

## SHERBORNE ST JOHN PARISH COUNCIL

### Draft Minutes of the Sherborne St John Parish Council Ordinary Meeting held via Zoom 29<sup>th</sup> March 2021 Planning Committee review prior to meeting at 6.30p.m.

#### Ordinary Meeting of Parish Council

Meeting held via Zoom Planning starting at 6.30p.m. with the Ordinary Meeting starting at 7.30p.m.

**Planning Matters:** see 29.21 below.

#### 21.21. Attendance and Apologies for Absence

##### Attendance (Cllrs)

Cllr Morgan, Chairperson                      Cllr Rougier Deputy Chairperson (joined 7.30p.m)

Cllr Davies, Treasurer                      Cllr Cooper                      County Cllr Vaughan

**Present :** Penny Mayo, Parish Clerk and 4 parishioners

#### 22.21. Minutes of the meeting 24<sup>th</sup> February 2021

Cllr Davies proposed acceptance of the minutes 24<sup>th</sup> February 2021, seconded by Cllr Cooper, and carried unanimously. Parish Clerk to sign copy for the files on behalf of Chairman Cllr Morgan.

#### 23.21. Matters arising from the minutes.

##### Clerk Update for Councillors re actions from Parish Meeting 24<sup>th</sup> February 2021

7.21 New gate installed at Cranes Road allotments

15.21 A much more substantial flagpole has now been installed on the Village Green after the one initially provided was deemed to be too flimsy & returned. *Picture to be sent to Villager for inclusion with a thank you to Cllr Vaughan who purchased the flag for the Parish.*

15.21 Mr Edwards purchased the paint & wood for repairs to the white gates by the Lengths man and most of the work has been completed.

15.21 Mr Harding is in the process of sowing the areas with wildflower seeds. The Parish Clerk has reimbursed the cost of seeds and provided the laminated signs to be installed at each site.

16.21.1a the playground equipment quotes have been resent to the Councillors before a decision is taken. *This will be held over till after the elections for discussion.*

16.21 1c The Parish Clerk is still finding it extremely difficult to obtain quotes for the Pavilion roof work needed. £ new contractors have been approached for quotes.

16.21 1d The Bike rack at the Chute Recreation ground has been installed.

16.21 2 The Parish Clerk has sent information about Length's man invoices and hours worked as requested and confirms that prior to payment by the PamberPC hub a worksheet is provided recording what has been done and that they are fulfilling their required hours under the HCC scheme.

16.21 7 Volunteers have started to clean the telephone box and the Clerk has reimbursed their cost so far. *Mr Edwards reported at the meeting the ceiling has been painted and the racking purchased ready for opening which is to be confirmed.*

#### 24.21. Councillors Comments

Cllr Morgan report:

**PM.** The new shop off Cranes Road is now open and has been well received. Issues concerning the marking parking of places need to be resolved as residents report parking customers have obstructed their driveways. The lack of storage has also been raised with the developers who will not permit a storage unit on site.

Problems with litter in the Parish also noted.

He thanked Cllr Vaughan for the purchase of the Union Flag for the new flagpole on the Village Green.

Cllr Vaughan Comments.

**PM** Reported HCC is spending ½ million to repair footpaths as per his recent e mail. Resend his e mail.

## **25.21. Open Forum**

a. Mr Caulfield reported excessive speeding on A340 in West End still a problem. The traffic using the road has increased back to old levels prior to Lockdown with the numbers speeding rising with an increase in actual speeds involved. HCC traffic officers have been contacted for any solutions – traffic islands, speed cameras etc. However, these are all extremely expensive with a speed camera installation reported as at least £40000 plus maintenance. **PM/RV** Requests to the police to site the speed vehicle on A340. There has been no response.

While the Parish does have their own speed equipment, which if used could have a positive effect, a group of volunteers to utilise it in this area would need to be formed.

Mr Nicholetts again reported the appalling Broadband reception in the cul-de-sac part of Sherborne Road. Cllr Vaughan will again investigate why nothing has been done to rectify a serious problem for residents, especially now residents are working from home. He also reported that neighbours in this piece of road, unable to be covered by PC's litter picker due to dangerous nature of the approach, have been clearing the road. He thanked the Parish Clerk for all her efforts arranging with BDBC to remove the rubbish sacks collected and for providing all the supplies needed and confirmed that all instructions to ensure their safety were followed.

## **26.21. Parish Matters**

### **1. Chute Recreation Ground & Pavilion**

a. Recreation ground – no issues raised.

b. Playground. The Parish Council decided to delay discussions till May meeting of the new Parish Council when they will review the quotes obtained by the Parish Clerk.

**CD** Cllr Davies raised concerns that maintenance costs for each new item should be considered and that he would be happy to consult with the Village School for their input. While each supplier has slightly different styles of equipment, he felt that the quotes obtained could not be compared as there was a need for specifications to be produced – by the Council - so comparisons on a like for like basis could be made and that older teenagers be the targeted users.

**PM** It was noted that the Parish Council will have to take on the responsibility for playground inspections, which will no longer be done by BDBC, with quarterly and year end reports.

c. Pavilion roof cleaning. It is still proving difficult to obtain quotes from contractors. A survey has been done – work needed identified as the guttering, the flashing between roof & building, high pressure cleaning of algae and **PM** repainting of the roof, with a suitable product, as well as the steel supports.

d. Bike rack. Now installed on Recreation ground.

### **2. Lengths man's tasks**

Mr Edwards & Mr Wilkinson provided the Parish Clerk with a schedule identifying what repairs were needed on all the white entrance gates around the Village The contractor completed as much as possible but the A340 gates are not wood and will need to be pressure washed on their next visit when with more paint they will be able to finish the other gates. They were unable to cut the hedge on Sunnyside allotment site as they would need to bring a shredder.

**PM** Items to add to next schedule were recorded as cleaning the waste bins of algae and cutting the hedge on the corner of Church Path where the Oak Lectern is recommended to be installed.

### **3. Footpaths.**

a. Position for Oak Lectern. Mr Edwards and Mr Temple have investigated several suggestions of where to site the **PM** Footpath Oak Lectern and recommended that it be placed on the corner at the end of Church Path as it is central and easy for people to view. PC voted unanimously to accept their recommendation. Cllr Morgan thanked them on behalf of the Parish Council.

b. Posting further footpath maps. A list of prospective sites needs to be formulated by the PC. When position of signs are agreed they will need to be manually marked with 'you are here' notation.

c. The Parish Clerk reported that 2 teenagers in the process of completing their Duke of Edinburgh award were clearing litter from the Parish footpaths. They have been supplied with the necessary equipment and instructions to ensure their safety.

### **4. Allotments**

Mr Wilkinson will meet the SE Water representative on 31<sup>st</sup> March at Moss Hill site to investigate the water leak .

## 5. Infrastructure and Transport

- PM BCT Buses the Parish Council voted unanimously to re start the service on 23<sup>rd</sup> April 2021.
- Repairs Footpath 208/14a/2 – yet to be completed.
- Double yellow signs Cranes Road/A340. Yet to be installed.
- Other roads needing action re speeding. It was noted that the corner turning from A340 into Cranes Road was PM dangerous and the edge needed to be built up to stop potential danger.

**6. Telephone Box renovation.** Sally Sokoloff thanked Mr Edwards for all his help. The box has had ‘a clean and brush up’, with only the interior being painted. Lockdown restrictions allowing they hope to open it is May but do not want any books yet. The budget of £200 covers shelving etc. Signage produced will be laminated by the Parish Clerk. Books will be date stamped or coloured dots used to ensure books are regularly removed. What has been achieved is all that is possible as complete refurbishment would cost well over £6000.

PM/SS. Hedge around the box needs to be cut ( Length’s man task).

**7. Website Postings** – Neighbourhood Watch information posted. The new shop details will be added.

### 27.21. Correspondence Received

A resident suggested that the Village School should be contacted for input on what new playground equipment could be installed at the Recreation ground.

PM Complaints received that litter bins too full. Parish Clerk investigating installation of more bins and cost.

A resident has offered to purchase a St George flag for the Village.

Parking by the shop – see 24.21 above.

### 28.21. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting & all agreed to confirm it as accurate and acceptable.

Date	Recipient	Reason	VAT for reclaim	Parish	Chute	Total with Vat
March	SSE	Electricity Pavilion	3.50		66.50	70.00
	Hampshire CC	Art work for sign	72.40	362.00		434.40
	Hampshire flag Co	Flagpole	67.85	339.24		407.09
	Bob Berry	Bike rack	195.00	975.00		1170.00
	Plantlife	Wildflower seeds	20.83	104.17		125.00
	Crown Gas	Gas Pavilion	77.36		386.78	464.14
	Viking	Supplies, litter pickers cleaning items ,toilet rolls cloths etc	9.70 18.04	30.98 61.46	17.48 55.72	58.16 135.22
	Bob Berry	Gate for Cranes rd allotments	103.20	516.00		619.20
	HMRC	3 mths PAYE & March salaries		2049.98		2049.98
	J Edwards	Timber for lengthsman	4.30	21.52		25.82
	J Edwards	Telephone box repairs	22.37	111.84		134.21
	Keay Roofing	Survey Pavilion roof	168.00		840.00	1008.00
	Mowmate	2 <sup>nd</sup> hand ride on mower	200.00	1000.00		1200.00
	Screwfix	Rep supplies	1.83		36.17	38.00
	Viking	Larger key safe	21.60	107.98		129.58
	Bob Berry	Flagpole work	34.00	170.00		204.00
	Bob Berry	Balance re flagpole installation	60.40	302.00		362.40
	A E Bowman	Installation of bench for Dr Darmady		280.00		280.00
	Shaw Funeral Ltd	Condolence book & sheets	22.50	112.50		135.00
	SSE	Electricity Chute	3.50		66.50	70.00
	DataCentre	Website	10.00	50.00		60.00
	Air Ambulance	Donation fund raising re Covid		30.00		30.00
	Wessex bikes	Donation fund raising re Covid		30.00		30.00
		<b>Total</b>	<b>1116.38</b>	<b>6654.67</b>	<b>1469.15</b>	<b>9240.20</b>

N.B . Please note the last 2 payment of £30 each are the balance of the fund set up for Covid fund raising – due to problems with foreign purchases the PC contributed 39p more than was collected.

b. The following schedule details the income & expenditure via the Parish Council’s bank account for the SSJ Volunteer PPE initiative .

<u>Volunteer PPE initiative 2019/20 &amp; 2020/21</u>	<u>Income`</u>	<u>Expenditure net of VAT</u>
Cullum Hobbycraft		10.00
Cullum Gaston Wood Ind		4.97
Cullum Hobbycraft		5.00
Cullum		28.93
Donation SSJ Parish Council	100.00	
Donation SSJ Parish Council	100.00	
Donation SSJ PC via Cllr Vaughan	500.00	
Donation Cllr J Frankum	500.00	
Ullem		41.66
Vicki Davies reimb		28.58
Greenfoot Services		123.50
Greenfoot Services		229.17
Sunlu/ebay		149.17
Quality printing - elastic ebay purch		99.92
Sunlu/ebay		
Helen Cullum supplies		18.00
Sunlu/ebay		149.17
Sunlu e bay		158.25
Cullum		56.56
Cullum		11.66
Just Giving Approx	484.60	
Just giving balance	72.07	
Cullum		16.67
Hampshire Med Fund donation		165.85
Ark Cancer charity		150.00
Serv Wessex Blood Bikes		125.00
IOW Air ambulance		125.00
IOW air ambulance		30.00
Serv Wessex Blood Bikes		30.00
<b>Total</b>	<b>1756.67</b>	<b>1757.06</b>

Credit Balance

-0.39

in accounts  
deficit

c. The Parish Council unanimously agreed to fund 2 hours overtime per week for the litter picker.

d. AGAR. 2020/21 audit signed and minuted prior to submission to External Auditors. The Parish Clerk confirmed that this could not be done until the internal auditor had submitted and signed his report. This must be minuted and approved by the Parish Council have a ‘wet’ signature of the Chairman and RFO before submission. This may have to be approved at the 19<sup>th</sup> May meeting via Zoom. Clerk visiting the Chairman to obtain the signature later.

e. Donation request for new signage at the Church. No information.

## 29.21. Planning

### 21/00541/HSE

13 Paice Gardens Conversion of loft to living accom. Installing 3 roof light to front elevation, 1 Juliet door set to side elevation & construction of 1 flat roof dormer to the rear.

No objections

**21/00664/FUL**

Grange Nursing Home Vyne Rd Erection of a part two/part three storey rear extension providing 14 bedrooms.  
No objections

**21/00443/FUL**

PM 10 Aldermaston Rd Erection of a detached dwelling

Concerns: Why an attached double garage and a 2<sup>nd</sup> detached double garage further forward in front of building line. Large 5 bedroomed dwelling, access onto A340 dangerous. As the A340 has a steep incline could be concerns re height intrusive. Removal of trees to accommodate build which is unacceptable in a rural area as they provide screening. Contact neighbours.

**21/00384/ROC**

44 Manor Rd Variation of conditions 1 & 7 & various issues 20/00575/FUL Variation of condition 1 and 7 of planning permission 20/00575/FUL to allow the insertion of rear window and front window and raise brick by one metre to allow sufficient bedroom height. Discharge of conditions 3, 4, 5, 6, 8, and 13 of planning permission 20/00575/FUL

**T/00120/21/TCA** 5 Vyne Meadow Cypress & willows

No objections

**T/00125/21/TCA** 43 West End Reduction of high into a hedge plus apple tree reduced.

No objections

**T/00113/21/TCA** Skerrymore Elm Rd Various reductions of trees

No objections

**30.21. Close**

The Chairman thanked Cllrs Rose Cooper and Natasha Rougier for all their work as Councillors on behalf of the Parish as they have decided not to stand for re-election. They were valued members of the Parish Council and will be sorely missed .

Meeting closed by the Chairman Cllr Morgan at 8.45p.m.