

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Meeting held at 7.30p.m in the Chute Pavilion, Vyne Road Sherborne St John, on Monday 24th September 2018.

Planning Committee met at the same venue at 6.30p.m their report is at the end of the minutes.

Ordinary Meeting of Sherborne St John Parish Council 7.30p.m

Present:

Cllr.R. Morgan	Chairperson	Cllr.N. Rougier	Vice-Chairperson	Cllr. C.Davies	Treasurer
Cllr. R Cooper		Cllr L Agnew	Chairperson Planning	Mrs P. Mayo	Parish Clerk
10 parishioners					

57.18 Apologies for absence

Apologies were received from Cllr.R. Vaughan.

58.18. Minutes of the meeting 23rd July 2018

Cllr. L Agnew proposed acceptance of minutes 23rd July 2018, seconded by Cllr.R. Cooper, and carried unanimously. The minutes were signed as accurate by Cllr. R Morgan as Chairperson.

59.18. Matters arising from the minutes

52.18 The notices were put up by BDBC – a 6 month exclusion/injunction order banning Travellers from a designated area which ends at the boundary with Sherborne St John which is not included. Cllrs Robinson and Vaughan will be asked to contact BDBC urgently to ensure the Parish of Sherborne St John is added to the exclusion zone. **PM/TR/RV**

54.18 4 Silent Soldiers have been purchased and placed on the entrance roads to the Parish by Mr John Edwards. Cllr Morgan thanked Mr Edwards for his work to erect the commemorative statues and for work to clear vegetation in front of speed signs.

60.18. Councillors Comments

Cllr R. Vaughan sent a report which the Parish Clerk read out. Copy is attached at the end of these minutes.

61.18. Open Forum

Speed-watch/Traffic Calming

a Mrs Jones, the speed-watch coordinator reported that while she and her volunteers continued to monitor speeding traffic on Vyne Road entering the Village effective traffic calming needed to be introduced – e.g. chicanes/signs - as is planned on the A340 at West End. The Parish Clerk will contact HCC – Mr Nortey and Mr Kettlewell – to ask them to meet and discuss options possible via the HCC self funding initiative scheme for the PC to consider. Cllr Cooper will also attend any meeting on site. **PM/RC**

b. Mrs Jones reported that the current equipment was too heavy and cumbersome and needed to be replaced to encourage more volunteers to help. The Parish Clerk will research new lighter equipment for the PC to purchase. **PM/RJ**

c. The Parish Council will compile a list of priorities for road improvements to use in the future which the HCC self funding initiative scheme could address as and when funds are available. **ALL**

The burnt out moped left on the Chute Recreation ground for 9 months, was raised. The Parish Clerk and Mr Buller will contact the police and BDBC to get it removed a sap. **TB/PM**

The Parish Clerk was asked to ensure that objections raised re the previous Bobs Farm planning application were also submitted re the current application as still relevant. **PM**

Mr Wilkinson reported that since the accident in Dancers Meadows, where 2 elderly ladies broke their ankles slipping down the steep slope to the road, BDBC have now cut new steps/footpath into the embankment for safety.

Rights of way/footpaths. It was requested that a map of the footpaths in the Parish be placed in the next edition of the Villager to encourage their use. **PM.**

A request for a new bench on Church Path near the pond was made. Parish Clerk to get quotes re cost. **PM**

It was noted that Church Path had still not been cut by BDBC. The Parish Clerk to chase. **PM**

62.18. Parish Matters

1.a. Tenancy agreements. Cllr Rougier has contacted Phillips solicitors, sent drafts of tennis and nursery agreements produced by the Clerk, and is waiting for a meeting to be arranged. She asked the Clerk to attend the meeting. **NR/PM**

b. A meeting will be arranged with tennis Club, nursery and designated Councillors to agree tenancy/licences when available.

2. a. Urgent work needed on drainage of playing areas of recreation ground. Report sent to Councillors re costs from football club requesting PC pays half of the cost of Verti drainage work. The PC asked Mr Buller to supply 3 quotes if possible for the work. £814 will be made available from 106 monies by BDBC to the PC and the PC agreed to pay the balance of £1500. **TB/PM**

Cllr Morgan proposed that PC would pay half, seconded by Cllr Rougier, and agreed unanimously by PC.

b. New LIF application for extensive new drainage work to Chute recreation ground/ playing pitches 2019/2020. Mr Buller and the Parish Clerk met BDBC representatives on site who advised an application for LIF funding be made as the cost would be around £50000 (send a survey done on their behalf for Kingsclere grounds by a contractor). Parish Clerk will start completing the necessary forms to BDBC. **PM**

3. Update re Chute Pavilion. The Parish Clerk had sent a report to the PC which is attached at end of minutes – see 2a & b above rental charges re weddings to be agreed later.

4. Transport/Infrastructure.

a. At present the route 22bus is still operating.

b. The terrible state of Vyne Road was again raised. The Clerk will contact HCC to request urgent action. **PM**

c. Cllr Cooper has been in contact with Andy Atkins, senior Countryside Access Ranger re footpath 502. While the Ramblers North Hampshire Downs have carried out clearance work on some footpaths. A map of all footpaths will be placed in the Villager.

5. Traffic calming A340 West End. Review – Mr Nortey, HCC has confirmed that work is scheduled but may be delayed and will inform Clerk when work will start.

6. GDPR update. – SSJ Policy. A policy has not yet been written. Cllr Davies informed the PC that their data needed to be held on icloud for safety & any backup should be stored in a different location to the Clerk’s home.

7. Standing Orders. This will be placed on the next agenda for discussion. All Councillors were asked to review both the standing orders produced by Cllr Agnew and those sent by the Clerk using the NALC model standing orders with additions noted in red. They were also asked to review the procurement procedures written by Cllr Agnew ready for discussion. **ALL**

It was agreed that the PC would meet at 7.00p.m. prior to the Full Meeting to review Councillors views and recommendations. **PM**

8. Keys for gate on Village Green. Cllr Morgan will supply 2 keys to Mr Buller to be kept in the key safe at the Pavilion. **RM**

9. Lengths man. Mr John Edwards and the Clerk met Mr David Saunders in the Village and discussed tasks to be undertaken. He will cut & remove hedges all along Church path, reinstate the width of the path, cut back vegetation obscuring signs at entrances to the Village & repaint if possible.

10. Allotments – Cranes road site water provision. The Clerk has contacted the water provider, however it is likely to cost at least £2000.

Moss Hill/Elm road has one plot available in process of being cleared . This will be advertised in the Villager.

LA

63.18. Correspondence Received

The Clerk has received an e mail from the Ramblers Association North Hants Downs Group . They have recently cleared several footpaths in the Parish.

64.18. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting and all present signed as accurate.

	<u>August/september 2018</u>		<u>Parish</u>	<u>Chute</u>	<u>Grant</u>	<u>Event</u>
27.7.18	Buller exps re Green	village event	81.01			
27.7.18	SSJ Football reimbursement	rental 2017/8	1000.00			
9.8.18	British Gas	gas		862.22		
27.8.28	Rokill	vermin control		54.00		
26.7.18	SSE electricity	electricity		70.00		
31.7.18	Village Hall	coffee morning	32.80			
31.7.18	Village Hall	village event				114.80
31.7.18	House Proud	cleaning		576.00		
1.8.18	PKF Littlejohn	audit	360.00			
7.8.18	SMS Heating	gas heater inspectiom		636.00		
		plus repairs		232.18		
12.8.18	ETA Electrical	new light		369.00		
12.8.18	Office Furniture	new chairs		360.00		
16.8.18	O2	telephone	37.63			
	Aerial direct	telephone	-4.00			
14.8.18	Royal British Legion	silent soldier	600.00			
23.8.18	Allder Glass	broken window		834.00		
		see below				
24.8.18	PJH Cwindow cleaning	window cleaning		70.00		
26.8.18	Buller exps re Green	village event	44.46			
26.8.18	Dayton Home & Office	rubber matting		237.93		
28.8.18	SSE electricity	electricity		70.00		
1.9.18	village hall	coffee morning	32.80			
1.9.18	Fleet Markers	football club	576.86			
10.9.18	SSJ footbal reimbursemer	football club	-480.72			
15.9.18	O2	telephone	37.63			
15.9.18	aerial direct	telephone	-4.00			

5.8.18	House Proud	cleaning		96.00		
12.9.18	Exps Aug Mayo		29.58			
16.9.18	Wilkinson/ToolStation	allotments	31.28			
16.9.18	Dads Shop /Mayo	batteries	17.50			
18.9.18	T Davey	plumbing chute		583.20		
18.9.18	Tesco	first aid room supplies		9.00		
25.9.18	British Gas	chute gas		283.15		
24.9.18	salaries Aug /Sept 2018	salaries	2366.73			
24.9.18	HMRC	HMRC Tax 3 months	648.35			
24.9.18	Buller Screwfix	key safe, tape etc	39.48	39.48		
	Screwfix	re tennis club use of				
	Toolstation	first aid room supplies				
	Less VAT		-176.81	-845.95		
		Total less vat	5270.58	4536.21		114.80

Total exp 9921.59

Please note Alders glass actually only cost PC £250 excess

b. 106 monies available to SSJ. This is dealt with above 62.18. Also Clerk awaiting BDBC to release further 106 funds to pay for the clearance of the 2 beds by the Pavilion & laying of artificial grass to improve outside areas.

c. SSJ Church – request for 50% contribution from PC towards 2017 maintenance costs of the cemetery by Sherborne & Pamber PCC. While this was discussed there is some confusion as some Councillors left early. It was agreed to donate £400 to the PCC and this will be ratified at the next meeting. Proposed by Cllr Morgan and seconded by Cllr Agnew. **PM**

65.18. Close

The Chairman Cllr Morgan closed the meeting at 9.15p.m.

Planning Committee meet at 6.30pm Chute Pavilion 24th September 2018

Planning Matters:

Application no	Address	Description of work	Actions
18/02140/HSE	5 West End	erection of single storey rear extension	No objections from PC Ask if neighbours have objections
18/02386/LBA	Beaurepaire House	Variations	No objections
18/02260/HSE	Lawn View Monk Sherborne	Demolition of porch outbuilding & erection of single storey extension	PC Committee cannot make any comment because documents & evidence missing 1814/01,04,05 & 06 missing not received. They need to see location plan/proximity to neighbours & photos of existing building & site plans. The extension design very unattractive.
18/02399/FUL	. the Forge	3 bedded dwelling	Committee felt very large for area. Also lack of up to date photos showing side elevation of offices extended last year- 15/04221/FUL & 16/02768/FUL. Unclear without photos relationship between A (what is this a yard??) & proposed house. Committee ask application to go to development Committee & that a site

			viewing is made
18/02582/VLA	Land North of Marnel Park		No objections – can view variation on the website
18/02613/HSE	13 Manor Road		While PC feels this is an improvement on previous application 17/04165/HSE. They still have major concerns over the heights with the 25% rule & the impact on immediate neighbours. This is very similar, if not the same, when considered with the existing permitted development to the plans ref 17/04165/HSE which was refused. This is planning by Stealth
18/02690/FUL	Barn Tames Dell Monk Sherborne Rd	Conversion of existing barn to provide one dwelling	Pc wishes to record the following concerns/objections. Is this conversion for sale or family use, need information re the shared driveway & the impact on original house
18/02646/HSE	Kingfisher Vyne Rd	1 st floor front ext & canopy, 2 storey rear ext, conversion of garage to living acc. New detached double garage	No objections
18/02071/FUL	Bob's Farm site	2x 5 bedded houses & 2 x 2 bedded semis plus new entrance & grassed area.	Already objected as the PC want the whole site developed as one whole not in bits. Overdevelopment of the new area proposed – plots 3,4,5 dis-proportiate to 1,2,6,7 (too small). More appropriate if plan application was treated as one site & resubmitted with properties more evenly distributed. Rows of cottages would be more in keeping with neighbouring properties. 18 appropriate properties have already been allocated as part of neighbourhood plan & therefore BDBC originally dismissed the viability of this site. Details of style of property not supplied for new properties. The development of this site also presents concern re safety on Vyne Road so any application should also include comprehensive traffic calming measures – such as chicanes – to ensure there are no accidents with such a large increase in vehicles joining the carriageway on a narrow rural road which already has recorded a large number of vehicles breaking the speed limit in this area.
Trees			
T/00298/18/TCA	Grange Nursing home		
T/00330/18/TCA	Kingfishers, Vyne Road		

Report from Cllr. R Vaughan – Hampshire County Council.

SERVING HAMPSHIRE – 2017/18 PERFORMANCE REPORT

Performance highlights for 2017/18 included:

- In March 2017, the Department for Education published an independent evaluation of the Hampshire Innovation Programme evidencing: an increase in the percentage of children's social worker time spent with families from 34% to 58%; estimated notional savings through increased productivity of social workers of £9,000 per social worker; and an increase in the percentage of time spent on the initial engagement of families from 30% to 70% as a result of the new Family Intervention Team.
- A new short-term re-enablement service at the Hampshire Hospitals NHS Foundation Trust in Basingstoke was introduced by the County Council. The Firs, located within the hospital site, provides specially

adapted accommodation for up to 17 people who receive tailored support from social care staff. This additional capacity is helping to reduce the number of delayed hospital discharges by supporting more effective patient flow and discharge through improved multi-professional and multi-agency working.

- 98% of parents were offered a place for their child in one of their three preferred secondary schools for September 2018, with over 92% receiving their first choice of secondary school. Almost 99% of pupils transferring from Infant to Junior school received a place at one of their preferred schools – with 97% obtaining a place at their first choice school (consistent with the previous year).
- 65% of Hampshire's students taking Key Stage 2 assessments in 2017 achieved the expected level in reading, writing and mathematics, compared with 61% nationally. Hampshire outperformed its statistical neighbours in these results.
- Overall attainment in Hampshire secondary schools in 2017 remained above national attainment: 25% of pupils achieved the English Baccalaureate against 24% nationally; 68% of pupils achieved "The Basics" (a grade 9 to 4 in both English and mathematics) against 64% nationally.
- CO2 emissions from Local Authority operations¹ have fallen to 83,992 tonnes in 2016/17 from 86,684 the previous year (a reduction of 33.30% since 2011/12), keeping the County Council on track to meeting its target of 79,080 tonnes by 2020.
- The County Council secured £12.9 million funding from Highways England which, together with a £6.6 million investment from the County Council, will enable improvements to Junction 9 of the M27 and Parkway South Roundabout, Whiteley.
- £2.8 million is being invested in energy programmes, including LED Lighting, Electric Vehicles and Battery Technology, which will deliver at least £450,000 of revenue savings. The first phase of the LED lighting installation has been completed in 2017/18, with the rest of the programme to be completed in the next two years

CHUTE REPORT SEPTEMBER 2018 by Parish Clerk

It has been a very successful summer with 11 separate party hires & 2 wedding receptions – with another at the end of this month. We have had a learning curve re rentals for Wedding receptions at the Chute but have successfully hosted 3 this summer – all went very well. However we will be reviewing rental costs to reflect the cleaning costs for the future as even with the hirer clearing up it takes at least 4 hours to vacuum & wash the floor so this needs to be factored into the charge made – a rise from £350 this year to £450-£500 next year. Weddings are booked from 8.00a.m. (to set up) to midnight – then 3 to 4 hours on following day to clear away tables & chairs & rubbish plus sweeping & washing floor.

Unfortunately bowls have stopped their Tuesday slot but the Nursery has taken up the time.

During the summer there has been some expenses necessary to make the Pavilion meet Health & Safety regulations – the yearly gas inspection plus repairs to one heater & the installation of one new light which will use far less electricity – there are only 3 now needing to be replaced when they fail. We also had to do considerable work on the toilet cisterns (unable to replace with more modern ones because they would block the doors).

Unfortunately there was a broken window on the front – However this only cost £250 excess re the insurance which covered £445 of the cost.

The floor in the new storage unit has been covered with rubber matting to stop concrete dust damaging the Hall floor & new chairs have been purchased to replace broken ones.

Storage has been reallocated and the first aid room cleared & made available to the Tennis Club with a key in a lock box on the outside wall – with number access.

BDBC will be releasing 106 monies to go towards the cost of the 2 beds which were covered with artificial grass, unfortunately they take their time but we should get most of the cost reimbursed this way. They will also release £814.35 of 106 money to go towards the Verti drainage work urgently needed to ensure the pitches remain usable for this coming season. The football club are asking that the PC pays half (£814 + £1186) as there is no guarantee that any LIF application will be successful (see below).

It must be remembered that the football has considerable expenditure to maintain the 2 pitches – unlike the tennis club who only pay for use with the PC covering maintenance). They also spend many hours a week cutting the grass – as the BDBC cuts are not sufficient. Their work benefits the whole community as the local school now use the pitches 3 times a week for rugby while the football club also cut & mark out the grounds for the school & nursery's sports days as a goodwill gesture.

There is a new round of LIF funding in January 2019 – Paul Martin, BDBC, is contacting a company to quote for the renewal of the drainage to the pitches which has become either blocked or broken – he estimates costs could be around £4/50000 to do it. However this could not be undertaken until at least next August 2019.

The accounts for the Chute which have been issued to the Councillors are healthy and more than covering costs incurred.