



## Sherborne St. John Parish Council

By Order of Rosie Burton, Clerk/RFO

☎ 07714 947328

✉: [clerk@sherbornestjohn-pc.gov.uk](mailto:clerk@sherbornestjohn-pc.gov.uk)

22 November 2024

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Dear Councillor,  
You are hereby summoned to attend the  
**Sherborne St. John Parish Council**  
on **Wednesday 27 November 2024**  
at **7:15pm**  
in the at **The Chute Pavilion, Vyne Road, RG24 9HX**  
To transact the following business.

The public and press are welcome to attend.

### AGENDA

- 116/24 Apologies for Absence**
- 117/24 Declarations of interest**
- 118/24 Minutes**  
i) To consider approval of the Minutes of the Parish Council meeting held on **25 September 2024**
- 119/24 To receive a report from PC Simon Denton**
- 120/24 To receive a report from Councillor Rhydian Vaughan (Hampshire County Council)**
- 121/24 To receive a report from Councillor Simon Minas-Bound (Basingstoke & Dean Borough Council)**
- 122/24 Scheme of Delegation**  
i) To ratify all decisions made under the Scheme of Delegation (adopted on 28 February 2024) since the last meeting of full council held on 25 September 2024: -

<b>Matter under consideration</b>	<b>Decision</b>
Recruitment of a permanent Clerk & RFO	Ms Rosie Burton has been appointed as SSJPC's permanent Clerk & RFO. Her contract of employment commenced 16 October 2024. Ms Burton will work Wednesday and Thursday each week.
NEST Pension (auto-enrolment) for Ms. Burton	Edmonds (Payroll) will administer payments into the NEST scheme
Local Government Pay Claim 2024/25 covering the year 1st April 2024 to 31st March 2025	Backpay awarded for all members of staff

Treeworks	Approval of quotation (£144 inc vat) to remove two dead trees at Village Green
Hedge Cutting (incl A340 Sunnyside Allotments and Memorial Bush) by Lengthsman	Approval that residual monies held in SSJPC's Lengthsman fund will be used and the surplus cost met from SSJPC funds
<b>24/02147/HSE:</b> 25 Hewitt Road, Basingstoke, RG24 9FL <b>Proposal:</b> Single Storey rear extension. Erection of single storey, double garage with pitched roof	By unanimous decision NO OBJECTION
<b>24/00752/FUL:</b> The Grange Nursing Home Vyne Road Sherborne St John Hampshire RG24 9HX <b>Proposal:</b> Erection of 4 no. 3 bed dwellings (2 no. pairs of semi-detached dwellings) with parking and amenity space ( <b>revised plans</b> ).	By majority decision SSJPC believe that the revised plans have made no material change so continue to OBJECT for reasons previously provided.
<b>24/02339/HSE:</b> 9 Vyne Road, Sherborne St John, Hampshire RG24 9HX <b>PROPOSAL:</b> Erection of a detached single storey, single bay garage with store	By majority decision NO OBJECTION
<b>24/01947/FUL:</b> Weybrook view, Aldermaston Road, Sherborne St John, Hampshire, RG24 9JY <b>PROPOSAL:</b> Erection of 2 no. commercial buildings for a flexible use (Class E or B8) and change of use of land from agricultural to storage	By majority decision OBJECT for the following reasons: - The proposed expansion of the car sales and commercial uses at Weybrook Farm raise a number of concerns: <ol style="list-style-type: none"> <li>1. The expansion of commercial activity will add to the traffic generation from the site which will create further problems at the adjoining Elm Road junction.</li> <li>2. It is within and will erode the strategic gap between the village and the edge of Basingstoke.</li> <li>3. This development will impact on the amenities of adjoining neighbours.</li> <li>4. It follows much unauthorised development at this site which has been reported to Basingstoke enforcement team previously, but no apparent action has been taken.</li> <li>5. It appears from complaints from adjoining residents including noise that the owners do not adhere to any planning conditions imposed.</li> <li>6. The planning statement is misleading referring to the golf course (on the other side of the A340) and Dummer Down Farm located some miles away.</li> <li>7. The unofficial/unauthorised access via the gate to the A340 shown on the plan should be closed permanently.</li> </ol>
<b>24/02471/LBC:</b> The Vyne, Vyne Road, Sherborne St John, Hampshire RG24 9HL <b>PROPOSAL:</b> Structural repairs to rectify movement to the Stable Block using Cintec Anchors, Helibars, repointing and joist end restraint's	By majority decision NO OBJECTION
The Chute Pavilion Refurbishment Project	SSJPC were not successful in its application to BDBC for The Community Infrastructure Grant 2024/25.  The Grant was subject to competitive bidding, plus SSJPC had just received £28K of CIL in October 2024.  Accordingly, it was approved that The Chute Pavilion Refurbishment Project would proceed using these CIL funds.

- 123/24 Public Question Time**  
Period of time designated for Public Participation in accordance with the Standing Orders.
- 124/24 Planning**  
i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority  
24/02677/VLA Land At Northwest Side Of Aldermaston Road Priestley Road Basingstoke Hampshire  
Proposal: Variation of S106 agreement attached to BDB/58989 to allow a variation to the mortgagee exclusion clause relating to Longbourne Place and Pemberley Place  
Observation date: 09 December 2024
- 125/24 The Chute: Maintenance**  
i) To consider and resolve to approve the quote for a replacement heater  
ii) To receive a report on approved maintenance work for the replacement boiler, showers and toilets, and external drains
- 126/24 Allotments: Part 1**  
i) To consider and resolve to approve the charges with effect from 01 April 2025 for each site and plot sizes (including over 65s discounts)  
ii) To consider and resolve to approve that all Wardens who hold a plot will not be charged rent  
iii) To assign responsibility to produce a letter to send to all allotment holders in Nov/Dec 2024 covering
  - The new Agreement
  - Invoicing rent for the period 01 April 2025 – 31 March 2026 (moving to every 01 April thereafter)
  - No rental charge for the period 01 January 2025 – 31 March 2025iv) To consider and resolve to approve the appointment of a Warden for Cranes Road  
v) To consider and respond to a list of questions put forward from the Warden, Mr. Greaves
- 127/24 Allotments: Part 2**  
i) To receive a report on a site visit to the Allotments at Marnel Park following BDBC's request for SSJPC to manage them (comprise of 24 plots, water, 2x toilets).  
ii) To consider full implications of taking on their management e.g. appointment of a Warden, maintenance costs, toilet cleaning costs, utilities
- 128/24 Defibs**  
i) To consider and resolve to approve who will manage the defib checks and complete online updates for The Circuit
- 129/24 Imperial Project for the study of Contrails**  
i) To receive a report on a virtual meeting held with Dr Gryspeerdt (Imperial) to discuss their request to instal a piece of kit on the roof of The Chute for the purposes of studying Aeroplane contrails and its contribution towards global warming  
ii) To resolve to approve the installation of this kit
- 130/24 Finance: Part 1**  
i) To resolve to approve the Cash Flow Report and payments  
ii) To resolve to approve the Bank Reconciliation prepared by the Locum and signed-off as correct by Members of the Council  
iii) To consider and resolve to appoint an independent and competent auditor to carry out the internal audit on the 2024/25 accounts  
iv) To consider and resolve to approve the quote to purchase a strimmer and PPE for the Footpath Warden

- 131/24 Finance: Part 2**  
i) To receive a report on the CIL and S106 funds held in SSJPC's earmarked reserves  
ii) To consider the first draft budget 2025/26
- 132/24 Play Park Project**  
i) To note the potential source of funds for a Play Park Project  
ii) To receive a written report from Cllr Rowley including feedback from the completed questionnaires regarding equipment and design  
iii) To consider all options in the report and resolve to agree next steps e.g. project budget, scope, timescales
- 133/24 Councillors Reports**
- 134/24 Correspondence, AOB, urgent matters**  
i) To consider a request from Sherborne St. John School Association for the placement of a clothing bin at The Chute car park. Resolve on whether or not to agree to this placement.
- 135/24 To consider resolving that Agenda item 136/24 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.**
- 136/24 Staffing Matters**
- 137/24 Date of next meeting**  
i) If agreed, the date of the next **Sherborne St. John Parish Council Meeting** will take place on **Wednesday 18 December 2024** in **The Chute Pavilion, Vyne Road, at 7:15pm**