



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 26 June 2023 7:15pm.
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), James Rowley (JR), Linda Agnew (LA), and Simon Minas-Bound (Basingstoke & Dean BC)

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
2 members of the public

MINUTES

- 61/23** **Apologies for Absence:** Cllr Carl Davies and Cllr David McIntyre (DM) (Basingstoke & Dean BC)
- 62/23** **Election of Vice-Chair and acceptance of office:** RESOLVED: LA unanimously elected as Vice-Chair. Declaration of Acceptance of Office completed.
- 63/23** **Declarations of interest:** None
- 64/23** **Minutes:** the Minutes of the Annual Parish Council Meeting held on **24 May 2023** were approved
- 65/23** **Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
Allotments
- Leaking tap: to be replaced in the winter. RM requested to take the opportunity to replace all 3 taps
 - Plot 8b is severely overgrown. Quote to clear is up to max £250. Unanimously agreed to proceed. SSJPC to issue notice of termination of tenancy.
 - Waiting list now in place
- 66/23** **To receive a report from Councillor Rhydian Vaughan (HCC)**
- Discussion took place on Foodbanks and Pantries.
 - Intention to withdraw charges for Household Waste Centres with the aim of reducing flytipping.
 - Southampton CC's new leader was not correct in the statement he made on HCC's financial status i.e. HCC are not 'bust'

67/23 To receive a report from Councillor David McIntyre (Basingstoke & Dean BC). In David's absence, Cllr Simon Minas-Bound delivered the following report: -

- Community Infrastructure Fund: From Mon 26 June 2023, community and voluntary sector organisations can apply for grants of up to £50K from BDBC to make physical improvements to their premises, improve user and resident experience, improve income generation and reduce costs, and make environmental improvements. Closing date 30 July 2023.
Unanimously agreed by SSJPC Councillors that SSJPC will submit an application – options on eligible project discussed. Next steps: acquire quotes.
- Building Administration has cancelled the June and July meetings, meaning the Local Plan will be delayed by 6-8 months.

68/23 **Planning**

i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

23/01070/RET: Land On Weybrook Park Golf Club Rooksdown Lane Basingstoke Hampshire

Proposal: Retention of the installation of 2no 12m X2.4m metal storage containers for storing golf buggies overnight and a 4mx5m area of gravel hardstanding (Retrospective)

Unanimously agreed NO OBJECTION subject to a condition that the containers would be by temporary consent

23/01204/FUL: Land At Beaurepaire Park Bramley Hampshire

Proposal: Restoration and change of use of 2 no. shipping containers to farm shop, pre-existing metal agricultural structure to outdoor seating area and siting of mobile food truck including associated parking (part retrospective)

Unanimously agreed OBJECT for the following reasons: -

- Out of keeping in terms of design, materials, and context to environment/streescene
- Lack of Parking
- Landscaping
- Environmental concerns over discharge of waste water into local river

23/01486/HSE: 14 Manor Road Sherborne St John Hampshire RG24 9JJ

Proposal: Dormer and Extension to Rear

Observation Date: 06 July 2023: Cllr Rowley will assess plans and circulate the proposed response to all Councillors for consideration

ii) Cllr Rowley delivered a report on his visit with Cllr Morgan to Bobs Farm. Landowner has taken on board SSJPC's requests (visitor parking, widening footpaths, landscaping, visual elevation of front).

iii) Cllr Rowley delivered a report on the Neighbourhood Plan:-

- Locality Funding Grants – invitation to apply not yet opened. Held-up pending briefing from Gvt Levelling-up dept. Unanimously agreed that funding available from SSJPC's unrestricted reserves should it be needed.
- Unanimously agreed to keep to the timetable – Approve submission of Reg 14 at 26 July 2023 meeting and aim to submit Reg 16 by the Autumn
- Unanimously agreed to submit with Zero housing and addition of 'Green Spaces'

iv) Potential projects were discussed (funded by CIL which would be payable). JR will express in a table in the Neighbourhood Plan under the section 'Community Action Plan')

69/23

Finance

- i) **RESOLVED:** the Cashflow Report and payments were unanimously approved: See APPENDIX A
- ii) **RESOLVED:** To award the Village Hall £200 Grant (under S137) as a financial contribution towards the purchase of King Charles III Coronation commemorative mugs.
- iii) Subscribing to the finance software package 'Scribe': Deferred until 26 July 2023 meeting

70/23

Councillors Reports

JR

Enquired as to when the sectioned-off areas at the Vyne will be re-opened. The Site Manager replied that he hoped it would be by 19 July (date entirely dependent upon condition of the pitch due to weather and re-seeding)

JB

- Lengthsman jobs carried out: Hedge outside Church Farm
- Enquired as to whose responsibility is to cut the hedge in front of the Church. RM will establish with BDBC.

LA

- Enquired as to who is flying/doing acrobatics in planes. RM confirmed it's in relation to an up-and-coming event.

RM

Confirmed that a new vicar, Stewart Dearing, starts 24 July.

71/23

Correspondence, AOB, urgent matters

- i) Hiring an 'office' facility at the Village Hall for the Clerk to work from: deferred until a permanent Clerk appointed
- ii) Resolve to install a SSJPC Post Box outside of the Village Hall: deferred until a permanent Clerk appointed

72/23

RESOLVED: that Agenda item 73/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed

73/23

Confidential employment matters

- The applicant for the Clerk/RFO vacancy has, with regret, withdrawn their application for personal reasons. It was unanimously agreed to re-advertise the vacancy on SLCC website and in the Basingstoke Gazette.
- MC agreed to continue as SSJPC's Locum for the time being. Cllrs fully accept that due to MC's time constraints SSJPC duties must be prioritised.

74/23

Date of next meeting

The date of next **Sherborne St. John Parish Council Meeting** will be held on **Wednesday 26 July 2023** in **The Village Hall, Kiln Road, RG24 9HR** (*please note change of venue*).

Being no further business, Cllr Richard Morgan closed the meeting at 9:00pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Treasurers Account Balance: 16 May 2023: £97,717.31

Payments

Payee	Detail	Amount £ (incl vat)	Method
SLCC	Delivery of professional services March	2,110.90	FPO
SLCC	Delivery of professional services Jan	3,616.56	FPO
Member of public	Refund Allotments	40.00	FPO
Basingstoke buses	Community Bus	66.66	FPO
Staff expenses	Expenses	23.31	FPO
BT	Broadband Chute	51.59	FPO
ETA Electrical	Fire Alarm testing	360.00	FPO
Staff salaries	Salaries	903.71	FPO
HMRC	Tax Mth 1	207.20	FPO
Basingstoke buses	Community Bus	66.66	FPO
SSJ Village Hall	Coffee Morning	16.80	FPO
National Allotment Society	Annual Membership Fee	66.00	FPO
Cllr expenses	Flags King Charles III	5.99	FPO
VitaPlay	Play Park Surfacing	1,200.00	FPO
HALC/NALC	Subscription	198.00	FPO
Keanes Keys	Locksmiths	185.00	FPO
John Murray	Internal audit fee	395.00	FPO
Scarp Landscape	NDP Review	2,043.43	FPO
ETA Electrical	Fire Alarm testing	320.10	FPO
Basingstoke buses	Community Bus	133.32	FPO
Castle Water	Water Supply	430.31	FPO
O2	Mobile phone	50.32	DD
Member of public	Chute Hire Deposit Return	125.00	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
West Mercia	Gas supply	821.77	FPO
		13,317.63	

Receipts

Payee	Detail	Amount £	Method
BDBC	Precept – 1 st instalment	28,301.29	FPI
Member of Public	Chute Hire	50.00	FPI
Member of Public	Chute Hire	197.00	FPI
Member of Public	Chute Hire	150.00	FPI
Piccolo	Chute Hire	1,272.00	FPI
Yoga Blissipline	Chut Hire	348.00	FPI
Summit Judo	Chute Hire	205.95	S/Order
Member of Public	Chute Hire	170.00	FPI
Member of Public	Chute Hire	197.00	FPI
BDBC	Grant	4,776.11	FPI
Member of Public	Chute Hire	191.00	FPI
Member of Public	Allotments Rent	25.00	FPI
		35,858.35	