

**SSJ Neighbourhood Plan
Bimonthly Report to SSJ Parish Council
September 2014**

1. General

Work continues in connection with the Evidence Base, Organisation Questionnaire and Call for Sites.

The Housing Needs Survey was distributed and (hopefully) returned to Action Hampshire which is completing the analysis. The final return date was 1st Sept. 2014.

The Neighbourhood Plan Website is running and populated but struggling to get up to speed.

The Questionnaire is all but ready for printing and distribution in early October. The final return date will be 27th Oct. 2014.

The further information requested by BDBC was duly forwarded.

2. Steering Group

1. There is no change to the Steering Group – but further suitable members and further support would still be appreciated.
2. A further three meetings have been held (seven in total) – the latest on 2nd Sept.
3. Next meeting 25th Sept. (6.30pm - tbc)
4. Further meetings will be monthly but have not yet been fixed.

3. Evidence Base

1. The Neighbourhood Plan Summary document has been further revised by Mike Harrison and will shortly be loaded onto the website – ahead of the Questionnaire being circulated.
2. A Wildlife Map is to be completed using the available Base Data and local volunteers – expected duration: one year.
3. The Evidence Base Toolkit has been adopted; there are some gaps remaining.
4. Seniors Event has been held and reported; participation was excellent.
5. Young Persons Event has been held and prizes awarded. Participation was disappointing. Launch Event feedback has been circulated

4. Organisation Questionnaire

1. Questionnaire responses patchy. General difficulty in getting people to respond (we are advised this is common to other N Plans).
2. Questioners still required for further allocation of Organisations.

5. Housing Needs Survey

1. We await the results of the Housing Needs Survey held in August.

6. Call for Sites

1. Responses have been received from nearly all known landowners.
2. There is a potential dispute with the BDBC Local Plan. Given the likely number of houses involved over the period of the Plan (to 2029), the requirement for a minimum size of development of 5 houses to count towards the total seems unreasonable and unhelpful to non-contentious village growth. The Neighbourhood Plan needs the Parish Council to urge BDBC to change this minimum.

7. Questionnaire / Questionnaire Workshop

1. The workshop was held on July 25th – earlier than originally envisaged - with Sue Jobbins as Facilitator. Six Steering Group members attended.
2. There was agreement over content – including the need to add a section on Transport / Roads.

3. The completed 'Final' draft has been circulated and commented on. Final amendments are required before it is sent to Greenhouse Graphics for printing. It comprises 12 pages – 3 pages of introduction and map, and 9 pages of questions.
 4. The distribution team is in place; completed Questionnaires can be returned to four locations in the Village. It will be distributed between 1st and 6th October, and must be returned no later 27th October. Additional copies will be available in hard copy or from the website.
 5. The Questionnaire will be advertised in the Villager magazine and with posters in the Village.
8. Programme/ Progress
1. We are still on overall schedule to the revised programme issued by Sue Jobbins on the 7th May. (Questionnaire now October 2014, Referendum December 2015).
9. Budget
1. Costs during the period: £547.90 Consultants + £361.30 Administration
 2. Total Costs to date: £5734.21 (£4657 for Consultants, £520 for Administrator & £557 General Admin')

J Crawley
Chairman

File Ref: 36.01.03

Date: 18.09.14