

SHERBORNE ST JOHN PARISH COUNCIL

Draft Minutes of the Sherborne St John Parish Council Ordinary Meeting held via Zoom 27th January 2021 at 7.30p.m. Planning Committee review prior to meeting at 6.30p.m.

Ordinary Meeting of Parish Council

Meeting held via Zoom Planning starting at 6.30p.m. with the Ordinary Meeting starting at 7.30p.m.

Planning Matters: see 9.21 below.

1.21. Attendance and Apologies for Absence

Attendance (Cllrs)

Cllr Morgan, Chairperson Cllr Rougier Deputy Chairperson Cllr Davies, Treasurer
Cllr Agnew, Planning Chairperson Cllr Cooper County Cllr Vaughan

Present : Penny Mayo, Parish Clerk and 15 parishioners

2.21. Minutes of the meeting 16th December 2020

Cllr Agnew proposed acceptance of the minutes 16th December 2020, seconded by Cllr Davies and signed as correct by the Parish Clerk on behalf of the Chairman, Cllr Morgan.

3.21. Matters arising from the minutes.

Clerk Update for Councillors re actions from Parish Meeting 16th December 2020

64.20 Clerk has received permission for flagpole on Village Green from National Trust & is checking whether Planning permission is required BDBC 21/00254/ENPD.

73.20. 2 Renovation of the Telephone Box is still under discussion as costs are dramatically higher than anticipated.

73.20.4 Resitting of the bench still under review with the Council.

74.20 1b Bike Rack to be installed near carpark at Recreation Grounds.

74.20 2 Lengths man has reviewed the gates & any repairs necessary before repainting which is hoped to be carried out on his next visit in March.

74.20 3b Contractor contacted and is now going to use scalping's on 208/14a/2 repairs & will fit finger post at same time.

74.20.3c Digital Art work for the Heritage Lectern sign quote previously sent to Councillors will be £435 for approval.

HCC quote for the actual sign already been accepted.

74.20. 6b Rotted bollards on corner Elm/Kiln roads reported to HCC who have sent to contractors for action.

4.21. Councillors Comments

Cllr Vaughan's report

He reported that the Covid situation changed daily & the ambulance services are stretched. While Hart & Eastleigh have high rates of infection overall in the County numbers are falling.

The County Council has reduced expenditure by £160million, thus reducing the overspend to £50m.

The position on Local elections is still unsure.

£320'000 has been made available to provide half-term school meals in February & £27million for school refurbishments.

Full report is attached at the end of the Minutes.

5.21. Open Forum

a. Proposal by Mr Harding to plant Wildflowers around Village. He has provided pictures of sites for planting. The Parish Council are supportive of this initiative, as their effect will last longer than bulbs. Mr Harding will present a short report at the February meeting with a map to show sites, list of seeds & prices and write an article for the Villager asking for volunteers to help. Seeding would need to take place at the end of March, with signs to mark the areas, and the grass within these areas to remain uncut between March and the end of July each year. The areas would then need to be cut down (perhaps by volunteers or lengths man scheme) and the cut grass removed each year to allow flowering in following years.

PM. The new sign on the Sherborne Road cul-de-sac has not been installed. Parish Clerk to chase.

CD. Some minutes still missing from the website.

The closure of road at the Bramley crossing was raised as unacceptable. Cllr Vaughan said it was unavoidable as it is necessary to install a traffic island & a new slip road to ensure safety for the local school, but disruption would be minimized.

The Telephone Box in Vyne Road was noted as in extremely poor condition.

6.21. Parish Matters

1. Chute Recreation Ground & Pavilion

a. Playground. The Parish Council is planning to install new playground equipment for older children and is in the PM process of obtaining quotes for 2 new installations .

b . Pavilion roof cleaning. The Parish Clerk is still trying to find a contractor to carry out the necessary cleaning and repair work and hopes to obtain quotes soon.

c. Bike rack. The Parish Clerk has instructed the contractor to install this by the entrance from the carpark area.

2. Lengths man's tasks

The need for surveys for work to repair and paint the white gates at the entrances to the Village was raised by 2 parishioners. The Parish Clerk will send a schedule identifying each set to Mr Edwards and Wilkinson to complete PM and return to her which can then be send ready for their next visit.

3. Installation of footpath signage. Agree quotes for artwork.

PM The Parish Clerk has received a quote to provide the digitally produced artwork to be placed on the Oak Heritage Lectern in the Village for £434.70 from the Business Maps Centre .Cllr Morgan proposed acceptance seconded by Cllr Davies. Proofs will be sent round to the Councillors to check before being supplied to Hampshire County Council.

4. Removal of Village Hall link from Parish website.

CD The Village Hall now has its own website. Cllr Davies will make the necessary changes to the PC website to direct enquiries to the new site.

5. Allotments

The water leak at the tap on Moss Hill has been reported to SSE for action.

Mr Wilkinson reported that the rat bait appears to have been eaten and he needs to purchase more Cllr Morgan proposed expenditure up to £100 to purchase more rat bait seconded by Cllr Davies.

6. Infrastructure and Transport

a. BCT Buses. The trial service went well but has been suspended at present because of the Lockdown.

b. Repairs Footpath 208/14a/2 . The Contractor has agreed the change of surface with the contractor. Work will start when the new footpath finger post is delivered.

7. Telephone Box renovation

The Box is in very poor condition and any short term work would be a waste of money. The Parish Council is therefore discussion whether it is a viable option to have an expensive total renovation or purchase one already done. One parishioner offered to do some work to clean it up & put some shelves in so it could be used as a book Exchange. However, with the Lockdown and the condition the residents who were going to run the Book Exchange are concerned about its use for the present. It has therefore been put on hold for now and will be discussed later when the Lockdown has finished.

7.21. Correspondence Received

PM The allotment site on Cranes Road needs a new gate. Parish Clerk to get a quote.

Parking on Cranes Road on blind corner. The Borough Councillor Robinson, PC Chairman and Clerk will meet BDBC representative on site to discuss options to solve a dangerous situation.

The Village Hall has requested a retention deposit from the Parish Council in order to hold their Monday coffee morning booking. The Parish Council voted 3 to pay a £50 holding deposit on the understanding that it would be deducted from invoices once the sessions could restart.

8.21. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council's behalf since the last meeting & all agreed to confirm it as accurate and acceptable.

| Date | Recipient | Reason | VAT for reclaim | Parish | Chute | Total with Vat |
|--------|-----------------|--|-----------------|----------------|----------------|----------------|
| Dec | Microsoft | Support windows 10 | 13.33 | 66.66 | | 79.99 |
| to | BFP | Yearly fire inspection | 85.00 | | 425.00 | 510.00 |
| Jan | Computer Fusion | Computer update | 8.00 | 40.00 | | 48.00 |
| 2021 | Tesco | Supplies | | 54.00 | | 54.00 |
| | Macro | Cleaning supplies | 5.13 | | 25.67 | 30.80 |
| | ETA | Electrical work Chute 2 new lights etc | 213.00 | | 1065.00 | 1278.00 |
| | Viking | Supplies, paper, envelopes, stapler, glue tape etc | 14.38 | 96.66 | | 111.04 |
| | Viking | Ink cartridges | 9.40 | 46.98 | | 56.38 |
| | SSE | Electricity | 3.50 | | 66.50 | 70.00 |
| | Rokill | Vermin control | 22.20 | | 111.00 | 133.20 |
| | BCT | Bus to Chineham | | 118.00 | | 118.00 |
| | Wickes | New Toilet seat | 4.83 | | 24.17 | 29.00 |
| | BCT | Bus to Chineham | | 49.95 | | 49.95 |
| | Crown Gas | Pavilion gas | 72.29 | | 361.47 | 433.76 |
| | O2/Aerial | Telephone | 7.34 | 28.69 | | 36.03 |
| Jan 21 | PC Salaries | January salary | | 1372.58 | | 1372.58 |
| | ETA Electrical | Pavilion work emergency lighting | 175.00 | | 875.00 | 1050.00 |
| | Viking | Supplies for litter picker | 9.40 | 36.96 | | 46.36 |
| | WEL Medical | Batteries & pad replacement re 2 defibrillators | 99.75 | 498.75 | | 598.50 |
| | CPRE | Subscription | | 50.00 | | 50.00 |
| | SSE | Electricity Chute | 3.50 | | 66.50 | 70.00 |
| | E Davies | Website work | | 100.00 | | 100.00 |
| | | <u>Totals</u> | <u>746.05</u> | <u>2559.23</u> | <u>3020.31</u> | <u>6325.59</u> |
| | | <u>Total less VAT</u> | <u>£5579.54</u> | | | |

b. Budget 2021/22. The Parish Council voted unanimously to accept the updated budgets supplied by the Parish Clerk.

c. Setting of the precept for 2021/22. Cllr Agnew proposed acceptance of the proposed £41303 precept – which is the same as previous years Band D £44.03 per household – seconded by Cllr Morgan and voted unanimously by the Council.

d. CIL . The Parish Council have now received information on the use they can make of CIL payments.

e. Audit requirement to reconfirm PC regulations:

1. Standing Orders, 2 Procurement Policy, 3.Risk Assessment .Financial regulations, 5. Internal Controls.

As there have been no amendments to last year Cllr Morgan proposed accepting, seconded by Cllr Davies.

The Parish Clerk will initial copies on behalf of the Chairman ready for the audit in April.

f. Donation request for new signage at the Church. This will be agenda for the next meeting.

9.21. Planning

20/03400/HSE

29a West End Erection of 2 storey side & rear ext & part single storey rear ext. No objections

20/03352/HSE

Meadow House 7 Cranes Road Erection front porch, conservatory ext to change flat roof to a pitch. External works to single storey roofs & including windows & doors. No objections check neighbours have been contacted.

20/03583/HSE

18 West End Erection of single storey rear ext. No objections.

20/03599/FUL

36 Manor Road. Erection of 2 storey chalet style bungalow with integral granny annex & detached garage/home office following demolition of existing single storey bungalow. Parish Council object as this replaces a single storey bungalow on a corner plot with a large 2 storey infill building . This contravenes their Neighbourhood Plan that identified that the Parish needed more small housing units and bungalows for young people and elderly residents wishing to ‘downsize’.

21/00019/HSE

1-6 Watercress Cottages Dark Lane Installation of roller shutter doors to existing carports. No objections however the Parish Council wish to make it clear that any further installation of doors/shutters to carports in this development must be similar to maintain the visual integrity as granted by planning.

Trees

T/00003/21/TCA

Cleeves West End Crown reduction

T/00027/21/TCA

3 Elm Road Fell silver birch.

T/00010/21/TCA

Spring Cottage Prune/remove trees.

21/00284/EN10

12 Manor Road .Preliminary review. Parish Council wish to object to the proposed development as over development and a bungalow being demolished contrary to the evidence of the Neighbourhood Plan .

10.21. Close

Meeting was closed at 9.00p.m. by the Chairman, Cllr Richard Morgan.

Hampshire County Council Update: Cllr Rhyddian Vaughan, Calleva Division. January 2021

National Lockdown Updated National, HCC Guidance and details of key services are available via the links below.
HWRCs and Country Parks remain open, but residents are urged to stay local.

www.hants.gov.uk/socialcareandhealth/coronavirus/general-advice

Police and Crime the Police and Crime Commissioner has launched his annual survey to ask residents their views on the policing precept of the council tax and if they would agree to an increase to support policing across Hampshire, the Isle of Wight, Portsmouth and Southampton.

Following the announcement that Police and Crime Commissioners would have the flexibility to increase the policing precept by up to £15 a year for a Band D property for 2021/22, wider consultation is now being undertaken and residents are being encouraged to give their view. The survey can be accessed through the Commissioner's website: [Your view on the policing precept of the council tax 2021-2022 - Hampshire Police and Crime Commissioner \(hampshire-pcc.gov.uk\)](https://www.hants.gov.uk/socialcareandhealth/coronavirus#impacted-services).

The Chief Constable and her team have made a compelling operational case for investment in policing through an increase in the council tax. An increase of up to 7.1% (29p week based on a Band D property) would enable the force to build on what has been achieved during the last year, take the fight to criminals and to start to reduce crime. An increase would enable:

- the early recruitment of 50 new police officers
- targeted operational policing to take drugs and weapons off our streets.
- an increase in further prevention work, including diverting young people away from crime.
- an investment in forensic capability to enable officers to get evidence to bring more offenders to justice.
- continue investment in police officer wellbeing to improve productivity even further.

The public survey will be supported with online focus groups to explore residents' views around policing priorities and levels of an increase in more depth.

Local Transport Plan for Hampshire

Hampshire County Council is asking for your views on the vision, desired outcomes and guiding principles behind a NEW Hampshire Local Transport Plan. This is the start of a conversation to help develop a new transport strategy and plan.

Since 2001, Hampshire's Local Transport Plan has set the objectives, policies and strategy for transport across the County, helping people to maintain their quality of life and go about their daily business. Seven years have now passed since the Plan was last updated, and there is a need to review outcomes and design principles in the changed context of new technologies, the pandemic and increased focus on active lifestyles and the challenges of climate change.

You are invited to influence the early development of the new Local Transport Plan by sharing your views on the emerging:

Vision: What will our transport system look like in 2050?

- **Outcomes:** What are we trying to achieve in terms of climate change, economy, the environment, and society?
- **Guiding Principles:** How we will change the way in which we plan and deliver transport?

To view more information and leave your feedback, visit:

<https://www.hants.gov.uk/transport/localtransportplan>

Ash dieback

The link below gives some helpful guidance on the responsibilities and options for landowners dealing with ash die back disease.

<https://www.hants.gov.uk/en/landplanningandenvironment/countryside/ash-dieback-disease>