



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH COUNCIL
PARISH COUNCIL MEETING
Wednesday 20 July 2022.
The Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Lynda Agnew – Vice-Chair (LA), and James Rowley (JR).

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer
Terry Buller – Grounds/Site Manager
Cllr David McIntyre (Basingstoke & Dean BC)
Cllr Jay Ganesh (Basingstoke & Dean BC)
One member of the public.

MINUTES

- 85/22** **Apologies for Absence:** Cllr Carl Davies (CD)
- 86/22** **Declarations of interest:** None
- 87/22** **Minutes:** the Minutes of the Parish Council Meeting held on 29 June 2022 were approved.
- 88/22** **Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
- 89/22** **To receive a report from Councillor Rhydian Vaughan (HCC):** no report as Cllr Vaughan did not attend
- 90/22** **To receive a report from Councillor David McIntyre (Basingstoke & Dean BC)**
- BDBC has launched Grant Schemes to help with the cost of living crisis (over and above the national scheme) subject to eligibility. Funds are limited: -
 - Household Support Fund. See website for more details www.basingstoke.gov.uk/household-support-grant-fund
 - Cost of Living Assistance Fund. See website for more details www.basingstoke.gov.uk/costofliving
 - Waste & Recycling issues across the Borough due to staff shortages. Recruitment taking place - additional 5 HGV drivers on top of the 5 already recruited, 7 loaders, and one supervisor.
Report a missed bin collection online www.basingstoke.gov.uk/MissedBin
 - Hampshire County Council and BDBC want to invest in sustainable transport measures, including a Local Cycling & Walking Infrastructure Plan (LCWIP). Research has shown that such investment repays itself many times over, including increasing the local economy.

91/22

Planning

i) To Consider the following applications:-

22/01736/HSE: 16 Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: Single storey side extension to dwellinghouse following demolition of existing garage and removal of lean-to shed

Resolved unanimously to recommend SUPPORT. They consider the design and modifications are sympathetically carried out and in keeping.

22/01776/HSE: 10 Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: Erection of single storey rear extension

22/01775/LBC: 10 Vyne Road Sherborne St John Hampshire RG24 9HX

Proposal: Erection of single storey extension. Provide internal insulation to master bedroom

Resolved unanimously to recommend SUPPORT for 22/01775 and 22/10776 subject to the conservation officer's approval. The councillors consider the design/modifications don't dominate the listed building and are reasonably proportioned.

22/01669/OUT: Land At Cranesfield Sherborne St John Hampshire

Proposal: Outline planning application for the erection of up to 26 dwellings and associated infrastructure (with access only for consideration, with all other details for Reserved Matters).

Cllr Rowley has submitted a detailed letter of objection on behalf of SSJPC on several points e.g. prejudicial to local conservation, Local Plan indicates zero housing build in the village. See APPENDIX B for letter. Cllr Morgan thanked Cllr Rowley for his detailed and knowledgeable work.

22/01782/OUT: Land Adjacent 12 Aldermaston Road Sherborne St John Hampshire RG24 9JY

Outline application for the erection of 4 no dwellinghouse's including layout and access

Cllr Davies will further consider this application and circulate proposed response for agreement.

22/01953/FUL: Land At 34 Manor Road Sherborne St John Hampshire RG24 9JN

Erection of 1 no. four bed dwelling, with basement floor, sunken courtyard, soft and hard landscaping across the site, roof terrace

Cllr Davies will further consider this application and circulate proposed response for agreement.

92/22

Finance

i) The Cash Flow Report and payments were unanimously approved: APPENDIX A.

ii) BVA 'Strengthening Communities' Grant:

- MC outlined the basis and strength upon which this Grant Application will be considered (BDBC Council Plan 2020-24). Areas for the application agreed as: Car Park repair and extension with allocated disabled parking bays, Repair to drains, Marketing plan/collateral to attract diversity of clubs and societies for Pavilion hire, Purchase Scribe accounting software, Instal CCTV. Total Grant request £10K
- MC to complete the application for Councillors' consideration and approval for submitting by the deadline 24 July 2022. Budget 2022/23 data required from Cllr Davies.

- 93/22** **Audit Action Plan**
- i) The Risk Assessment covering Financial, Management, Physical Equipment and Areas was unanimously approved subject to Cllr Davies approving too.
 - ii) The draft Standing Orders were unanimously approved subject to subject to Cllr Davies approving too
 - iii) To consider banking arrangements required: to be reflected in the revised Financial Regulations. Options discussed for future consideration.
- 94/22** **Code of Conduct**
- i) Resolved: to adopt the Basingstoke and Deane Code of Conduct for Councillors (effective from 09 May 2022). MC to notify Fiona Thompson and publish on the website.
- 95/22** **Allotments**
- i) Consideration as to whether to make an application for the Allotments to become an Asset of Community Value (ACV): Resolved: Application to be submitted by end of 2022.
- 96/11** **Lengthsman**
- Identify jobs: clean bird poo off seats in the Park, clean road signs and cut back vegetation at main junctions
- 97/22** **Councillors Reports**
- JR**
- NDP: has been working with a small group of volunteers and a scoping report is due at the end of the week. SSJPC will work to get to Reg 14 stage by Summer 2023. Locality Grant available (up to £18K). JR to take forward Grant Application by early Sept. Future funding to be sourced by the Precept. MC/RM to review 2022/23 budget later in August and report back at Sept meeting.
- RM**
- WiFi now successfully installed at the Pavilion
 - Play Park Equipment installed and passed safety inspection. The Leader visited the site and was very complementary, he especially liked the zip-wire. Funded by CIL money received from BDBC and Leader Grant. Small balance from SSJPC Precept. Plaque to be purchased marking installation and acknowledgement of grant funding. MC to add content to the website. Video to be taken and uploaded to the website.
 - PTC (managed by HCC) Grant funding launched. RM has made initial contact.
 - Tennis Courts: Email from Tennis Club requesting to instal floodlights. Previously agreed to get courts maintained (weeds/algae treatments in Sept and March each year). Terry has got one quote. Will source a 2nd quote. Resolved to allocate £1K budget p.a.
- 98/22** **Correspondence, AOB, urgent matters**
- i) Noted record of thanks received from Hampshire Isle of Wight Air Ambulance Charity for financial donation received from the Parish Council.
- 99/22** **Resolved to close Agenda item 100/22 to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 100/22** **HR matters**
- Matters relating to the outcomes of the Disciplinary investigation and the Grievance investigation in connection with the previous SSJPC Clerk/RFO were discussed, and next steps agreed.

101/22

Date of next meeting

The date of the next Meeting for **Sherborne St. John Parish Council** will be held on **Wednesday 28 September 2022 at 7:15pm** in **The Chute Pavilion, Vyne Road, RG24 9HX**

Being no further business, Cllr Richard Morgan closed the meeting at 9:08pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING

APPENDIX A

Treasurers Account Balance: 20 July 2022: £70,543.88

Payments

Payee	Detail	Amount £ (incl vat)	Method
Member of public	Chute Hire Deposit Return	65.00	FPO
Hampshire CC	PPO 5134 FP 18 Extinguishment Stage 3	1,380.00	FPO
Trafalgar Cleaning	Disc Brushes	245.26	FPO
Trafalgar Cleaning	Seal Ball Valve	113.99	FPO
SLCC Enterprises	Delivery of Professional Services	3,563.24	FPO
Village Hall		16.80	FPO
Cllr R Morgan	Reimbursements	4.35	FPO
Fingertip Small	Delivery of Professional Services	3,707.50	FPO
Basingstoke buses	Community Bus	66.66	FPO
Rokill	Pest Control	139.92	DD
Basingstoke buses	Community Bus	66.66	FPO
Basingstoke buses	Community Bus	66.66	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Vitaplay	Play Park	69,533.52	FPO
O2	Mobile phone	44.39	DD
Crown Gas & Power	Gas Supply	109.79	DD
Member of public	Chute Hire Deposit Return	100.00	FPO
Julian Sutton	Treeworks	450.00	FPO
Total debit		£79,803.74	

Receipts

Payee	Detail	Amount £	Method
Summit Judo	Chute Hire	205.95	S/Order
Member of Public	Chute Hire	176.00	FPI
Yoga Blissipline	Chut Hire	330.00	FPI
Member of Public	Chute Hire	139.00	FPI
Member of Public	Chute Hire	254.00	FPI
Aerial Direct		8.00	BGC
SSJ Village Hall	Loan repayment	250.00	S/Order
Total credit		£1,362.95	