



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 22 February 2023.
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), James Rowley (JR), Linda Agnew (LA), Cllrs Carl Davies (CD), Jay Ganesh (Basingstoke & Dean BC), and Simon Minas-Bound (Basingstoke & Dean BC)

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
13 members of the public

MINUTES

- 16/23** **Apologies for Absence:** Cllr David McIntyre (DM) (Basingstoke & Dean BC)
- 17/23** **Declarations of interest:** None
- 18/23** **Minutes:** the Minutes of the Parish Council Meeting held on **25 January 2023** were approved
- 19/23** **Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
- 20/23** **To receive a report from Councillor Rhydian Vaughan (HCC):** No reported received as Cllr Vaughan did not attend
- 21/23** **To receive a report from Councillor David McIntyre (Basingstoke & Dean BC)**
Cllr McIntyre did not attend so Cllr Simon Minas-Bound delivered the following report in relation to Planning Application 23/00205/OUT Land At Kiln Farm Kiln Road:-
- Volume of objections submitted from members of the public will be powerful consideration. In this respect Cllr McIntyre has created an online petition. Cllr Ganesh offered to carry out door to door communications. Other Comms via Social Media (FB).
 - SSJPC's Objection Letter: sets-out strong points of objection against planning policy, suitability of site, strategic gap, housing targets and allocation met in area. This will be submitted to BDBC by Cllr Rowley.
 - Will likely go to Planning Committee for determination
 - A public Q&A followed.

22/23

Planning

- i) To consider planning applications received and resolve on recommendations to be made to BDBC:-

23/00205/OUT: Land At Kiln Farm Kiln Road Sherborne St John Basingstoke Hampshire

Proposal: Outline planning application with all matters reserved except access for up to 350 dwellings, landscaping, public open space and associated infrastructure. Grid Ref: 463030, 155057

The Case Officer has agreed to an extension to 28 February 2023.

Unanimously agreed to OBJECT (reasons set out in letter). See Appendix B

23/00325/FUL: Land At Armstrong House, Aldermaston Road, Sherborne St John Hampshire

Proposal: Erection of a detached dwelling

Unanimously agreed NO OBJECTION

- ii) To consider Treeworks applications received and resolve on recommendations to be made to BDBC:-

T/00048/23/TCS: 10 West End, Sherborne St. John (conservation area)

Proposal:

T1 Laurel: to be felled and chemically trat the stump with eco plugs to prevent regrowth

T2 Hazel Stems: to be felled and chemically trat the stump with eco plugs to prevent regrowth

T3 Hazel Stems: to be felled and chemically trat the stump with eco plugs to prevent regrowth

BDBC is seeking the view of the Parish Council on two possible courses of action:-

1. If the works are considered acceptable, to raise no objection.
2. If the works are considered unacceptable, to make a tree preservation order (TPO) by 28 February 2023

Unanimously agreed to leave the decision to the tree officer

- iii) To note a planning appeal has been made under Section 78 of the Town and Country Planning Act 1990

21/03708: Land at Hilltop Chineham Lane, Sherborn St.John

Appeal Ref: 22/00053/REF

Proposal: Erection of 3no bungalows

Representation deadline date: 14 March 2023

Unanimously agreed to respond to say that SSJPC's comments previously submitted continue to stand.

23/23

The Chute

- i) Recommendations have been made in the Annual Fire Risk Assessment Report. Actions now to be taken forward. The Site Manager will engage a qualified electrician to complete some of the tasks e.g. PAT Testing and EICR.
- ii) MC reported on all gas and electricity contracts she'd acquired quotes for.
RESOLVED: To take out the contract for both gas and electricity with West Mercia Energy provided the quote still held good (or cheaper) compared to the selection of gas and electricity supply contracts being offered by various suppliers (including the broker Utility Aid).

24/23

Allotments

- i) ACV nomination for Moss Hill Allotments was submitted by MC, as instructed by the Parish Council. BDBC requested MC resubmit via manual application as their online portal not working. After a short discussion, Councillors decided that they wish to revisit the implications of an ACV before any re-submission takes place.
- ii) RESOLVED: MC to send out invoices via email for the 2022/23 rents – per current charges and OAP discounts.
RESOLVED: 2023/24 Rental charges will be as follows:-

Moss Hill and Elm Road		
Size Plot	Annual Rent	Discounted Annual Rent OAPs
Small	£28	£25
Medium	£50	£45
Large	£60	£50

Cranes Road		
All Plots	Annual Rent	Discounted Annual Rent OAPs
	£45	£33.75

25/23

Finance

- i) The Cash Flow Report and payments were unanimously approved. See APPENDIX A
- ii) All three elements of Vitaplay’s Play Equipment Maintenance quote were discussed. RESOLVED to accept:-
 - 1) ‘Full clean of surfacing and equipment’ and
 - 2) ‘Mound Surfacing’ (which Vitaplay had offered 50% reduction on + 1 years maintenance).
- iii) Representation was made on behalf of the Social Club seeking a grant from SSJPC to carry out essential maintenance and modernisation of their premises. They are already exploring all Grant options. The Parish Council will consider their request for a grant once they’ve submitted an official application.
- iv) MC submitted an application for Councillor Community Grant Scheme (to financially support purchase of Scribe). Application has been declined as BDBC considered it didn’t meet the Grant Scheme’s eligibility criteria.

26/23

Councillors Reports: None

27/23

Correspondence, AOB, urgent matters

- i) Enquiry from Morelock Signs as to whether SSJPC wish to expand the SID / MVAS Scheme or consider pursuing a new unit. Agreed no action.
- ii) A short discussion took place as to whether SSJPC will host an event for the King’s Coronation over the Bank Holiday Weekend (06-08 May). Agreed SSJPC will not host an event.

28/23 To consider resolving that Agenda item 29/23 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed
This Agenda item was not closed.

29/23 **Recruitment of permanent Clerk/RFO**
Recruitment has not been successful to date. Over the next few months, the Locum Clerk/RFO must focus on producing the end of year accounts and preparation of papers for internal audit (booked for 26 April). Accordingly, it was agreed that the Parish Council will not convene in March.

30/23 **Date of next meeting**
The date of the next Meeting for **Sherborne St. John Parish Council** will be held on **Wednesday 26 April 2023** at **7:15pm** in **The Chute Pavilion, Vyne Road, RG24 9HX**

Being no further business, Cllr Richard Morgan closed the meeting at 9:50pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Treasurers Account Balance: 02 Feb 2023: £86,882.37

Payments

Payee	Detail	Amount £ (incl vat)	Method
ET Planning	NDP Questionnaire	54.00	FPO
Mr R Morgan	Expenses	2.15	FPO
Castle Water	Water supply	150.21	DD
Rokill	Pest Control	139.92	DD
Member of public	Chute Hire Deposit Return	125.00	FPO
Basingstoke buses	Community Bus	199.98	FPO
James Rowley	Cllr Training (Bid Writing)	95.00	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Trafalgar Cleaning	Seal Ball Valve	118.80	FPO
O2	Mobile phone	44.39	DD
Crown Gas & Power	Gas Supply	453.98	DD
SSJ Village Hall	Coffee Morning	33.60	FPO
Gallagher Insurance	Insurance renewal	2,184.77	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Staff Salaries	Jan Salaries	857.05	FPO
HMRC	Dec Payroll	171.40	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
ET Planning	NDP	522.00	FPO
Southern Electric	Electricity supply	70.00	DD
BT	Broadband Chute	45.54	FPO
SSJ Village Hall	Coffee Morning	55.40	FPO
Basingstoke buses	Community Bus	66.66	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
		6,009.85	

Receipts

Payee	Detail	Amount £	Method
Member of Public	Chute Hire	136.50	FPI
Summit Judo	Chute Hire	205.95	S/Order
Piccolo	Chute Hire	1,344.00	FPI
HMRC	VAT reclaim (2021/22)	535.31	FPI
Member of Public	Chute Hire	128.00	FPI
Member of Public	Chute Hire	230.00	FPI
Piccolo	Chute Hire	1,062.00	FPI
Yoga Blissipline	Chut Hire	663.00	FPI
Member of Public	Chute Hire	105.00	FPI
Summit Judo	Chute Hire	205.95	S/Order
		4,615.71	