

Neighbourhood Plan – Sherborne St John
Brief Notes of Meeting 26th June 2013 10.00a.m.

Present:

Sue Jobbins (Shaping Communities) sue@shapingcommunities.co.uk
Alex Munro (Maroon Planning) alex.munro@maroonplanning.co.uk
Cllr Abraham – Vice Chairman Parish Council syd@profco.net
Cllr Rougier – Councillor natasharougier@gmail.com
Mike McGrath – Resident Sherborne St John mike.mcgrath@hotmail.co.uk
Penny Mayo – Clerk to Parish Council ssjclerk@gmail.com

Sherborne St John Parish Issues:

Proximity to Basingstoke – Large urban area
Stop coalescence & absorption of rural village into urban area.
Maintenance of a strategic gap around parish area
NP must comply with the final adopted BDBC Development Plan

Concerns:

Create a Steering Group

Need to communicate effectively with residents:

- a. NP is not a vehicle to oppose home building but to ensure any development **enhances** the Village.
- b. If the Village do not develop their own Plan the Borough Council will impose their own vision on the Village.
- c. Identify representatives willing to dedicate the time needed.
- d. Need for local people to get involved

Included in Plan:

Identify housing need – type, size, etc
Identify potential/designated sites for next 15 years in plan
Detail 'builds' at present in construction

Information Sources:

Core Strategy draft plan 25.7.2013 – check for rural provision in plan as unlikely to change (potentially 200 in total for Borough villages)

Steering Group

Parish Council need to formally propose to form a Steering Group including community representatives
Approximately 6 people drawn from Parish (to include some Parish Councillors)
Monthly meetings to oversee sub-groups tasked with specific areas.
Must be prepared to dedicate time required

Initial Names to approach:

Rosie Harrall Ed Davies Roger Walters Jane Shelvey
Graham Crook

Project Plan/Launching a Plan

Need to hold a Launch Event/Public Open Day.
Initial presentation:
Explain process – views lead to policies for final plan
Set a Vision of the Parish for the future/ engage the Community – *see below*
Visual displays e.g. Photos, maps etc

Questionnaire to gather residents' views/Issues.

Identify Objectives – to have a say in the future development of the Parish

To respond to Community needs on all levels

What needs improving

What needs to be developed (type of housing, social aspects etc)

Need to formulate list of tasks in detail required – then identify appropriate person:

Project Manager, PR, questionnaire production, IT etc (*see summary below*)

What will be the RESULT

Vision Statement + Objectives

What is the Plan trying to achieve

Covers 15 years

6-8 objectives: *prevent coalescence, improve economy, and improve housing stock (2 beds, bungalows , encourage mixed population from young to retired provision of “Market Housing”), provide business units, shop, village employment etc*

Listen to Local views gathered

Plan – (Final Plan Suggested as Approx. 40 pages + appendixes)

Encourage housing growth for whole Community

Expand community services

Support whole community

Must be evidence driven NOT emotional

Questionnaires – 30 at most – present questionnaire too emotional needs revision.

Maintain an 'Audit Trail' – views/Issues > draft options > investigations > final plan.

_ Any issues not appropriate for plan (community Issues) MUST to be noted in appendixes.

NP is a 'Statutory Document' – comply with BDBC Local Plan, Community Aspirations & be transparent.

Important for local landowners to be consulted.

Summary

Advertise beginning of September for volunteers

Positions to fill: Strategy Leader

Communications Officer

Group Liaison – Outreach

Project Manager

Researchers – Collation of results, report writing

Workshop Consultation Day Coordinator

Administrator

Legal Advice

I T Support

Secretary

These will front sub groups for these aspects in order to spread work load.

Key Tasks to start:

a. Formation of Steering Group – sub committees

b. Launch 'Vision Statement' to Community- Open Day – publish, gather data, consultations, list Issues (including those which may not be appropriate for inclusion but must be noted as heard).

Information to Obtain :

BDBC as an information/data source:

Core Strategy Plan draft 25.7.2013

BDBC Rural Housing Study 2009

Future Educational needs – research local authority plans for expansion

Social Housing – research any local authority plans

Environment Agencies re pollution etc

Village Design Statement 2004 (Updated) – Planning Document accepted by BDBC

Stage 1.

Structure of Steering Group

How to Recruit volunteers

Letter to Community Groups

Drafting a Vision

Launch Date

Produce Comprehensive List of Community Groups (Penny)

Research owners of land/sites in Parish

Stage 2

Data/Evidence Collection of Issues: Must be 'physical Issues' *see above*

Flooding

Pollution

Vacant housing sites

Statutory Consultees (Nature England etc) – *see Stage 6 below for fuller list*

BDBC – Housing waiting lists, statistics, transport etc

Stage 3

These evidences lead to the early formation of the parish 'Vision'. (draft)

Stage 4

Summary of options/objectives & methods to achieve.

Community Assets

Community Services

Options > to preferred options > into Plan > reduced to become policies for the NP

Stage 5 – Statutory

Set out policies wish to deliver – 6 week consultation period – review comments & adjust as necessary

Keep good documentation to record comments, actions, amendments made, why some not appropriate etc.

Stage 6

Plan amended > to Local Authority for examination , to check statutory requirements met – NPFF, Core Strategy, Development Plan, EU Legislation directives, habitat & environmental regs, sustainability, consultees (English heritage, Natural England, Environment Agency).

Stage 7

On to the Examiner

Stage 8

Referendum

