



Sherborne St. John Parish Council

By Order of Melanie Camilleri, Clerk/RFO

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23 February 2024

Dear Councillor,
You are hereby summoned to attend the
Sherborne St. John Parish Council
on **Wednesday 28 February 2024**
at **7:15pm**
in the at **The Chute Pavilion, Vyne Road, RG24 9HX**
To transact the following business.

The public and press are welcome to attend.

AGENDA

- 20/24 Public Question Time**
Period of time designated for Public Participation in accordance with the Standing Orders.
- 21/24 To receive a report from Councillor Rhydian Vaughan (HCC)**
- 22/24 To receive a report from Councillor David McIntyre (Basingstoke & Dean BC)**
- 23/24 Apologies for Absence**
- 24/24 Declarations of interest**
- 25/24 Minutes**
i) To consider approval of the Minutes of the meeting held on **31 January 2024**
- 26/24 Planning**
i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

PLANNING

24/00004/ROC: Kestrel Court Vyne Road Sherborne St John Hampshire RG24 9HJ
Proposal: Variation of Condition 1 of 21/01947/FUL to amend plan numbers to allow for retention of existing porch area to Unit 7 with other associated internal works
Observation Date: 22 January 2024

- ii) Appeal 22/01669/OUT Land At Cranesfield. To note the hearing date (21 Feb 2024) has been postponed.

- iii) 23/00863 Bobs Farm: Proposal from the developer to naming the road within the new development 'Oak Field Gardens'. Invitation to comment by 20 March 2024 (with reasons if any objection and a suggestion for an alternative name). Members to consider and resolve to agree response from SSJPC.

27/24 Allotments

- i) To receive a report from the Clerk on outstanding payments for 2022 and 2023. Resolve to agree what actions to be taken, if any, to recover the monies.
- ii) To resolve to agree actions for 2024 invoices.

28/24 Village Matters

- i) To receive an update from the Clerk on reports made to Highways for Hedges, gullies, and salt bins (Minutes 01/24 and 14/24)
- ii) To note a report from HCC Highways concerning the large mature oak tree on the west boundary of The Chute (potential threat to highway users and recreation ground visitors). To resolve to agree actions (for the Grounds Manager) to remedy.

29/24 Finance

- i) To resolve to approve the Cash Flow Report and payments
- ii) To resolve to approve a maximum budget to instruct the installation of gated access to The Chute car park

30/24 Scribe

- i) To receive an update from Cllr Davies on an implementation approach in readiness for the new financial year 01 April 2024.
- ii) To agree next steps

31/24 Parish Council Meetings in 2024

- i) To note reasons the frequency of full council convening (ability to be quorate) in 2024 is reduced.
- ii) To consider and resolve to adopt the Scheme of Delegation setting-out the Terms of Reference by which the discharge of functions will operate.
- iii) To resolve to activate the Scheme of Delegation Policy.
- iv) To set the meeting dates for 2024

32/24 Councillors Reports

33/24 Correspondence, AOB, urgent matters

- i) To agree the protocols for Operation Menai Bridge and any actions

34/24 Election 02 May 2024

- i) To receive a report from the Clerk on the nomination process and timetable for SSJPC candidates

35/24 Date of next meeting

- i) To agree the date, time, and venue of the next meeting
- ii) To agree arrangements for the **Annual Parish Meeting** and the **Annual Parish Council Meeting of Sherborne St. John Parish Council** which will take place on **Wednesday 22 May 2024** in **The Chute Pavillion, Vyne Road** at **7:15pm**