



**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 27 Sept 2023 7:15pm.
The Chute Pavilion, Vyne Road, RG24 9HX**

Councillors present: Richard Morgan (RM) - Chair, Jane Bechelet (JB), Carl Davies (CD), James Rowley (JR), Cllr Rhydian Vaughan (HCC), Cllr David McIntyre (Basingstoke & Dean BC)

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
Martin Stewart – Litter Picker
Five members of the public

MINUTES

87/23 Apologies for Absence: Cllr Linda Agnew

88/23 Declarations of interest: None

89/23 Minutes

i) The Minutes of the meeting held on **26 July 2023** were approved.

90/23 Open Forum & Parish Matters

Period of time designated for Public Participation in accordance with the Standing Orders.

Allotments

Ted Wilkinson delivered an update and actions outstanding. It was agreed that these actions will be dealt with by Cllr Agnew and the Clerk.

Agenda item 25 Oct.

Land at Cranesfield Planning Application for 26 dwellings

- SSJPC previously used professional support to Object.
- SSJPC continue to support an Object position. New information such as SSJPC's NDP at Consultation Stage will give more weight

New Vicar

RM welcomed Stewart. Stewart spoke of his desire to build a close relationship between the Church and the community.

91/23 To receive a report from Councillor Rhydian Vaughan (HCC)

- Written report circulated to all Councillors via the Clerk
- Indicated HCC's finances are looking ok. Minor shortfall will come from reserves. Some non-legally binding services may need to be reduced

- Gave his advance apologies for the 25 Oct meeting.

92/23 To receive a report from Councillor David McIntyre (Basingstoke & Dean BC)

- Confirmed BDBC is not in financial difficulties
- Reported that the new BDBC administration is reviewing BDBC's vision and have un-paused the Local Plan. Housing targets set as 15,300 over 17 years using a stepped approach (700 in first 5 years).
- He personally believes it's a question of the right homes in the right places – not to build in the strategic gap. Important to protect the village of Sherborne St. John
- Cllr Grant £2K – open for applications
- Arrival of travellers and unauthorised encampment in in the Chute Car Park. Concerns expressed over the safety of children - Picollo operates from the Chute plus children's use of the Rec Grd. Action being discussed.

93/23 Planning

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

PLANNING

23/02118/VLA: Land At Popley Fields West Of Marl's Lane Sherborne St John Hampshire

Proposal: Variation of Section 106 agreement attached to BDB/75761 and BDB/75762 to allow an amended Mortgagee Exclusion Clause

Decision: Unanimously agreed to leave to BDBC's solicitors

23/02287/LDPO: The Nook Elm Road Sherborne St John Basingstoke Hampshire

Proposal: Certificate of lawfulness for the proposed demolition of conservatory and replacement with a 4m deep extension along with a garage conversion

Decision: Unanimously agreed No Objection

23/02358/HSE: 17 Paice Gardens Basingstoke Hampshire RG24 9NX

Proposal: Conversion of roofspace to habitable accommodation including forming a dormer and installation of rooflights

Decision: Unanimously agreed No Objection

TREWORKS

T/00304/23/TCA: 9 West End Sherborne St John Hampshire RG24 9LB

Proposal: 1- yew tree overall crown reduction by approximately 2 meters taking height from approximately 12 meters to 10 meters and width from approximately 8 meters to approximately 6 meters 2- beech tree reduction in height by approximately 6 meters giving an approximate finished height of 10 meters

Decision: Unanimously agreed to leave the decision to the Tree Officer

T/00324/23/TCA: Cleaves 4 West End Sherborne St John Hampshire RG24 9LF

Proposal: 1x Ash - Pollard at 6m

Decision: Unanimously agreed to leave the decision to the Tree Officer

T/00364/23/TCA: 26 Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: 1x Apple in decline - Reduce all over by 1-1.5m. 1x Apple - Remove lowest limb. Also reduce limb above by 1m to shape into rest of crown. 1x Pear - Reduce 2x limbs by 1.5m growing over neighbours hedge and highway hedge

Decision: Unanimously agreed to leave the decision to the Tree Officer

T/00390/23/TCA: 20 West End Sherborne St John Hampshire RG24 9LF

Proposal: 1x Apple - Fell to height of failed stem, leaving pole at 1.5m. Remainder of tree compromised due to previous snapped stem, leaving it unbalanced and exposed to the wind.

Decision: Unanimously agreed to leave the decision to the Tree Officer

94/23

NDP

i) Cllr Rowley delivered an update on the Regulation 14 consultation. Key points as follows:-

- BDBC Plan Review progressing at a slow pace meaning there's pressure of speculative development
- SSJPC has taken the opportunity to review its NDP and strengthen policies e.g. designate Local Green Spaces (where eligibility criteria met) with the aim of protecting the strategic gap
- Reg 14 Statutory stage takes the view of zero development (therefore there's no need to go through site selection process). This has been aided by the Bob's Farm development.
- Reg 14 Public Consultation commenced this week The full list of documents and the questionnaire can be found at www.ssj-np.co.uk. Reference copies of the Neighbourhood Plan and other documents and paper response forms can be viewed at:
Sherborne St John Village Hall, Kiln Road, Sherborne St John, Basingstoke RG24 9HR (10:00-14:30 Mon – Fri).
Sherborne Village Store, Sireburne Close, Sherborne St John, Basingstoke, RG24 9YZ (07:30-21:00 daily)
St Andrews Church, Sherborne St John, Basingstoke, RG24 9HT (Please contact the Church for opening hours on tel:07897 562134)
Swan Pub, 3 Kiln Road, Sherborne St John, Basingstoke, RG24 9HS (Monday – Friday: 11:00-23:00- Sat 09:30-23:00- Sun: 09:30- 22:30)
- Open evening on **Friday 6th October at the Village Hall, from 7-10pm**, where you can learn more about the Neighbourhood Plan and provide feedback.
- SSJPC's 29 Nov meeting will resolve to approve submission by mid Dec 2023.

On behalf of SSJPC, Cllr Morgan expressed his thanks to Cllr Rowley for his hard work and efforts progressing the NDP review.

95/23

Village Matters

- i) To consider and resolve to approve a 'top-up' maintenance application to the Tennis Court surfaces: in the absence of specific requirements from the Tennis Club, agreed no further action.
- ii) To consider approach for Play Park Inspections (annual RoSPA safety inspection plus interim inspections): BDBC conduct annual RoSPA Safety check. MC reported on Vita Play Ltd costs for 6-monthly Maintenance checks. RESOLVED: to instruct Vita Play Ltd to commence 6-monthly Maintenance checks at appropriate timings with the annual inspection.

96/23

Finance

- i) RESOLVED: the Cash Flow Report and payments were approved. See APPENDIX A
- ii) RESOLVED: £500 spend for the purchase of four picnic tables and umbrellas (for locating at The Chute) ratified

- iii) To consider and resolve to approve the PCC’s request for a financial contribution towards cemetery maintenance (grass cutting) for the year 2023/24. MC to obtain copies of quotes/invoices for grass cutting in 2023 so that full council may consider request further.
- iv) After considering the funding request by Life Education Wessex & Thames Valley for grant funding towards the delivery of health, well-being, and drug prevention education (to approximately 118 children at Sherborne St John CE Primary School on 16 Oct 2023), the request was declined as not meeting Grant Application criteria.
- v) BDOs Notice of Conclusion of External Audit 2022/23 was noted. Notice has been published on the SSJPC website.
- vi) The mid-year budget 2023/24 was reviewed and noted. CD indicated he wished to look further into how estimated forecast spend was calculated.
- vii) Noted CIL (£4,776.11) and S106 (£9,191.33 Equipped Play) monies currently held by Sherborne St. John Parish Council. Ideas for projects discussed as follows:-
 - CIL: extend The Chute Car Park and create 8-10 additional parking spaces.
 - S106: consider combining funds with other S106 monies available to claim from BDBC (see viii below) to refurbish the old Play Park which has equipment suitable for toddlers/primary school age children.
- viii) The S106 Funding statement for Sherborne St. John Parish Council and contributions received to date from the developer were noted.

97/23 Councillors Reports

JR: NDP open evening taking place 06 Oct 2023. Invited Councillors and new Clerk to attend.

RM: Requested purchase of Scribe be added to the 25 October Agenda

98/23 Correspondence, AOB, urgent matters

- i) It was noted that due to extraordinarily high demand, the opportunity for football teams to play at the Cute is operated on a rota basis.

99/23 RESOLVED: that Agenda item 100/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

100/23 Confidential employment matter

101/23 Date of next meeting

The date of next **Sherborne St. John Parish Council Meeting** will be held on **Wednesday 25 October 2023** in **The Chute Pavillion, Vyne Road, at 7:15pm**

Being no further business, Cllr Richard Morgan closed the meeting at 8:55pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Payments

Payee	Detail	Amount £ (incl vat)	Method
SSJ Village Hall	Coffee Morning	46.40	FPO

DRAFT – UNTIL APPROVED

Basingstoke buses	Community Bus	66.66	FPO
SSJ Village Hall	S137 Coronation mugs	200.00	FPO
Larkstel Ltd	Tennis Courts treatment	756.00	FPO
ET Planning	NDP Project Management	130.50	FPO
National Trust	Commercial	45.00	FPO
Rokill	Pest Control	139.92	FPO
Basingstoke buses	Community Bus	133.32	FPO
Member of public	Chute deposit return	125.00	FPO
Member of public		65.00	FPO
SLCC	Delivery of professional services June	1,554.47	FPO
West Mercia	Gas/Elec supply	256.90	FPO
Staff expenses	Expenses	1.49	FPO
O2	Mobile phone	50.32	DD
Member of public	Chute deposit return	65.00	FPO
Member of public	Chute deposit return	125.00	FPO
Newsquest Media	Ad in Gazette for Clerk/RFO vacancy	633.60	FPO
Chubb Fire & Security	Fire Safety inspection	153.83	FPO
Member of public	Chute deposit return	65.00	FPO
Member of public	Chute deposit return	65.00	FPO
Staff expenses	Expenses	24.25	FPO
RP Commercial Services	Lengthsman	300.00	FPO
HMRC	Tax Mth 4	228.40	FPO
Staff salaries	Salaries	987.70	FPO
BT	Broadband Chute	51.59	FPO
SMS Heating	Full boiler service	720.00	FPO
Basingstoke buses	Community Bus	133.32	FPO
Basingstoke buses	Community Bus	66.66	FPO
Scarp Landscape	Review Local Gap Policy	570.00	FPO
Mr R Morgan	Expenses	2.40	FPO
SSJ Village Hall	Coffee Morning	56.40	FPO
ET Planning	NDP Project Management	1,870.50	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Staff expenses	Expenses	13.49	FPO
Basingstoke buses	Community Bus	66.66	FPO
PJH Window Cleaning	Window Cleaning	70.00	FPO
West Mercia	Gas/Elec supply	293.70	FPO
SLCC	Delivery of professional services July	1,898.88	FPO
O2	Mobile phone	50.32	DD
SMS Heating	Boiler repair	336.00	FPO
Mowmate	Mower repair	196.86	FPO
E Wilkinson	Reimburse weeds/hedges allotments	250.00	FPO
ET Planning	NDP Project Management	184.80	FPO
Basingstoke buses	Community Bus	133.32	FPO
The Mole Inn	Benches & umbrellas x 4	500.00	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Staff expenses	Expenses	23.31	FPO
BT	Broadband Chute	51.59	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Staff salaries	Salaries	973.95	FPO
HMRC	Tax Mth 5	225.20	FPO
SSJ Village Hall	Coffee Morning	28.20	FPO
		16,986.92	

Receipts

Payee	Detail	Amount £	Method
Summit Judo	Chute Hire	205.95	S/Order
Member of Public	Chute Hire	293.00	FPI
Yoga Blissipline	Chut Hire	282.00	FPI

DRAFT – UNTIL APPROVED

Member of Public	Chute Hire	84.00	FPI
Member of Public	Chute Hire	238.00	FPI
Member of Public	Chute Hire	159.50	FPI
Member of Public	Chute Hire	21.00	FPI
Member of Public	Chute Hire	251.00	FPI
Summit Judo	Chute Hire	205.95	S/Order
Yoga Blissipline	Chut Hire	318.00	FPI
Member of Public	Chute Hire	91.80	FPI
Member of Public	Chute Hire	170.00	FPI
Member of Public	Chute Hire	272.00	FPI
Member of Public	Chute Hire	230.00	FPI
Member of Public	Chute Hire	197.00	FPI
		3,019.20	