



Sherborne St. John Parish Council

By Order of Rosie Burton, Clerk/RFO

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21 March 2025

Dear Councillor,
You are hereby summoned to attend the
Sherborne St. John Parish Council
on **Wednesday 26 March 2025**
at **7:15pm**
in the at **The Chute Pavilion, Vyne Road, RG24 9HX**
To transact the following business.

The public and press are welcome to attend.

AGENDA

- 20/25** **Apologies for Absence**
- 21/25** **Declarations of interest**
- 22/25** **Minutes**
i) To consider approval of the Minutes of the Ordinary Parish Council meeting held on **22 January 2025**
- 23/25** **To receive a report from PC Simon Denton**
- 24/25** **To receive a report from Councillor Rhydian Vaughan (Hampshire County Council)**
- 25/25** **To receive a report from Councillor Simon Minas-Bound (Basingstoke & Dean Borough Council)**
- 26/25** **Scheme of Delegation**
i) To ratify all decisions made under the Scheme of Delegation (adopted on 28 February 2024) since the last meeting of full council held on 22 January 2025: -

Matter under consideration	Decision made / to be ratified
1) To consider and resolve to approve a financial contribution (using powers of spend S137) towards entertainment and refreshments for the Sherborne St. John Fayre Summer 2025. Offered for the health and wellbeing of the community. Event organised by a team of volunteers from within the village.	Resolved by majority decision (Cllrs Morgan, Agnew, Rowley, and Bechelet) to make a financial contribution of £2.5K <u>subject to</u> sight and approval by SSJPC of the Event Plan with itemised costs. Invoicing to/settled by SSJPC for main suppliers. Operational costs e.g. use of facilities (Village Hall and The Vyne) subject to submission and approval of an Expense Form and receipts/invoice.

2) Chute: cleaning down and sealing the internal steel beam with a shrink proof silicon	To ratify works proceeding based upon the estimate £270
3) Chute: Repair Emergency Lighting	To ratify emergency works proceeding based upon the quote £167.50 + vat
4) Allotments: repair gates	To ratify repair carried out by Allotment Warden cost £13.90 +vat

27/25

Public Question Time

Period of time designated for Public Participation in accordance with the Standing Orders.

28/25

Finance: Part 1

- i) To consider and resolve to approve SSJPC making a £100 financial contribution (using powers of spend S137) towards Sherborne St. John's under 10s Boys Football Team's tour in Paris for the Europa Cup Tournament at PSG Parc De Princes Stadium. Monies will go towards the tournament fee. Balance costs from fund raising initiatives. Parents/families will cover their own travel costs.
- ii) To consider and resolve to approve a financial contribution towards The Villager Magazine printing costs in which SSJPC provide a monthly article for publication (using powers of spend under S142 'Provide information relating to Matters affecting local government').

29/25

VE/VJ Day 80th Anniversary

- i) To consider and resolve to approve arrangements for marking this Event on 05 May Bank Holiday

30/25

Planning

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

25/00446/HSE: 23 Hewitt Road Basingstoke Hampshire RG24 9FL

Proposal: Loft Conversion

Observation date: 25 March 2025 (extension granted to 27 March)

24/01165/OUT: Bow Brook Farm Vyne Road Bramley Hampshire RG26 5DW

Proposal: Outline planning application for the construction of 50 dwellings with all matters reserved except for access

Observation date: 28 March 2025

- ii) To note the contents of the Sherborne St. John Neighbourhood Plan Monitoring Report produced by BDBC

31/25

The Chute: Maintenance

- i) To consider and resolve to approve the quote for LED Lighting in the car park
- ii) To consider and resolve to approve the purchase of a replacement microwave oven
- iii) To consider and resolve to approve placing a key to the Barrier entrance in the key safe, and granting permission that Piccolo Pre-School Nursery may use Emergency Services to access the site should the need arise
- iv) To note the position on sourcing a replacement gas heater

32/25

Play Park Annual Safety Inspection

- i) To note the report from BDBC's 2025/26 inspection and resolve to agree actions in relation to repairs

- 33/25 Finance: Part 2**
- i) To resolve to approve the Cash Flow Report and payments
 - ii) To resolve to approve the Bank Reconciliation prepared by the Locum and signed-off as correct by Members of the Council
 - iii) To receive an update on Scribe setting-up SSJPC's 2025/26 accounts
 - iv) To consider and set the level of annual financial contribution from Sherborne St. John Football Club for operating from The Chute
- 34/25 Allotments**
- i) To receive an inspection report from the Allotment Warden and agree any actions
 - ii) To note that the 2025-26 invoices will be issued in April
 - iii) To consider a report from Cllr Davies on a full list of issues and questions in respect of the Marnel Park for sending to BDBC (before SSJPC can take-on the site)
- 35/25 Lengthsman**
- i) To identify jobs for the 2025/26 allocation
 - ii) To consider and resolve to approve a request for repairs to the heritage telephone kiosk
- 36/25 Councillors Reports**
- 37/25 Correspondence, AOB, urgent matters**
- i) To note the Devolution Consultation taking place until 13 April 2025
 - ii) To note the temporary closure of Sherborne St. John FP18, restricted Byway 701, and Bromley FP702
 - iii) To agree the date, time, and arrangements for the Sherborne St. John Annual Parish Assembly
- 38/25 To consider resolving that Agenda item 38/25 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.**
- 39/25 Play Park Project**
- i) To consider and resolve to approve
 - the procurement plan prepared by Cllr Agnew, covering project scope and budget
 - the selection of three suppliers to invite to tender
 - next steps
- 40/25 Date of next meeting**
- i) If agreed, the date of the **Sherborne St. John Annual Parish Council Meeting** will take place on **Wednesday 21 May 2025** in **The Chute Pavilion, Vyne Road, at 7:15pm**