

## SHERBORNE ST JOHN PARISH COUNCIL

**Draft Minutes of the Sherborne St John Parish Council Meeting held via Zoom 23rd September 2020. Planning Committee met on Zoom at 6.30p.m and their report is attached as an addendum at the end of these minutes.**

### **39.20. Attendance and Apologies for Absence**

#### **Attendance:**

Cllr R Morgan – Chairperson, Cllr N Rougier – Vice-Chairperson, Cllr C Davies – Treasurer,

Cllr R Cooper, County Cllr Rhydian Vaughan

#### **Apologies for Absence:**

Cllr L Agnew ( unable to link via Zoom)

#### **Present:**

Mrs P J Mayo – Parish Clerk & 14 parishioners

### **40.20 Minutes of the Meeting 24.6.2020**

Cllr Rougier proposed acceptance of the minutes from 24.6.20, seconded by Cllr Cooper and signed on behalf of Cllr Morgan, Chairman, by the Parish Clerk.

### **41.20 Matters arising from the minutes**

35.20a Cllr Davies asked that it be recorded that it was his daughter Emily Davies who was being paid by the Parish Council to convert documentation into the new format required for the website.

Cllr Davies also drew the attention of the Council to the incorrect numbering on the minutes for 11.5.20 and 24.6.20 which they had received. The Parish Clerk will amend and resend with the new numbers that follow on from the minutes for 26.2.2020.

### **42.20. Councillors Comments**

Cllr Vaughan's report is attached at the end of the minutes as an addendum. Residents are directed to Cllr Robinson's newsletter dealing with issues for all the villages in his ward available on Twitter or Facebook.

Cllr Morgan commented on the waste tip which is now open for booking.

### **43.20. Open Forum**

The following schedule was sent to all attendees listing the matters that had been raised prior to the meeting for discussion.

1. Extremely poor Broadband provision Sherborne Rd cul de sac.

Unfortunately, the Parish Council can do nothing as it is up to the Provider and HCC to take whatever action necessary.

Comment: Residents affected are strongly advised to contact both Hampshire County Council & their internet provider to complain and seek improvement.

## 2. Sherborne Road cul de sac litter problem

The litter picker who covers the rest of the Village cannot go to this area because of the distance and dangerous road conditions on the stretch of road from the Village to this point.

**PM.** Comment: BDBC have been contacted and they will get one of their team to cover this road. They also suggest a larger sign be erected to warn that it is a no through road. They also ask if any drug use or fly tipping is found residents contact BDBC immediately.

## 3. Use of the obsolete Telephone box Vyne Road as a library

Some residents have asked the PC to consider alternative uses for the box.

Comment: While the PC have agreed to paying for urgent repairs, they have absolutely no capacity to undertake any venture suggested and despite requests for a group of volunteers to take on the task nothing has been forthcoming.

**PM.** After much discussion, with one resident present offering to help, the PC reiterated that they had no objections to it being used as a library but that a group would need to be formed to take responsibility for overseeing the venture. Residents living by the box also need to be approached for their views. Update to be added to next Villager article.

## 4. Cycling on the Recreation Ground.

New signs saying NO CYCLING ALLOWED have been erected at the recreation ground/footpath 208/18/3 to Popley to replace the old one that fell recently by the gate.

Comment: Cycling is banned on all footpaths not just this one confirmed with HCC. Cycling on the Recreation Grounds is banned as it is extremely dangerous to people – some elderly - walking, children playing, sports groups & those picnicking and that it damages the ground itself. It was noted that cycling has NEVER been permitted on the Recreation ground but with Lockdown it has suddenly become a real problem. One resident asked the PC to install bike racks for tennis club members to leave their bikes safely and that they investigate grant funds available to pay for them.

**PM** To obtain quotes of costs.

## 5. Cycling

Comment: Residents are asked to note that cycling is not permitted on ANY footpath. The Clerk will contact Popley Councillors to ask them to ensure residents from that direction are informed.

## 6. Footpath on Recreation ground redirection

As many residents are now aware when the Pavilion was built over 20 years ago it was built straight on top of the footpath 208/18/3 and re direction was not applied for and unfortunately recently came to the attention of HCC.

Comment: The PC have now put in an application to redirect a small portion from People side of Pavilion out onto the recreation ground to re-join at the exit into the carpark, the end of the footpath. It is hoped that the charge by HCC will not be as high as their approx. quote of £3000 – already been billed for £750. The PC and County Councillor are hoping to substantially reduce the cost. One resident suggested the PC ask for a ‘Definitive Map Modification Order’ as a cheaper option. Unfortunately, as HCC were made aware of the infringement by residents in April the PC was told to either demolish the Pavilion or apply for a re-direction. They therefore had no alternative but to comply with the County Council immediately and rectify the illegal situation.

## 6. Redirection Footpath 502 pass Mill House

It is the PC's understanding that this re-direction application has been refused although the applicant plans to appeal. Residents are advised that the large sign erected by the owner is misleading as it points totally away from the existing path.

Comment: The applicant is appealing and states that many residents support his application. Residents are advised to register any comments they may wish to make with HCC in either support or objection to the application and copy it to the PC clerk to record.

## 7. Use of Amenity Ground at The Chute Recreation field

As residents may be aware this area was given by the Chute family in 1949 'for the recreational use' of parishioners. It is totally self-funding and does not present a charge on residents through the precept under the control of the Parish Council.

Comment: In the last 8 years there has been a lot of work and money spent on the facilities from rental income and grants awarded to the PC to undertake improvements - decoration and new flooring to the Pavilion, new lights, new storage units on the grounds, brand new tennis courts, extensive new drainage to the grounds while spending extensively to ensure the Pavilion complies with Health & Safety legislation.

Some of the grant income over the years:

LIF grant £30000 other £7000 Leader grant £13100 BDBC 106 monies £16000+

Borough/County Cllrs £2000 LIF grant £45000

These paid for many improvements including £40000 for new tennis courts, £57000 for new drainage on the grounds, £30000 for storage units, £5000 renovation of Pavilion side areas to list a few.

The solar panels installed have paid for themselves and now contribute over £3000+ each year for the facilities.

This is only a brief list of grants, income & expenditure as there has been much more.

Comment: One resident felt that despite using the parish name that the Sherborne St John football club did not interact or communicate with the parish and asked whether the 200+ junior members were even from the Village. Parish Clerk confirmed that village children were members as listed in her 2014 LIF grant application & later e-mailed attendees, as her ability to speak in the meeting was halted, to note the football club's commitment to the Parish - maintaining the area at their expense, cutting the grass, helping the village school use the facilities & setting out their sports days, also cutting the Village Green for the Village Hall's village fetes. She has since been informed that about 5 of the managers of the club live in the village.

**PM** will send a form to both football and tennis clubs requesting detailed information to put in her next Villager article to show their commitment to the Parish as a whole.

8. Children's playground One resident thought the PC could obtain a grant to erect a fence and gate around the children's playground for safety as in other parks.

**PM** the Parish Clerk will obtain quotes for the cost.

9. Village Green. A resident commented again that wheelchair access to the Village Green was not good.

#### **44.20. Parish Matters**

##### **1. Chute Recreation Ground & Pavilion**

Various Signs have been placed in the Pavilion & grounds which users must follow to ensure Health & safety is maintained at all times. Risk assessments in place & protocols re cleaning sanitizing and cleaning being followed. QR NHS track & trace signs in hall, and logs for groups to complete if they are unable to access the app which will be filed and destroyed when no longer needed.

##### **a. Update re use of Pavilion by regular users.**

Some users have started again – nursery school & yoga groups re-started & have signed the risk assessments which they will follow to ensure safety & compliance plus completing the logs of attendees

Other events can only have up to 30 ( now 15) attend – when/if these are booked they also have to sign & agree Risk Assessment, complete contact attendees logs ( for track & trace) which are held by the Chute for the necessary time before being destroyed.

##### **b. Tennis Courts.**

There has been a great deal of people using the courts who it is hoped to have joined the tennis club as new members.

##### **c. Recreation ground - completion of drainage work.**

Due to the weather conditions recovery delayed , as more seed & soil had to be applied because of poor germination & hungry pigeons. It is hoped to be back in use by early October.

##### **2. Lengthsman's tasks**

Working well – dead tree corner Elm/Manor roads needs tree surgeon. Residents need to contact the Parish Clerk to add any new issues to their log.

##### **3. Update re joint event with Village Hall. Due to circumstances this item has been removed.**

**4. New Bench in commemoration of Dr Judith Darmady .The Councillors voted unanimously to accept the PM. Earth Anchors quote for a 1.8mt bench & agreed installation costs of up to £600 for the new bench to be sited at the Village Green. They asked that Clover Morgan be approached to write the commemorative words for the bench**

**5. Fencing along Recreation ground by Vyne Road . The Councillors voted unanimously to accept the Bob Berry quote to install 1.8mt high fencing along the boundary.**

##### **6. Removal of Village Hall link from Parish website.**

**CD.**As soon as Village Hall website ready their link to The Parish Council website will be removed.

**7. PM Allotments. All let. As there are now 9 residents on the waiting list any non-residents will be informed & removed from the list.**

**8. Infrastructure and Transport. Bus 22 restored from 1.9.20 on 2 days – Tuesdays & Thursdays with a return from town at 1.00p.m.**

Community Transport 58 no longer running on Friday as non-economical.

**PM.** To approach to see if it could be reinstated with the shortfall being provided by the Parish Council. While parking in the village centre by the school is much improved at present, the School has still not submitted a plan to HCC who will contact them again about the need for a plan to be submitted.

The War Memorial in the churchyard has been tidied with an open air service planned for November. However, **PM** many of the paving stones are broken & need replacement. to contact church warden.

**PM** seat by pond needs cleaning & branches above cut away to stop pigeons. To be added to Lengthsman schedule.

9. Litter Picker Vacancy. New litter picker has been employed.

#### **45.20. Correspondence Received**

a. Broadband in Sherborne Road cul-de-sac - see 43.20 1. above

b. Litter problem Sherborne Road cul-de-sac - see 43.20.2 above

c. Telephone Box. Refurbishment costs £750 to be ratified – Councillors unanimously confirmed expenditure up to £750 to repair the telephone box.

**PM** Quotes to be obtained.

d Investigate if any alternative uses are possible- see 43.20 .3 above

e. Speedwatch – At present not allowed due to Covid 19.

**PM.** To contact police to see if information provided by the volunteer teams is followed up. More volunteers needed so Clerk will contact coordinator to ask for a brief overview to place in the next Villager article asking for volunteers.

f. Website postings. See Cllr Davies' addendum at the end of the minutes and he confirmed that it is now compliant with the new regulations which came into force this September. E mango have provided new compliant template (s). The content is now compliant, with an accessibility statement. 'reasonableness' is the test that every effort has been made to comply.

g. Donation requests from Parish Council.

Councillors unanimously agreed to accept the draft format designed by Cllr Davies.

1. Village School has withdrawn their request.

2.**PM.** Church re Brocas Chapel repairs. Will be asked to complete the request form.

3. **PM.** Request Home Start north west Hampshire for donation . Will be asked to complete the request form.

h. Renaming part of Cranes Road – several residents not supportive so no action taken at present.

i. Cranes/Spring Roads accident potential – HCC is investigating

j. War Memorial path – Churchyard -need for repair to broken slabs. See 44.20.8 above

#### **46.20. Finance**

a. Payments. The Councillors reviewed the schedule of payments made listed below made by the Parish Clerk on the Parish Council's behalf since the last meeting. Cllr Davies proposed acceptance, seconded by Cllr Morgan & voted as unanimous by the other Councillors. The Parish Clerk will initial file copy on their behalf.

Mth	Recipient	Reason	VAT for reclaim	Parish	Chute	Drainage Work	Volunteer Group	Total with VAT
	Larkstel Ltd	Spray weeds	30.00			150.00		180.00
	City Plumbers	Allot tape	2.37	11.86				14.23
	Mowmate	Equip reps	45.00		225.00			270.00
	Mowmate	Equip reps	19.47		97.34			116.81
July	Football don	Donation			-322.34			-332.34
	Correction re above	Ditto						10.00
	Rokill	Vermin	22.20		111.00			133.20
	Crown Gas	Gas Pavilion	5.40		107.94			113.34
	Nat Trust	VG Lease		45.00				45.00
	Macro	Covid supp	11.49		71.42			82.91
	O2	Telephone	5.85	29.27				35.12
	Currys	Computer supplies	8.33	41.66				49.99
	SSE	Electricity	3.50		66.50			70.00
	Comp. Fusion	Computer	18.00	90.00				108.00
	Lister Wilder	Equip rep	12.30		61.50			73.80
	Zoom	Registration	71.94	359.70				431.64
	H Cullum	Vol group	3.33				16.67	20.00
Aug	PKF Littlejohn	Audit	60.00	300.00				360.00
	Cross Court	Weed spray	67.50		337.50			405.00
	Bas Locksmiths	New lock	28.59	142.99				171.58
	Mole Stores	Brush	2.99	15.00				17.99
	Popley News	Advert		70.00				70.00
	O2	Telephone	5.85	29.27				35.12
	Crown Gas	Heating	16.94		84.67			101.61
	SSE	Electricity	3.50	66.50				70.00
	Turfdry	Grass seed				180.00		180.00
	Staff costs 4 month period	Salary+paye		8809.17				
Sept	Macro	Supplies	20.79		149.52			170.31
	HCC	Footpath app.		720.00				720.00
	J Sutton	Remove tree		725.00				725.00
	Hamp Med fund	Vol group					165.85	165.85
	Ark Cancer	Vol group					150.00	150.00
	Wessex blood bikes	Vol group					125.00	125.00
	Isle Wight helic	Vol group					125.00	125.00
	Dillon Land.	Inst of posts	64.00		320.00			384.00
	O2	Telephone	5.85		29.27			35.12
	Byebye pests	Wasp nest	8.00		40.00			48.00
	Crown Gas	Gas	16.51		82.52			99.03
	Timpsons	Keys	1.75	8.75				10.50
	Tesco	Bins/sacks	2.02	10.08				12.10
	<b>Total</b>	<b>£14412.08</b>	<b>Total less vat</b>	<b>£13848.61</b>				

- b. Audit. External Audit has been signed off & posted on website
- c. Ratify new NALC salaries for 2020-21 backdated to 1.4.20. Councillors voted unanimously to accept the new rates for staff salaries.
- d. Review Budgets for 2020/21. No amendments were needed.
- e. Football invoice for 2020/21 season. Cllr Davies proposed, seconded by Cllr Rougier to charge £1200 in view of the amount of work they undertake maintaining the pitches at their own expense. Carried unanimously

#### **47.20. Planning**

Planning items discussed .

#### **20/01524/RES Antler Homes site**

Reserved matters application for appearance & scale of retail unit.

Resent all the plans which were received in July to Councillors as BDBC asked for confirmation that there were no objections.

#### **20/01609/ROC 30 Manor Rd**

Variation to 19/00539/FUL to allow car ports . no objections.

#### **20/01569/HSE 19/03405/HSE 5 Watercress Cottages**

Single storey side extension. Granted

#### **20/01568/HSE 7 Dancers Meadows**

Erection of single storey side extension. Granted

#### **20/01905/VLA Cranes Road site**

See above

#### **20/01697/HSE 38 Manor Rd**

Erect oak framed 2.5. bay timber garage with clay roof tiles in place of existing timber car port

No objections. contact neighbours. Objections as this is in front of the building line.

Registered Granted

#### **20/01766/HSE 45 West End**

Erection of a detached building forming garden room Granted

#### **20/01836/HSE 14A Manor Rd**

Erection of single storey rear & side ext Granted

#### **17/0325/FUL Aubrey Place**

Naming as Lavers Lea

#### **20/02071/GPDAWW Bobs Farm**

Conversion of barn - contact Mr Whitmarsh for clarification

#### **20/01873/FUL The Vyne**

Insertion of new sewage pipe across garden & in walled garden existing toilet block adj to North Lodge. No objections

### **20/01609/ROC 30 Manor Road**

Variation to 19/00539/FUL to amend drawings to allow carports over parking spaces & changes to the dwelling. No objections

### **20/02075/HSE & 20/02076/LBC 3a Cranes Road**

Replacement of roof tiles to existing building

### **20/02098/FUL Woodside Cottage**

Erection of 2 bedroom cottage within garden of Woodside Cottage. No objections

### **Trees**

#### **T/00336/20/TCA 3 Elm road**

fell cherry plum tree no objections

#### **T/00469/TCA Edernish House**

Various – no objections

### **20/02068/TGE 3 Vyne Road**

NOTICE OF EXEMPT WORK TO PROTECTED TREES

Proposal: fell 1 split conifer in rear garden

AT 3 Vyne Meadow, Sherborne St John, Basingstoke

### **Appeal**

APP/H1705/D/20/3251411 19/02358/HSE

Stable Cottage erection of part 2 storey, part single ext to north elevation after demolishing single storey ext & one to south relocation of porch No objections to original application registered

Register support from the PC for the appeal.

**48.20** The meeting was closed at 21.11p.m. by the Chairperson Cllr Morgan.

### **Hampshire County Councillor Update Rhyddian Vaughan**

**September 2020**

**Climate change.** Hampshire County Council has announced the first initiatives to help Hampshire residents reduce their carbon footprint. Community projects include a **Telephone Helpline** offering advice from energy choice to insulation, establishing a **Community Energy Network** across Hampshire and a **Targeted Residential Solar Group Buying Scheme**. Parishes and communities are encouraged to take part in the sustainable community **Greening** campaign (<http://www.greening-campaign.org/>). The climate change **Action Plan** is due to be presented to the HCC Cabinet on 29<sup>th</sup>

Septemb. <https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>

**Hampshire Highways** are now re-using recycled material from old roads. Materials are screened, crushed, and blended cleanly and quietly ready for re-use. With around 5,500 miles of roads this will make a significant contribution to reducing our carbon footprint. Over 40 new temporary footpaths and cycleways have been installed across Hampshire. HCC have bid for £3.45 million from Government to build more highways schemes to support social distancing, encourage walking and cycling and assist economic recovery.

<https://www.hants.gov.uk/News/21082020TransportPopUps>



**Emergency Response** teams responded to areas of flash flooding clearing debris from gullies following the heavy storms across the County. Further information and advice are available below:

<https://www.hants.gov.uk/community/emergencyplanning>

<https://www.hants.gov.uk/News/yourhampshire/yhnov19keepinghampshiremoving>

**Household Waste Recycling Centres** have safe social distancing measures in place for staff and residents. Only book the slots you need and it is easy to cancel a booking if you change your mind. Booking slots are available up to seven days in advance.” Don’t let your waste slot go to waste”. On a typical Saturday/Sunday we have seen up to 60 no-shows at our bigger HWRC sites.

**Covid-19.** Despite an increase in number of cases in Hampshire, the situation remains relatively stable and well below the English average. However, the pestilence is still out there so please remain careful and vigilant.

As of 28<sup>th</sup> August, figures are-

Total number of cases – 5’302. Cases in the last 7 days – 85. Change in the last 7 days - +26.

Trend – upwards.

**Suicides.** A worrying trend. There were 5691 suicides in England & Wales in 2019, the highest rate for 20 years. Three quarters of the deaths were male.

**School transport for the autumn term.** HCC has secured £1m from Government to help with getting the children to school.

This information is correct as of 2<sup>nd</sup> September 2020 .

**Cllr Davies update by e mail to Parish Council prior to the meeting re item 45.20.a above**

Ahead of the meeting on Wednesday I thought it would be good to update you all on progress against the new accessibility regulations.

Documents - Emily has completed the work she was doing on my wife's council website and is now working through ours. It is the most recent (last 12 months or so) minutes and the Allotment Tenancy Agreement - and the new Grants Form - that need updating not everything.

Templates - Emily will also provide a new compliant Agenda and Minutes template for Penny to use going forward. It looks very similar to the old one but has the necessary accessibility changes so that screen readers etc. can read it correctly.

Website - In terms of the website itself, I have been working through the content on each page to ensure we are more compliant and I have asked e-Mango to change our template to one that is more compliant as well. Attached are screenshots of the existing (old) site and the proposed (new) site. The new look and feel are cleaner, more modern, and most importantly more compliant. This has not cost us anymore and I hope you like it. I have asked the village via SSJ News if anyone with some good photos of the village would like them to be used to spruce up the new look.

Village Hall - they are setting up their own site but for the time being they are still on our site and will "share" the new look and purple colour scheme until I get told they are up and running and we can remove them from our site.

Accessibility Statement - Once we are up and running with new docs and new site, I will then run a revised accessibility test and complete an Accessibility statement for the website stating where we are compliant and where we are not. We do not have to be 100% compliant but we do need to have shown we have made a reasonable effort for the benefit it will bring.