction of a lined water storage pond of 9,500m³ to serve irrigation system for existing 27-hole golf course

Decision: No Objection

82/24 Aldermaston Road Solar Farm

- i) To discuss the RWE Aldermaston Road Solar Farm consultation held in the Sherborne St. John Village Hall on 24 July 2:30pm-7pm.

- ii) To note that an online (zoom) consultation is taking place on 07 Aug 2024

Cllrs and members of the public who attended the RWE Aldermaston Road Solar Farm consultation delivered a brief report under Agenda 72/24

- iii) To agree action / next steps by SSJPC: No action at this stage.

83/24 The Chute

- i) **RESOLVED**: the solicitor's quote to register the land with HM Land Registry was approved

- ii) The Community Infrastructure Grant application MC had submitted to BDBC (for the installation of a new boiler, refurbishment of the toilets/changing rooms, and drain repairs) was noted and ratified.

- 84/24 Tennis Courts**
- i) Maintenance of the tennis courts: RM reported that the Site Manager, Terry Buller, is organising the annual maintenance (within the annual budget)
 - ii) To consider and resolve to approve arrangements and fees in relation to the advertising and hire of the tennis courts: deferred as there is no firm proposal on this matter to consider. MC to add to the Sept Agenda
- 85/24 BDBC Litter Grant feedback**
- i) MC has circulated feedback questions raised by BDBC's Street Cleaning Manager on the effectiveness of the Litter Grant to ensure that it remains 'fit for purpose' going forward. Responses to be provided over email.
- 86/24 Lengthsman**
- i) Noted that the current balance funds remaining for the municipal year 2024/25 is £148.90
 - ii) Agreed that MC will seek a cost for the Lengthsman to repaint the Vyne Meadow road sign (off Vyne Road). If the cost of the job exceeds balance funds, to return the full council for consideration of SSJPC funding the shortfall.
- 87/24 Allotments**
- i) Noted that in December 2024 Mr Ted Wilkinson will retire from this role as Warden. **RESOLVED**: the appointment of his successor Mr Mike Greaves. RM expressed his thanks to Mr Wilkinson for the years of service managing the Allotments. This was echoed by all.
 - ii) **RESOLVED** to give Mr Mike Greaves access to the Allotment holder database with immediate effect, acting in his capacity as Warden and subject to him observing Data Protection legislation.
 - iii) Noted that Messrs Wilkinson and Greaves will produce a list of Warden Duties and a draft Allotment Tenancy Agreement (with reference to the NALC model Agreement) for consideration by full council at the 25 Sept meeting.
 - iv) Noted that 2025 charges for each site and plot sizes (including over 65s discounts) will be considered by Councillors at the 25 Sept meeting
 - v) Noted that 2025 Allotment invoices will be issued during November/December
- 88/24 External Audit 2023/24**
- i) Noted the external auditor (BDO)'s limited assurance review has been completed with no matters arising.
 - ii) **RESOLVED**: the Notice of Conclusion of audit was approved for publication
- 89/24 Finance**
- i) **RESOLVED**: the Cash Flow Report and payments were approved (see Appendix)
- 90/24 Governance**
- **RESOLVED** the Information & Data Protection Policy (which includes a Privacy Notice and Data Retention Schedule) was approved
 - S137 Grant Policy and Application Form: defer to Sept meeting
- 91/24 Councillors Reports**
- RM**
- BDBC has notified they are funding a Footpaths (Public Rights of Way) Officer. No cost to SSJPC.
 - Has received a CV for the vacancy of Clerk/RFO. He'll circulate to all Councillors
- JB**
- Football Club has made a start on clearance. Terry Buller seeking costs for a digger (add to Sept Agenda)

JR

- Suggested use of CIL and S106 funds for Play Park installation suitable for younger children and that he'd be happy to lead on pulling together a proposal for this project.

92/24 Correspondence, AOB, urgent matters

- Offer by Paul Harvey, Leader of BDBC to visit Parish Councils. Agreed to invite him to attend the next meeting of full council on 25 Sept.

93/24 Date of next meeting

- The next **Sherborne St. John Parish Council Meeting** will take place on **Wednesday 25 September 2024** in **The Chute Pavilion, Vyne Road, at 7:15pm**

Being no further business, Cllr Richard Morgan closed the meeting at 8:30pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX

Treasurers Account Balance: 16 July 2024 £121,631.44

Payments: 01 May – 16 July 2024

Date	Method	Payee	Details	Amount
01 May 2024	BACS	Member of public	Deposit refund	65.00
01 May 2024	BACS	ET Planning	Professional Services Planning	2,326.06
02 May 2024	BACS	Mr R Morgan	Expenses	1.90
02 May 2024	BACS	Mr R Morgan	Expenses	3.99
03 May 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
03 May 2024	BACS	Mr R Morgan	Expenses	9.99
07 May 2024	BACS	A.Monger	Installation of gated access The Chute	7,628.40
10 May 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
15 May 2024	DD	West Mercia	Gas	921.11
16 May 2024	DD	O2	Mobile phone	52.76
16 May 2024	DD	Castle Water	Water Supply	742.38
17 May 2024	BACS	SSJ Village Hall	Coffee Morning	56.40
20 May 2024	BACS	SLCC	Ad for Clerk vacancy	416.40
22 May 2024	BACS	Member of public	Deposit refund	161.75
22 May 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
23 May 2024	DD	West Mercia	Electricity	52.99
24 May 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
29 May 2024	DD	BT	Broadband Chute	55.38
29 May 2024	BACS	M Camilleri	Expenses	34.65
29 May 2024	BACS	T Buller	Expenses	26.46
31 May 2024	BACS	Staff Salaries	May	2,638.71
31 May 2024	BACS	HMRC	Tax Mth 2	739.96
03 June 2024	BACS	Mr R Morgan	Expenses	2.30

04 June 2024	BACS	Member of public	Deposit Refund	125.00
04 June 2024	BACS	Member of public	Deposit Refund	125.00
10 June 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
10 June 2024	BACS	HALC	Membership	216.00
10 June 2024	BACS	Member of public	Deposit Refund	65.00
11 June 2024	BACS	Member of public	Deposit Refund	125.00
17 June 2024	BACS	Dr Luke	Mower Part	76.22
18 June 2024	DD	O2	Mobile phone	52.76
18 June 2024	BSCS	Member of public	Deposit Refund	125.00
18 June 2024	BACS	Member of public	Deposit Refund	125.00
20 June 2024	DD	West Mercia	Gas	1,303.85
21 June 2024	DD	Rokill	Pest Control	139.92
21 June 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
21 June 2024	BACS	HALC	Membership	670.00
25 June 2024	BACS	T Buller	Expenses	199.16
25 June 2024	BACS	Member of public	Deposit Refund	65.00
25 June 2024	BACS	Member of public	Deposit Refund	125.00
25 June 2024	BACS	Member of public	Deposit Refund	125.00
26 June 2024	BACS	Staff salaries	June	2,406.49
26 June 2024	BACS	HMRC	Tax Mth 3	642.86
27 June 2024	BACS	SSJ Village Hall	Coffee Morning	56.40
27 June 2024	BACS	SSJ Village Hall	Coffee Morning	56.40
01 July 2024	BACS	R Morgan	Postage	1.90
01 July 2024	DD	BT	Broadband Chute	55.38
01 July 2024	BACS	Member of public	Deposit Refund	125.00
01 July 2024	BACS	Member of public	Deposit Refund	125.00
03 July 2024	DD	National Trust	Rent	45.00
04 July 2024	BACS	Basingstoke and Dean BC	Community Transport	66.66
08 July 2024	BACS	Member of public	Deposit Refund	125.00
08 July 2024	BACS	Member of public	Deposit Refund	65.00
12 July 2024	BACS	Member of public	Deposit Refund	530.45
16 July 2024	BACS	Member of public	Deposit Refund	133.32
				£24,434.32

Income Received

Date	Ref. No.	Sender	Details	Amount
May		Summit Judo	Hire	205.95
May		Yoga Bliss	Hire	369.00
May		Member of Public	Allotment	90.00
May		Member of Public	Hire	50.00
May		Tennis Club	Tennis Courts	1,600.00
May		BDBC	Grant	1,210.00
May		Member of Public	Hire	314.00
May		Member of Public	Hire	168.00

May		Member of Public	Hire	168.00
May		Polish Band	Hire	620.00
May		Member of Public	Hire	139.00
May		Piccolo	Hire	1,344.00
May		Yoga Bliss	Hire	324.00
June		Summit Judo	Hire	205.95
June		Member of Public	Hire	209.00
June		Member of Public	Hire	251.00
June		Member of Public	Hire	251.00
June		Member of Public	Hire	282.50
June		Member of Public	Hire	150.00
June		Piccolo	Hire	810.00
July		Yoga Bliss	Hire	324.00
July		Summit Judo	Hire	205.95
July		Member of Public	Hire	198.50
July		Member of Public	Hire	125.00
July		Member of Public	Hire	64.00
July		Member of Public	Hire	125.00
July		Member of Public	Hire	197.00
				£10,000.85