



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 26 July 2023 7:15pm.
The Village Hall, Kiln Road, RG24 9HR**

Councillors present: Linda Agnew (LA) Vice-Chair, Jane Bechelet (JB), and James Rowley (JR)

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Cllr David McIntyre (Basingstoke & Dean BC)
One member of the public

MINUTES

In the absence of the Chair, Cllr Morgan, it was agreed that the Vice-Chair, Cllr Agnew, assume the role of Chair for the purposes of this meeting.

75/23 Apologies for Absence: Cllr Morgan, Cllr Davies, Cllrs Simon Minas-Bound and Jay Ganesh (Basingstoke & Dean BC), and Cllr Rhydian Vaughan (HCC)

76/23 Declarations of interest: None

77/23 Minutes

i) The Minutes of the meeting held on **26 June 2023** were approved.

Matters arising:-

- 23/01486/HSE: 14 Manor Road Sherborne St John Hampshire RG24 9JJ

Proposal: Dormer and Extension to Rear

No Objection

- Allotments: Minute 65/23 - clarification that there are a total of 6 taps

78/23 Open Forum & Parish Matters

Period of time designated for Public Participation in accordance with the Standing Orders.

Allotments

- £250 refurb of Plot 8b carried out. Invoice to follow.
- Letter to be sent to plot holder requesting payment and inform tenancy terminated. Action LA
- Waiting list in operation
- 4 allotments now in an unsatisfactory condition. Ted to send proposed letter to MC. MC to forward letter to LA.
- LA has almost completed the reconciliation process of invoicing and funds received (then updating Excel s/sheet)

79/23 To receive a report from Councillor Rhydian Vaughan (HCC): None, apologies sent.

80/23

To receive a report from Councillor David McIntyre (Basingstoke & Dean BC)

- i) Including a report on the various issues (Highways and refuse collection) raised by Cllr Morgan
- The new Lib Dem administration has introduced free parking at Eastdrop Park
 - 'Tidy Britain – Green Parks' awards to Eastdrop Park, Memorial Park, Green Park
 - Attended 'closed doors' Local Plan presentation held by Lib Dems.
 - Two sets of legal advice – use standard model, 850 houses p.a
 - Will not publish Water Cycle Study
 - No intention to go to Reg 18 until Jan 2024. Unsure of reason for this. Means housing allocation for councils, incl SSJPC, will not be announced until then.
 - Intend to hold 'closed doors; Working Groups – Conservatives not in agreement to a 'closed door' approach.
 - HCC have allocated additional £7.5M to Highways budget (potholes etc)
 - Flooding Elm Road: drains (all the way passed Kiln Rd) are about to be cleared this month by the sewers and gullies team. He's also issued letter reminding property owners of their riparian responsibilities.
 - Church path + tree: Contacted HCC who has taken responsibility to identify landowner and repair the path.
 - Merton Rise development (by Co-op): planning approved 10 days ago. Start date not yet known (must be within 3 years of approval).

81/23

Planning

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

PLANNING

23/01524/HSE: 33 West End Sherborne St John Basingstoke Hampshire RG24 9LE

Proposal: Two storey side/rear extension following demolition of existing single storey extension

Decision: NO OBJECTION subject to use of matching materials and windows as for 23/01525/HSE

23/01525/HSE: 35 West End Sherborne St John Basingstoke Hampshire RG24 9LE

Proposal: Two storey side/rear extension following demolition of existing single storey extension

Decision: NO OBJECTION subject to use of matching materials and windows as for 23/01524/HSE

23/01535/FUL: South Vyne Lodge Vyne Road Sherborne St John Hampshire RG24 9HL

Proposal: Proposed garden shed

Decision: NO OBJECTION

23/01619/FUL: Beaurepaire House Road To Beaurepaire Park Beaurepaire Park Bramley Hampshire

Proposal: 23m extension to existing indoor riding arena and stabling

Decision: NO OBJECTION

23/01646/FUL: Land Adj To Cufau de Manor Cufau de Lane Bramley Hampshire

Proposal: Erection of a single storey 3-bedroom dwelling together with hard and loft landscaping and on-curtilage parking

Decision: NO COMMENT (principal Parish Council is Bramley PC)

23/01757/VLA: Land At Popley Fields North Of Popley Way Basingstoke Hampshire
Proposal: Variation of Section 106 agreement relating to BDB/48052 to allow amendment to the Mortgagee Exemption Clause

Decision: NO COMMENT (Borough Solicitors will look at this and take a view for making a determination)

23/01758/VLA: Land At Popley Fields North Of Popley Way Basingstoke Hampshire
Proposal: Variation of Section 106 agreement relating to BDB/37260 to allow amendment to the Mortgagee Exemption Clause

Decision: NO COMMENT (Borough Solicitors will look at this and take a view for making a determination)

23/00863/FUL: Bob's Farm Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: Erection of 9 dwellings and associated landscaping, access and car parking following the demolition of existing agricultural and B8, Storage and distribution use buildings and hardstanding

Decision: SUPPORT IN GENERAL revision of the plans subject to requirement for the cladding to be of a high quality (Cedar boarding is problematic as it turns black and mouldy giving an unsightly finish)

TREWORKS

T/00255/23/TCA: Yew Tree Cottage 15 Kiln Road Sherborne St John Hampshire RG24 9HS

Proposal: Silver birch, to be dismantled to ground level

Decision: Request explanation for works (no reason given in application and the tree is in a conservation area)

T/00264/23/TCA: Cleeves 4 West End Sherborne St John Hampshire RG24 9LF

Proposal: 2 x Ash - Pollard at 6m. 1 x Ash - Remove 2 x branches growing towards log house back to source.

Decision: Leave to the Tree Officer

82/23

NDP

- i) RESOLVED: submit Regulation 14 of SSJPC's Neighbourhood Development Plan: Action JR
Letter to be issued to residents in vicinity of designated 'Green Spaces' and publish on SSJPC's website 08 August: Action MC
- ii) RESOLVED: apply for Locality Grant funding £8K: Action JR
- iii) RESOLVED: consultation on Regulation 14 to take place September onwards (once Locality Grant funding £8K secured)

83/23

Finance

- i) RESOLVED: the Cash Flow Report and payments were approved. See APPENDIX A
- ii) Resolve to approve the PCC's request for a financial contribution towards cemetery maintenance (grass cutting) for the year 2023/24: deferred to 27 Sept meeting.
- iii) RESOLVED: approved the annual service and gas leak checks for the heating and hot water equipment at the Chute Pavilion (SMS Heating quote £580+vat)
- iv) RESOLVED: Mid-year 2023/24 budget review and 1st draft 2024/25 budget and Precept to be carried-out by MC to present to full council at the 27 Sept meeting.
- v) Consider options and select a suitable savings or investment vehicle for Sherborne St. John Parish Council (having regard for the limit of protection for aggregated deposits under the Financial Services Compensation Scheme is £85K): deferred to 27 Sept meeting when all Councillors will be present.

- vi) Letter from internal auditor: Resolve to seek options for an alternative internal auditor. Agreed that MC will seek alternative auditors and bring back to full council for consideration.
- vii) **RESOLVED:** LA will contact Scribe to establish what, who, logistics for moving accounts across from Excel S/Sheet. To report back to full council at the 27 Sept meeting

84/23 Councillors Reports: None

85/23 Correspondence, AOB, urgent matters

- Overgrown hedges causing hazard on footpath in Sprinkles area. Residents are elderly/disabled. Vivid has a hedge cutting service for residents. Action: JB to send Vivid's address to MC to write a letter.
- Hazardous hedge over Elm Road (A340). Action: MC to report to HCC

86/23 Date of next meeting

The date of next **Sherborne St. John Parish Council Meeting** will be held on **Wednesday 27 September 2023** in **The Chute Pavilion, Vyne Road, at 7:15pm**

Being no further business, Cllr Linda Agnew closed the meeting at 8:45pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Treasurers Account Balance: 28 June 2023: £110,316.05

Payments

Payee	Detail	Amount £ (incl vat)	Method
Basingstoke buses	Community Bus	66.66	FPO
SLCC	Delivery of professional services April	3,510.82	FPO
Basingstoke buses	Community Bus	66.66	FPO
Staff expenses	Expenses	79.67	FPO
BT	Broadband Chute	51.59	FPO
Staff salaries	Salaries	2,168.14	FPO
HMRC	Tax Mth 2	523.80	FPO
Member of public	Allotment Refund	70.00	FPO
ET Planning	Neighbourhood Plan	174.00	FPO
E Wilkinson	Allotment Expenses	116.22	FPO
SSJ Village Hall	Coffee Morning	36.40	FPO
Basingstoke buses	Community Bus	66.66	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Basingstoke buses	Community Bus	133.32	FPO
O2	Mobile phone	50.32	DD
Castle Water	Water Supply	232.60	FPO
Basingstoke buses	Community Bus	66.66	FPO
Staff expenses	Expenses	173.43	FPO
Staff expenses	Expenses	2.00	FPO
Mowmate	Repair	145.28	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Staff salaries	Salaries	905.86	FPO
HMRC	Tax Mth 3	208.40	FPO
BDBC	Allotment hedge/Rec Grd	3,913.18	FPO

BDBC	Play Area Inspections 2022/23	500.00	FPO
BDBC	Play Area Inspections 2023/24	515.00	FPO
BT	Broadband Chute	51.59	FPO
West Mercia	Gas/Elec supply	777.24	FPO
SLCC	Delivery of professional services May	2,191.42	FPO
		16,986.92	

Receipts

Payee	Detail	Amount £	Method
Piccolo	Chute Hire	1,416.00	FPI
Member of Public	Chute Hire	251.00	FPI
HMRC	VAT Reclaim	24,512.80	FPI
Member of Public	Chute Hire	170.00	FPI
Yoga Blissipline	Chut Hire	288.00	FPI
Summit Judo	Chute Hire	205.95	S/Order
Member of Public	Chute Hire	251.00	FPI
Tennis Club	Hire Courts	1,600.00	FPI
Member of Public	Chute Hire	170.00	FPI
Member of Public	Chute Hire	99.00	FPI
Member of Public	Chute Hire	125.00	FPI
Member of Public	Chute Hire	125.00	FPI
Member of Public	Chute Hire	540.00	FPI
Piccolo	Chute Hire	894.00	FPI
		30,647.75	