

SHERBORNE ST JOHN NEIGHBOURHOOD PLAN

STEERING COMMITTEE MEETING

Minutes of the Steering Committee Meeting held on Thursday 30th October 2014 at 6.30p.m at The Old Post Office Kiln Road.

Present:

Julian Crawley	Chairman	Mike Harrison	Syd Abraham
John W Edwards		Linda Agnew	Harold Hatt
Penny Mayo	Administrator		

93.14. Apologies for absence

Apologies were received from Richard Morgan.

94.14. Minutes of the meeting 25th September 2014

Minutes were agreed as correct and signed, together with those from 2nd September, by the Chairman Julian Crawley. Proposed JDC, seconded by JWE. **PM**

95.14. Matters arising from the Minutes

84.14. Website. This is nearly up to date and is hoped to be completed in the next week. **RM/PM**

85.14 Emma Clarke, BDBC, would like an update of how many houses in the Plan by 7th November if possible. However the results from the Housing Needs Survey will not be available until at least 7th November & the population survey appears to show that the population of the village is not growing. It is expected that results will call for affordable housing and smaller units for people wishing to downsize. Julian Crawley will draft, and circulate to the Committee, an e mail response to her request prior to its despatch. **JC**

96.14 Evidence Base/Toolkit

Baseline Document - Mike Harrison will make any necessary updates and send to Penny Mayo for filing and placing on the website. **MH/PM**

a. Population and Household Change. Submitted to PM for filing and placing on the website.

b. Traffic. Richard Morgan has produced a first draft for review. This is not yet complete. **RM**

c. Water. This has been completed by Roger Walters, reviewed by the Committee and filed.

d. Landscape. This has been completed by Natasha Rougier, reviewed and filed.

e. Environment & Conservation . Mike Harrison is still working hard on this aspect. He is continuing with work to produce a Wildlife Map for SSJ covering a complete year utilising the 'Magic Map'.

He supplied a schedule identifying: **MH**

1. Material/Information so far identified.

2. Areas where more information is required.

3. A list of issues which need to be addressed in order for a viable and complete survey to be conducted, including the use of Hampshire Biodiversity's 'Living Record' either for them or trained volunteers to enter the data.

While some information on species is being recorded at present the majority would not commence until the new Year/Spring. Mike will speak to each person already identified to record specific areas to ensure methods of data recording are consistent. There will be a need to find more volunteers and something will be placed in the Villager and on the website asking for people later.

Chris Cooke will be asked to organise the bird surveys, Nick Montegriffo the bats/moths. Harold Hatt will take Mike Harrison around the farm to explain the 'stewardship' concept and regulations, Agro-environmental and Forestry and Woodland Schemes. Information is available on these issues from ADAS. **MH/HH**

f. Access to Community Services. Linda Agnew is still investigating this area. **LA**

g. Other Infrastructure. Various agencies were discussed as needing to be contacted: **JC**

Thames Water – about sewage provision for more housing in the Borough.

SE Water – Water supply – It is already recorded as too high in nitrates & phosphates and does not meet EU Directives for Standards so how are they intending to deal with increased housing in the next few years.

Scottish Electricity – Is the current supply sufficient for more houses?

Gas Services – are these sufficient for further development?

Education - Are the Primary School & Everest College sufficient for greater numbers associated with new houses?

Telecommunications – Are broadband and mobile phone coverage adequate?

Shops.

97.14. Questionnaire

Questionnaires have been delivered and to the date of the meeting John Edwards has collected 218 completed replies from the boxes. – (Penny has numbers 1-111 and 153-218, Linda has 112-152).

Linda Agnew has reviewed and set up the questionnaire in ‘Survey Monkey’ which she demonstrated to the Committee who agreed to the cost of £299 for registration. Initially Penny Mayo and Linda Agnew will enter questionnaires but if this takes too long other members of the Committee are happy to help. **PM**

98.14. Plan Programme

The plan remains on target.

99.14. Date of Next Meeting

The next date has yet to be arranged.