



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 07 September 2022.
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Lynda Agnew – Vice-Chair (LA), and Carl Davies (CD).

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
Cllr Jay Ganesh (Basingstoke & Dean BC)
Simon Bound (Basingstoke & Dean BC)
Four members of the public.

MINUTES

- 102/22** **Apologies for Absence:** Cllr James Rowley, Cllr David McIntyre (Basingstoke & Dean BC), Cllr Rhydian Vaughan (HCC)
- 103/22** **Co-option of new Councillor**
i) Unanimously ratified Jane Bechelet (JB) being co-opted onto the Parish Council. JG joined the Councillors. 'Declaration of Acceptance of Officer' and 'Register of Member's Pecuniary Interests' forms completed.
ii) Allocation of areas of responsibility to the new councillor: deferred.
- 104/22** **Declarations of interest:** None
- 105/22** **Minutes:** the Minutes of the Parish Council Meeting held on **20 July 2022** were unanimously approved.
- 106/22** **Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders. Actions arising:-
 - Neglected undergrowth Footpath 14a. MC to write to HCC Rights of Way Team
 - Dangerous trees opposite the shop: RM to contact the management co.
 - Vye Road – no white lines in middle due to resurfacing. Email Cllr Rhydian Vaughan cc Cllr Jay Ganesh
 - SIDs A340 not working – batteries need recharging. The Parish Council pay for this service so write to Cllr Rhydian Vaughan.
- 107/22** **To receive a report from Councillor Rhydian Vaughan (HCC):** no report was received as Cllr Vaughan did not attend.
- 108/22** **To receive a report from Councillor David McIntyre (Basingstoke & Dean BC):** no report was received as Cllr McIntyre did not attend.
- 109/22** **Planning**
i) The following application have yet to be reviewed before a determination can be made:-
T/00321/22/TCA: Weybrook House, 19 West End, Sherborne St. John

Proposal: Fell 1x Ash and 2x willows

Response date: 08 August 2022

22/02056/HSE: Rosevale Cottage, 15 Aldermaston Road, RG24 9JY

Proposal: garage and car port following demolition of existing car port

Observation date: 16 August 2022

22/02071/ROC: Weybrook Court, The Bungalow, Monk Sherborne Road, Sherborne St John Hampshire RG24 9LH

Proposal: Variation of conditions 1, 3, 4 and 7 of 21/02485/FUL. Condition 1 to amend drawing numbers to allow for alterations to the main dwelling including alterations to fenestration and alterations in setting out of garage/car barn, change of materials and overall length of garage and introduction of skylights. Conditions 3, 4 and 7 to allow for revised materials schedule and updated fence, hedge and drainage information. (Part Retrospective)

Observation date: 22 August 2022

22/02291/RET: Beaurepaire Farm House, New Road, Bramley, Hampshire RG26 5ED

Proposal: Retrospective application for 32m track for access to log cabin granted permission under application 19/03441/LDEU

Observation date: 05 September 2022.

22/02313/OUT: Pippins Monk, Sherborne Road, Sherborne St John, Hampshire RG24 9LH

Proposal: Outline planning application with all matters reserved for the erection of 1no. four-bed detached dwelling, with a detached triple garage

Observation date: 14 September 2022.

110/22

Neighbourhood Plan

- i) Noted content of Cllr Rowley's report on Locality Funding and appointment of consultants. To be discussed further at the 26 October meeting.

111/22

Finance

- i) Approval of the Cash Flow Report and payments deferred pending reconciliation of the latest bank statements and invoices.
- ii) Scribe Accounting software: RESOLVED the Parish Council will earmark £1.5K for the purchase of accounting software. RM will arrange a demonstration for CD.
- iii) RESOLVED to accept the quote from Larkstel (£810+vat) for the Tennis Courts Annual Maintenance Agreement.
- iv) RESOLVED to approve artwork and expenditure (£85.20 incl VAT) for the Play Park Plaque
- v) RESOLVED to grant PCC funding £1,500 for repair of the Lych Gate under s137 powers subject to sight of PCC's funds by way of a bank statement and that the project is completed within the current financial year.
- vi) MC report the BVA Grant Application had not been successful for reasons on categorisation of spend. All agreed this is in direct conflict with the Application Guidance Notes. MC has queried this with BVA and awaiting their response.
- vii) Other Grant Applications currently available not suitable.
- viii) Review of mid-year budget 2022/23 (actual spend v budget) deferred pending reconciliation of the latest bank statements and invoices.
- ix) RESOLVED: to continue to opt-in to the external auditor appointed by SAAA (new 5-year contract commencing for the 2022/23 audit).

112/22

Supply of gas & electricity to The Chute

- i) The SSE fixed term electricity contract expired and is on the variable rate. SSE/other energy suppliers will not enter into a new fixed term contract.
- ii) Noted Crown Gas contract ends March 2023.

iii) Agreed to wait for government announcements to the energy crisis before deciding further action. Discuss further at the 26 October meeting.

113/22

Audit Action Plan

i) It was unanimously agreed that further consideration be given to content of the draft Financial Regulations. CD and MC to liaise on this.

114/22

Allotments

i) Consideration as to whether to make an application for the Allotments to become an Asset of Community Value (ACV): As the representative of this proposal did not attend, no discussion took place.

115/11

Lengthsman

i) No additional jobs

116/22

Councillors Reports

Simon Bound (Basingstoke & Dean BC)

- Unallocated S106 monies will soon be a potential source of Grant funding for capital Spend Projects.
- Councillor Community Funding available now: £500 (£1,000 max if joint councillors involved).

117/22

Correspondence, AOB, urgent matters: None

118/22

Unanimously resolved that Agenda items 119/22 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

119/22

HR matters

- The former Clerk has exercised her statutory right to appeal the disciplinary and grievance outcomes.
- Independent HR professional Helen Hardy (of Hardy People Solutions) held meetings with the former Clerk and ACC Union Rep on 09 and 11 August to understand and document the grounds for appeal.
- Next steps: RESOLVED
 - An Appeals Panel will now be formed. It will be constituted of Helen Hardy and two Parish Councillors (who are independent to Sherborne St. John Parish Council and the Parish).
 - The 'Disciplinary & Grievance Appeals Panel Terms of Reference' adopted on 29 June 2022 states the Appeals Panel has delegated powers to either 1) uphold the outcomes, 2) substitute a less serious sanction for the disciplinary outcome, or 3) overturn the decision for the disciplinary outcome e.g. decide that no disciplinary action is necessary. MC will attend the Appeals Panel to record this determination.
 - As none of the Appeals Panel are Members of Sherborne St. John Parish Council, the Appeals Panel determination will be submitted to full council for them to record and resolve to enact accordingly.

120/22

Date of next meeting

The date of the next Meeting for **Sherborne St. John Parish Council** will be held on **Wednesday 26 October 2022** at **7:15pm** in **The Chute Pavilion, Vyne Road, RG24 9HX**

Being no further business, Cllr Richard Morgan closed the meeting at 9:30pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING