



Sherborne St. John Parish Council

By Order of Melanie Camilleri, Locum Clerk/RFO

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19 May 2023

Dear Councillor,
You are hereby summoned to attend the
ANNUAL PARISH COUNCIL MEETING
of **Sherborne St. John Parish Council**
on **Wednesday 24 May 2023 (anticipated start time 7:45pm)**

Immediately after the
ANNUAL PARISH MEETING
which starts at **7:15pm**

in the at **The Chute Pavilion, Vyne Road, RG24 9HX**

To transact the following business.
The public and press are welcome to attend.

AGENDA

- 45/23 Election of the Chair and acceptance of office**
- 46/23 Election of the Vice-chair and acceptance of office**
- 47/23 Open Forum & Parish Matters**
Period of time designated for Public Participation in accordance with the Standing Orders.
- 48/23 Apologies for Absence**
- 49/23 Declarations of interest**
- 50/23 Minutes**
i) To resolve to approve the Minutes of the Meeting held on **26 April 2023**
- 51/23 Governance**
- s29(1) of the Localism Act 2011: resolve to confirm Councillors' Register of Interests are published and up to date.
 - To resolve to confirm Councillor's commitment to abide by The Local Government Association's Model Councillor Code of Conduct
 - To resolve to re-adopt the Standing Orders

- To resolve to re-adopt amended Financial Regulations
- To resolve to re-adopt the Publication Scheme for requests made under the Freedom of Information Act 2000

52/23

Planning

- i) To consider applications received and resolve on recommendations to be made to BDBC Planning Authority

23/00875/FUL: The Vyne Vyne Road Sherborne St John Hampshire RG24 9HL

Proposal: Demolition of existing concrete spillway and removal of pedestrian bridge at junction of Large and Lower Lake. Construction of new concrete spillway with attached eel pass within Large and Lower Lake, erection of new footbridge along with associated land raising to east and west of existing dam. Erection of new brick flood wall over bypass culvert. Re-grading of existing banks to Large and Lower Lakes and north dam (Amendment to Planning Permission reference 20/00248/FUL to change the design and materials of the footbridge) (Part Retrospective)

Observation Date: 11 May 2023

53/23

Finance Part 1: Annual Governance

- i) To resolve to approve the signatories on the Council's Bank Accounts
- ii) To resolve to approve continuation of variable DD payments set-up
- iii) To note the following Annual Subscriptions:-
- HALC/NALC
 - ICO
 - National Allotment Society
 - National Trust
- iv) To confirm approval of the arrangements for insurance cover in respect of all insured risks for 2023/24
- v) To determine time and place of Ordinary Meetings of full council up to and including the next Annual Parish Council Meeting in 2024.

54/23

Finance Part 2

- i) Annual Governance and Accountability Return 2022/23 Form 3
- To resolve to confirm that there are no conflicts of interest with the new external auditor, BDO LLP
 - To receive and note the Bank Reconciliation ending 31 March 2023
 - To receive and note the Internal Auditor's Report
 - To consider and resolve to approve Section 1 – Annual Governance Statement
 - To consider and resolve to approve Section 2 – Accounting Statements
 - To consider and resolve to approve the Explanation of Significant Variances Report
 - To resolve to approve the dates for the period of the exercise of Public Rights and Publication of unaudited Annual Governance and Accountability Return
- ii) To consider and resolve to approve the S137 grant application from the Village Hall seeking a financial contribution towards the purchase of King Charles III Coronation commemorative mugs.
- iii) To resolve to approve the Cash Flow Report and payments

55/23

Tennis Club

- i) Consider and respond to request from the Tennis Club for an update on the work which has been undertaken on the SSJ Tennis Courts during 2022 and what programme is in hand for 2023.
- ii) To resolve to set how much SSJPC will invoice the Tennis Club for 2023

- 56/23** **Councillors Reports**
- 57/23** **Correspondence, AOB, urgent matters**
- 58/23** **To consider resolving that Agenda item 59/23 will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed**
- 59/23** **Confidential employment matters**
- 60/23** **Date of next meeting**
If agreed, the date of next **Sherborne St. John Parish Council Meeting** will be held on **Wednesday 28 June 2023** in **The Chute Pavilion, Vyne Road, RG24 9HX.**