

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Ordinary Parish Council Meeting held at 7.30p.m. in The Chute Pavilion, Vyne Road Sherborne St John, on Monday 21st January 2019

Planning Matters:

Planning applications are detailed in an addendum at the end of these minutes.

Present:

Cllr R Morgan	Chairman	Cllr N Rougier	Vice-Chairman	Cllr C Davies	Treasurer
Cllr R Cooper		County Cllr R Vaughan		Borough Cllr T Robinson	
Mrs P Mayo	Parish Clerk	Mr T Buller	Chute Site Manager	1 parishioner	

1.19 Apologies for absence

No apologies were received.

2.19 Minutes of the meeting 15.12. 2018

Cllr Rougier proposed acceptance of the minutes of 15th December 2018, seconded by Cllr Cooper and signed as accurate by Cllr Morgan as Chairman.

3.19 Matters arising from the minutes

- 81.18 Parish Clerk will write to the Crime Commissioner about the reduction in police presence in the Parish. **PM**
- 81.18 Parish Clerk will contact HCC again re erecting a warning sign where people cross Cranes Rd to Manor Rd. **PM**
- 88.18 Parish Clerk to liaise with Mrs Jones & Mr Edwards to arrange which new speed watch equipment they would recommend.
- 84.18c Inspection by arborist of all trees under the PC's control now arranged.
- 84.18c The need for Risk Assessments for organised Volunteers in the parish still to be reviewed. **PM**
- 88.18 The 4 'Silent Soldiers' have been stored at the Chute Pavilion. It is hoped they will be re-erected each November on Armistice Day.
- 91.18.9 An arborist has been engaged to check Village Green trees & National Trust will be contacted about the state of the ground and the possibility of erecting posts to stop egress by vehicles and horses & traps. New quotes to be obtained for 'dragon's teeth'. Cllr Rougier will contact her contractor about carrying out harrowing work on the green. **PM**

4.18 Councillors Comments

Cllr Vaughan gave a short report:

Concern about the dangerous A339 if Foley Farm is permitted to take spoil from Marnel Park as it wants 52 lorry movements per day. Green Burial Site on Lloyds Lane presents environmental problems with boreholes upstream on the same chalk stream to the proposed site.

He informed the Parish Council that he has been awarded a MBE.

Cllr Robinson gave a short report:

With the Boundary Commission being delayed there will be no elections in the Parish next year.

BD/BC/HCC still in discussion about constructing a roundabout by Rooksdown with a planning application expected in June 2019.

5.18 Open Forum

- a. Village Green Gate needs repair as it is now unsecured. Contact Bob Berry for quote. Cllr Davies proposed up to £200 for the repairs seconded by Cllr Morgan and carried unanimously. **TB/PM**
- b. Drain Cover along A340 West End dislodged. Parish Clerk to contact HCC. **PM**
- c. Footpath West End (208/14a/2 or 208/16a/1) towards 'kissing gate' steep and muddy and dangerous to pedestrians. Parish Clerk to contact contractor for a quote to either lay stone or a wooden plank covered with wire netting. Cllr Morgan proposed up to £250 for the work seconded by Cllr Cooper and carried unanimously. **PM**
- d. It was agreed that a 'Rights of Way' article with a map of the footpaths and bridleways in the Parish be put in the next Villager with an appeal to residents to use them or they will be lost and to report any problems they may encounter. **PM/RC**
- e. Research old maps of Parish to identify all footpaths & bridleways. **PM**
- f. 'Right of Way' sign on Vyne Rd knocked down. Parish Clerk to contact HCC. **PM**
- g. Need to check whether trees along Elm Rd are the Parish Council's responsibility. **PM**

6.18 Parish Matters

a. Solicitor is in process of writing lease and licence agreements. Once received if necessary a meeting to be arranged to discuss with Cllr Rougier and the Parish Clerk. It was unanimously agreed by the Parish Council that all deeds be delivered to Phillips Solicitors to hold on behalf of the Parish and to carry out the necessary work to record them with the Land Registry. **PM**

b. Chute Facilities. Report on the condition of the trees, as advised by insurance broker, in process of completion. **PM**
Mr Buller reported that some of the showers are not working. Plumber to be contacted to give quote and report re repairs. **TB/PM**

'Kissing gate' at bottom of recreation ground needs investigation. **TB**

Notification has been received of the release of 106 monies by BD/BC to pay for work on 2 sides of Chute Pavilion to clear vegetation & for the Shock Wave treatment on the pitches.

c. Transport/Infrastructure. Mr Wilkinson reported that BDBC had asked for a quote from BCT to provide Community Transport facilities. He suggested that when the report and quotes were available that the Parish Council trial an option for Sherborne St John. £2000 was added to the budget calculations for 2019/20 to cover costs should it be implemented.

d. Still awaiting replies from Alfred Nortey, HCC, for both projects - -traffic calming A340 West End and Traffic calming on Vyne Road entering Village by Kestrel Court. Cllr Vaughan and Parish Clerk to contact for updates. **RV/PM**

e. GDPR update. – SSJ Policy. Still awaiting update re Parish Councils’ position from BDBC.

f. Lengths man. A new contractor has been appointed and is carrying out work as agreed. 2 more visits are booked for this year to complete tasks including cutting the hedge along Elm Road by allotments.

g. Allotments

1. Cranes road site. Tenants offered vacant plots on other sites with water. The cost of installation of a water pipe would be too high. Investigation on the cost of digging a borehole to be investigated. **JE/PM.**

2. Moss Hill. Mr Wilkinson & Mr Edwards have agreed a plan to improve the central path with shingle. Bob Berry’s quote to realign fences of £120 has been accepted. As the costs of the works will be greater than the £228 106 money available Cllr Davies proposed expenditure up to £400 for the project/s, seconded by Cllr Morgan, and carried unanimously. **PM .**

h. 2019 Village Hall fete on Village Green . Cllr Cooper proposed, seconded by Cllr Rougier and carried unanimously, that the Parish Council would donate £900 to the Village Hall to provide a magician, band and prizes. Cllr Morgan will book and liaise with the Parish Clerk re payment. **RM/PM**

Band evening in March 2019. Cllr Morgan confirmed that while the Parish Council had agreed to pay £600 for the band the Village Hall had agreed to reimbursing the Parish Council with half of the ticket money. This it is hoped will then repay them for the initial £600 outlay. **PM**

i. Renovation of Village Green & tree work see 3.19 above. National Trust to be approached to carry out renovation of ground and tree work needed or to recommend a contractor to approach to ask for quotes for the work. **PM**

j. New Speed equipment see 3.19 above. Cllr Vaughan has already approved a £1000 grant towards the costs & when replaced the old equipment will be sold.

7.19 Correspondence Received

Footpath/Bus stop at West End by Armstrong’s Yard inaccessible due to fallen tree & overgrown hedgerow. Parish Clerk contacted HCC for immediate action.

8.19 Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting and all present signed as accurate.

	Jan-19		Total	VAT	Parish	Chute
	Popley matters	advert Nov 2018	60.00		60.00	
18.12.18	O2	telephone	37.63	6.27	31.36	
18.12.18	Aerial direct	telephone	-4.00		-4.00	
22.12.18	Village hall	coffee morning	16.40		16.40	
22.12.18	BDBC SIDS	traffic signs	4160.00		4160.00	
22.12.18	Stackhouse/Came & Co	Insurance	1701.56		1701.56	
27.12.18	S Electric	pavilion	70.00	3.50	66.50	
31.12.18	Rokill	vermin control	126.00	21.00	105.00	
5.1.19	House Proud	cleaner	192.00	32.00	160.00	
14.1.19	Castle Water	allotment water	69.82		69.82	
15.1.19	O2	telephone	35.21	5.87	29.34	
15.1.19	Aerial direct	telephone	-4.00		-4.00	
	Popley Matters	advert December 2018	60.00			60.00
24.1.19	Salaries	salary January 2019	1156.20		1156.20	
19.1.19	Oypla	sack barrow	24.99	4.16	20.83	
	Total		7641.81	72.80	7509.01	60.00
	Total less VAT		7569.01	VAT reclaimed quarterly		

b. Parish Clerk to investigate further 106 funds available to the Parish. **PM**

c. Budget calculations for 2019/20. The Parish Council reviewed the budget calculations provided by the Clerk made some amendments to cover further areas of potential expenditure. The Budget was unanimously agreed by the Councillors. It was noted that the budgets would allow the Parish Clerk to arrange work needed without having to agenda in meetings. Should the budget be already used any addition expenditure would have to agreed by the Parish Council. Parish Clerk to issue amended list. **PM**

d. Set Precepts for 2019/20. The Councillors reviewed the budget calculations provided by the Parish Clerk re estimated expenditure and reserves required. Cllr Davies proposed a precept of £35008 which was unanimously agreed by the Councillors and the forms signed by Cllr Morgan, Davies, Rougier and the Parish Clerk who will submit form to BDBC. **PM**

- e. Ratification & signing of Standing Orders & Procurement Policy. Still under review.
- f. Grants. Parish Clerk confirmed that a new LIF grant has been submitted to BDBC.

AGENDA ITEM.

9.19 Close

The meeting was closed at 9.00p.m. by the Chairman Cllr Morgan.

The Planning Committee supplied the following report to the Parish Clerk for inclusion as an addendum to the minutes of the main meeting after discussions with Mr Whitmarsh, the applicant. Details to be sent to Cllr Robinson for information.

Application no	Address	Description of work	Actions
18/03679/FUL	Bobs Farm	Erection of 4 x 2 bedded dwellings & ass landscaping & car parking following demolition of existing buildings & hardstanding	The Parish Council had no objections to register at this time. Cllr Robinson confirmed that while the NP could not be amended the Parish Council could make representation backing any changes to the development of this site to the BDBC Development Control Meeting .