



Sherborne St. John Parish Council

By Order of Melanie Camilleri, Locum Clerk/RFO

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04 November 2022

Dear Councillor,

You are hereby summoned to attend the next meeting of

Sherborne St. John Parish Council

on **Wednesday 09 November 7:15pm**

in the at **The Chute Pavilion, Vyne Road, RG24 9HX**

To transact the following business.

The public and press are welcome to attend.

AGENDA

- 121/22 Apologies for Absence**
- 122/22 Declarations of interest**
- 123/22 Minutes:** to consider approval of the Minutes of the Parish Council Meeting held on **07 September 2022**
- 124/22 Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
- 125/22 Planning**
- i) To consider the following application:-
- 22/02671/HSE:** 6 Wyeth Road Basingstoke Hampshire RG24 9ZP
Proposal: Erection of a single storey rear extension
Observation date: 21 October 2022
- 22/01736/HSE:** 16 Vyne Road Sherborne St John Hampshire RG24 9HX
Proposal: Single storey side extension to dwellinghouse following demolition of existing garage and removal of lean-to shed.
Observation date: 18 October 2022
- 22/02757/LBC:** The Vyne Vyne Road Sherborne St John Hampshire RG24 9HL
Proposal: Restoration of two stained-glass windows
Observation date: 01 November 2022
- 22/02857/FUL:** The Vyne Vyne Road Sherborne St John Hampshire RG24 9HL
Maintenance and improvement works to the boardwalk
Observation date: 14 November 2022

22/02829/HSE: 2 Lavers Lea Sherborne St John Basingstoke Hampshire RG24 9ZQ
Erection of a single storey rear extension with parapet wall
Observation date: 15 November 2022

- 126/22 Neighbourhood Plan**
- i) To consider BDBC's draft Monitoring Report 4 covering the period from 1 April 2021-31 March 2022 and provide comments and feedback by Wed 23 Nov 2022.
 - ii) To further consider Cllr Rowley's recommendations made in his report on Locality Funding and appointment of consultants.
- 127/22 Finance**
- i) To approve the Cash Flow Report and payments
 - ii) To review mid-year budget 2022/23 (actual spend v budget)
 - iii) To review the 1st draft budget/Precept 2023/24
 - iv) Consider PCC's evidence submitted to support their Grant Application (for the Lych Gate repair) before Grant monies are paid
 - v) To consider progressing purchase of the accounting software Scribe
 - vi) To record the Notice of Conclusion of Audit 2021/22 by the external auditor has been published
 - vii) To allocate responsibility to the completion and return of the monitoring form (by 28th October) following LIF grant funding received for the installation of a new drainage system to two football pitches at Chute Recreation Ground.
- 128/22 SSJPC Governance and Policies**
- i) To consider and resolve to adopt the draft SSJPC Vexatious Requests and Complaints Policy
- 129/22 Lengthsman**
- i) Identify jobs
- 130/22 Councillors Reports**
- 131/22 Correspondence, AOB, urgent matters**
- i) Invitation to consider footpath diversion order (prior to application to BDBC)
 - ii) Consider and select an alternative venue for SSJPC to hold its Annual Parish Meeting (01 March – 01 June) and Annual Parish Council Meeting (May) in 2023
 - iii) Consider and agree ways in which SSJPC can raise Councillors' profile in the parish e.g. place photos with names and email address on Noticeboards and Bus Shelters owned by the Parish Council
 - iv) Consider and resolve to instal an additional SSJPC Noticeboard in Marcel area of the Parish
 - v) Consider installing a litter bin at the top of Manor Road
- 132/22 To consider resolving that Agenda items 133/22 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 133/22 HR matters**
- 134/22 Date of next meeting**
- If agreed, the date of the next Meeting for **Sherborne St. John Parish Council** will be held on **Wednesday 23 November 2022** at **7:15pm** in **The Chute Pavilion, Vyne Road, RG24 9HX**