



Sherborne St. John Parish Council

**MINUTES of the
SHERBORNE ST. JOHN PARISH
COUNCIL MEETING
Wednesday 27th November 2024 The
Chute Pavilion, Vyne Road**

Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), Carl Davies (CD), and Linda Agnew (LA),).

Plus: Councillors Rhydian Vaughan (HCC) and Simon Minas-Bound (Basingstoke & Dean BC).

Plus: Rosie Burton (RB) – Clerk & Responsible Financial Officer
Melanie Camilleri (MC) – Locum Clerk & Responsible Financial Officer,
Terry Buller – Grounds/Site Manager,
Allotment Wardens (Ted Wilkinson, Mike Greaves,)
4 members of the public

MINUTES

116/24 Apologies for Absence

Cllr James Rowley

PC Simon Denton (23888)

117/24 Declarations of interest

None

118/24 Minutes

i) The Minutes of the Parish Council meeting held on **25 September 2024** were approved.

119/24 To receive a report from PC Simon Denton

None

120/24 To receive a report from Councillor Rhydian Vaughan (Hampshire County Council)

Delivered report and agreed to take away the following actions:

Concern expressed about right turn onto Elm Road from A340- Accident Blackspot.
Obtain accident data.

A340 footway needs to be cleared by HCC Highways

121/24 To receive a report from Councillor Simon Minus-Bound (Basingstoke & Dean Borough Council)

Car Parks – prices to go up and some of the free car parks will start to charge.

Investments - £42-65 M on aquadrome – 1.5 years

Local planning – National Plan framework affects the local plan update

‘New Towns’ – Identifying new sites. New towns actions – 20,000 homes. 15,000 at Manydown

122/24 Scheme of Delegation

i) The following decisions made under the Scheme of Delegation (adopted on 28 February 2024) were ratified.

Matter under consideration	Decision
Recruitment of a permanent Clerk & RFO	Ms Rosie Burton has been appointed as SSJPC’s permanent Clerk & RFO. Her contract of employment commenced 16 October 2024. Ms Burton will work Wednesday and Thursday each week.
NEST Pension (auto-enrolment) for Ms. Burton	Edmonds (Payroll) will administer payments into the NEST scheme
Local Government Pay Claim 2024/25 covering the year 1st April 2024 to 31st March 2025	Backpay awarded for all members of staff
Treeworks	Approval of quotation (£144 inc vat) to remove two dead trees at Village Green
Hedge Cutting (incl A340 Sunnyside Allotments and Memorial Bush) by Lengthsman	Approval that residual monies held in SSJPC’s Lengthsman fund will be used and the surplus cost met from SSJPC funds
24/02147/HSE: 25 Hewitt Road, Basingstoke, RG24 9FL Proposal: Single Storey rear extension. Erection of single storey, double garage with pitched roof	By unanimous decision NO OBJECTION
24/00752/FUL: The Grange Nursing Home Vyne Road Sherborne St John Hampshire RG24 9HX Proposal: Erection of 4 no. 3 bed dwellings (2 no. pairs of semi-detached dwellings) with parking and amenity space (revised plans).	By majority decision SSJPC believe that the revised plans have made no material change so continue to OBJECT for reasons previously provided.
24/02339/HSE: 9 Vyne Road, Sherborne St John, Hampshire RG24 9HX PROPOSAL: Erection of a detached single storey, single bay garage with store	By majority decision NO OBJECTION

<p>24/01947/FUL: Weybrook view, Aldermaston Road, Sherborne St John, Hampshire, RG24 9JY</p> <p>PROPOSAL: Erection of 2 no. commercial buildings for a flexible use (Class E or B8) and change of use of land from agricultural to storage</p>	<p>By majority decision OBJECT for the following reasons: -</p> <p>The proposed expansion of the car sales and commercial uses at Weybrook Farm raise a number of concerns:</p> <ol style="list-style-type: none"> 1. The expansion of commercial activity will add to the traffic generation from the site which will create further problems at the adjoining Elm Road junction. 2. It is within and will erode the strategic gap between the village and the edge of Basingstoke. 3. This development will impact on the amenities of adjoining neighbours. 4. It follows much unauthorised development at this site which has been reported to Basingstoke enforcement team previously, but no apparent action has been taken. 5. It appears from complaints from adjoining residents including noise that the owners do not adhere to any planning conditions imposed. 6. The planning statement is misleading referring to the golf course (on the other side of the A340) and Dummer Down Farm located some miles away. 7. The unofficial/unauthorised access via the gate to the A340 shown on the plan should be closed permanently.
<p>24/02471/LBC: The Vyne, Vyne Road, Sherborne St John, Hampshire RG24 9HL</p> <p>PROPOSAL: Structural repairs to rectify movement to the Stable Block using Cintec Anchors, Helibars, repointing and joist end restraint's</p>	<p>By majority decision NO OBJECTION</p>
<p>The Chute Pavilion Refurbishment Project</p>	<p>SSJPC were not successful in its application to BDBC for The Community Infrastructure Grant 2024/25.</p> <p>The Grant was subject to competitive bidding, plus SSJPC had just received £28K of CIL in October 2024.</p> <p>Accordingly, it was approved that The Chute Pavilion Refurbishment Project would proceed using these CIL funds.</p>

123/24

Public Question Time

Period of time designated for Public Participation in accordance with the Standing Orders.

A member of the public challenged the Parish councils decision regarding Weybrook Farm. (**24/01947/FUL**.) They requested that SSJ Parish Council visit site. RM and JB agreed to visit site Thursday 5th December 2024. BDBC (Luke Benjamin) is waiting for a Highways landscape report. SSJPC are statutory consultees and BDBC are the decision makers on the application. SM indicated that the application is likely to go to planning committee for final decision.

MIKE GREAVES

Allotment Grass cutting – can the schedule be looked at so that a late growth cut can be made at the end of the year. Action RB

TED

No mention of PC in Villager. Missing ‘no cycling’ sign from Cranesfield end of Church corner. No action from SSJ as it is not our land. Missing 30 MPH sign from A340 between chicane and bus stop near junction with Cranes Road. Action RB to report to Highways. Neighbourhood Watch Barn Meeting with new Police Inspector. Action RM to contact PC Denton.

TERRY

Number of lights in CHUTE car park need replacing with LEDs. TB to get a quote.

124/24

Planning

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

24/02677/VLA Land At Northwest Side Of Aldermaston Road Priestley Road Basingstoke Hampshire

Proposal: Variation of S106 agreement attached to BDB/58989 to allow a variation to the mortgagee exclusion clause relating to Longbourne Place and Pemberley Place

Observation date: 09 December 2024

Decision: No Comment

125/24

The Chute: Maintenance

- i) To consider and resolve to approve the quote for a replacement heater:

TB to action.

- ii) To receive a report on approved maintenance work for the replacement boiler, showers and toilets, and external drains:

Boiler will be replaced 6 (pm) & 7th (all day) December 2024

External Drains Completed

Showers works will be carried out 12 & 13th December

Toilet replacement 16th & 18th December

126/24

Allotments: Part 1

- i) **RESOLVED** There will be a price increase for small plots **MH & SU** to £30 (£25 for OAP's). **Cranes Road** Remain £45. (OAP's increase to £35). With effect from 01 April 2025.

- ii) **RESOLVED** Wardens who hold a plot will not be charged rent. *RB to action. Update database.*

- iii) Responsibility to produce a letter to send to all allotment holders in Nov/Dec 2024 covering. Assigned to RB. Covering the following.

- The new Agreement
- Invoicing rent for the period 01 April 2025 – 31 March 2026 (moving to every 01 April thereafter)
- No rental charge for the period 01 January 2025 – 31 March 2025

- iv) **RESOLVED**. The appointment of a Warden for Cranes Road isn't necessary as only 4 plots.

- v) To consider and respond to a list of questions put forward from the Warden, Mr. Greaves. Carried out at PUBLIC SPEAKING

127/24

Allotments: Part 2

- i) RM delivered a report on the site visit to the Allotments at Marnel Park following BDBC's request for SSJPC to manage them (comprise of 24 plots, water, 2x toilets).

Full implications of taking on their management was discussed e.g. appointment of a Warden, maintenance costs, toilet cleaning costs, utilities. Action CD to produce list of questions for RB to send to BDBC

- 128/24 Defibs**
 i) Terry will manage the defib checks and complete online updates for The Circuit. Both Defibs now registered with The Circuit
- 129/24 Imperial Project for the study of Contrails**
 i) Report received on a virtual meeting held with Dr Gryspeerdt (Imperial) to instal a piece of kit on the roof of The Chute for the purposes of studying Aeroplane contrails and its contribution towards global warming
 ii) **RESOLVED** Installation of this kit approved
 iii) Date to be installed agreed Early December 2024 – TB to liaise
- 30/24 Finance: Part 1**
 i) **RESOLVED** the Cash Flow Report and payments were approved.
 ii) **RESOLVED** the Bank Reconciliation prepared by the Locum and were signed-off as correct by Members of the Council
 iii) **RESOLVED:** John K. Murray DMS. FCPFA (Taxation & Accountancy Services) was appointed as the independent and competent auditor to carry out the internal audit on the 2024/25 accounts
 iv) **RESOLVED** the quote to purchase a strimmer and PPE for the Footpath Warden was Agreed
- 131/24 Finance: Part 2**
 i) MC delivered a report on the CIL and S106 funds held in SSJPC’s earmarked reserves.
 ii) The first draft budget 2025/26 was considered. Some changes made. Return for 2nd draft at next meeting 22nd January 2025.
- 132/24 Play Park Project**
 i) To note the potential source of funds for a Play Park Project – To discuss further at next Meeting.
 ii) Written report from Cllr Rowley received. Some 20 questionnaires received.
 iii) To consider all options in the report and resolve to agree next steps e.g. project budget, scope, timescales - To discuss further at next Meeting.

Decision made to place on next meeting agenda in James Rowley’s absence

- 133/24 Councillors Reports**
 RM and JR talking to Sherfield on Loddon PC regarding RWE Solar Farm. Next meeting Monday 2nd December 2024
- 134/24 Correspondence, AOB, urgent matters**
RESOLVED Sherborne St. John School Association may place a clothing bin at The Chute car park. RB to action
- 135/24** **RESOLVED** that Agenda item 136/24 would be a closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the confidential nature of the business to be discussed.

136/24 Staffing Matters

Continuation of the Locum to support the clerk to remain under review

137/24 Date of next meeting

The date of the next **Sherborne St. John Parish Council Meeting** will take place on **Wednesday 22 January 2025** in **The Chute Pavilion, Vyne Road, at 7:15pm**

Being no further business, RM closed the meeting at 9:05 pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING