



## Sherborne St. John Parish Council

**MINUTES of the  
SHERBORNE ST. JOHN PARISH COUNCIL  
MEETING  
Wednesday 13 December 2023.  
The Chute Pavilion, Vyne Road**

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Councillors present: Richard Morgan – Chair (RM), Jane Bechelet (JB), Linda Agnew (LA), and Carl Davies (CD).

Plus: Melanie Camilleri (MC) – Locum Clerk/Responsible Financial Officer  
Terry Buller – Grounds/Site Manager  
2 members of the public

### MINUTES

Due to the resignation of the Clerk, Daniel Faulkner, it was unanimously agreed that the Locum MC would take the Minutes of the meeting.

#### **129/23 Open Forum & Parish Matters**

##### **Allotments**

Two allotments Elm Road not adequately tended over several years.

Action: 'Improper cultivation' letters to be issued.

Moss Hill: water has now been turned off.

##### **Hedges**

Hampshire CC hasn't cut back hedges hard enough:-

- stretch of road opposite Elm Lee Farm to junction of A340 by West Lane Farm
- by Kiln Farm

Action: SSJPC to put in request to Hampshire CC

#### **130/23 Apologies for Absence**

Apologies received and accepted from Cllr Rawley. RESOLVED: in accordance with s.85 Local Government Act 1972, Cllr Rawley has been granted a leave of absence for up to 12 months for health reasons.

#### **131/23 Declarations of interest: None**

#### **132/23 Minutes**

- i) The minutes of the meeting held on **29 November 2023** were approved.
- ii) There were no matters arising.

#### **133/23 To receive and note a report from Councillor Rhydian Vaughan (Hampshire County Council)**

- Cllr Vaughan's latest report, circulated to Councillors, has been noted.
- Ongoing issues of large potholes (Elm Road) being addressed by HCC Highways.

**134/23** To receive reports from Basingstoke & Deane Borough Council: None (no BDBC Cllrs were present).

**135/23** **Planning Matters**

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

**PLANNING**

**23/00049/REF:** Land at Cranesfield, Sherborne St John

Proposal: Appeal of decision – Outline application for the erection of up to 26 dwellings and associated infrastructure

Response Date: 19 December 2023

A formal response has already been submitted to BDBC

**23/02948/LDEU:** Stables at Bow Brook Farm, Vyne Road, Hampshire

Proposal: Certificate of lawfulness for the existing use of part of an existing stable block as a single dwellinghouse

Observation Date: 21 December 2023

Unanimously agreed 'No comment'

**23/02981/HSE:** 42a Manor Road, Sherborne St John

Proposal: Erection of a bike and bin store

Observation Date: 27 December 2023

Unanimously agreed 'No Objection'

**23/02984/ROC:** 12 Aldermaston Road, Sherborne St John

Proposal: Variation condition no1 20/01889/HSE to amend drawing numbers to allow for alterations to proposed scheme including minor alterations to roof, omission of balcony, alterations to fenestrations and relocation and redesign of front porch.

Observation Date: 28 December 2023

Unanimously agreed 'No Objection'

**136/23** **Village Matters**

- i) To consider and resolve to approve a response to the Basingstoke & Deane Borough Council consultation to divert part of Footpath 15. RESOLVED: No objection
- ii) To consider and resolve to approve a proposal from Cllr Bechelet regarding the installation of a clothing collection bin at The Chute. Unanimously agreed 'no objection' in principle, with the proviso to wait until travellers have vacated the car park, exact location to be identified. JB will progress.

**137/23** **Finance**

- i) RESOLVED: the Cash Flow Report and payments were approved
- ii) RESOLVED: the 2024/25 budget was approved, and the 2024/25 Precept set as £47,500.
- iii) To receive resolve to approve the acceptance of the Pride in Place Grant for improvements to The Chute car park. Regretfully, this grant request has been declined.
- iv) To note any other actions necessary as part of the Pride in Place Grant: not applicable.

**138/23** **Date of next meeting**

The date of next **Sherborne St. John Parish Council Meeting** will be held on **Wednesday 31 January 2024** in **The Chute Pavillion, Vyne Road, at 7:15pm**

**139/23** RESOLVED: Agenda item 140/23 would be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the employment business to be discussed

**140/23** **Confidential employment matter**

The resignation of Daniel Faulkner was noted. Unanimously agreed that his last date of employment would be 20 December 2023. Pro rata holiday pay entitlement will be made with final salary payment.

RESOLVED: MC will fulfil RFO duties as a Locum.

RESOLVED: RM will continue with banking duties.

RESOLVED: Clerk duties to be split between the Councillors

RESOLVED: Clerk/RFO vacancy to be advertised through HALC and BALC.

Being no further business, Cllr Richard Morgan closed the meeting at 8:54pm.

**DRAFT MINUTES TO BE SIGNED AT THE NEXT PARISH COUNCIL MEETING**

## APPENDIX A

**Treasurers Account Balance:** 29 November 2023 £97,154.61

### **Payments**

<b>Payee</b>	<b>Detail</b>	<b>Amount £ (incl vat)</b>	<b>Method</b>
Richard Morgan	Reimbursement Postage	5.65	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
O2	Mobile phone	50.32	DD
Castle Water	Water supply	72.35	DD
SLCC	Delivery of professional services October	2,125.38	FPO
Staff expenses	Expenses	25.97	FPO
ET Planning	Professional support planning	2,760.00	FPO
Basingstoke buses	Community Bus	66.66	FPO
Richard Morgan	Printing reimbursement (planning packs)	315.00	FPO
Member of public	Chute Hire Deposit Return	125.00	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
Basingstoke buses	Community Bus	66.66	FPO
Member of public	Chute Hire Deposit Return	60.00	FPO
Staff expenses	Expenses	125.37	FPO
Member of public	Chute Hire Deposit Return	65.00	FPO
ET Planning	NDP Project Management	8,426.70	FPO
BT	Broadband Chute	51.59	FPO
		<b>14,531.65</b>	

### **Receipts**

<b>Payee</b>	<b>Detail</b>	<b>Amount £</b>	<b>Method</b>
Member of Public	Chute Hire	65.00	FPI
Member of Public	Chute Hire	31.50	FPI
Member of Public	Chute Hire	90.00	FPI
		<b>186.50</b>	