

SSJ Neighbourhood Plan
Bimonthly Report to SSJ Parish Council
November 2014

1. General

Work continues in connection with the Evidence Base, Organisation Questionnaire. The Housing Needs Survey was successfully completed and a draft report has been received from Action Hampshire. The Neighbourhood Plan Website is running and populated but still struggling to get up to speed. The Questionnaire has been successfully completed; analysis of results is commencing. Next steps - Discussions with potential developers, and organisation of the Consultation Feedback event, based on the results of the Housing Needs Survey and Questionnaire.

2. Steering Group

1. There is no change to the Steering Group – but, as previously, additional members and support is appreciated.
2. A further two meetings have been held (nine in total) – the latest on 30nd Oct.
3. Next meeting 27th Nov. (6.30pm – The Old Post Office, SSJ)
4. Further meetings will be monthly but have not yet been fixed.

3. Evidence Base

1. The Neighbourhood Plan Base Summary document has been updated by Mike Harrison – for loading onto the website.
2. The Wildlife Map is in hand – a one year programme, with a formal start of 01.01 15. Primary responsibility has been delegated (with thanks):
 - Mr and Mrs C Cooke – Birds
 - Mr N Montegriffo – Moths & Butterflies
 - Mr M Harrison - Fungi
3. The Evidence Base Toolkit still has some gaps.

4. Organisation Questionnaire

1. Questionnaire responses patchy – review underway to identify any critical omissions.

5. Housing Needs Survey

1. The Housing Needs Survey was completed with a reported 42%* response (*population base generating this number needs review).
2. A draft Report has been received from Action Hampshire. This suggests a requirement for a development of 10-12 affordable houses on a mixed rented / shared ownership basis. A small development of affordable houses is supported by 74% of survey respondents.
3. The Report is being edited, following comment from BDBC (NB. this will require review!). Presentation to SSJPC is expected at the December meeting (15th Dec).

6. Call for Sites

1. Some late responses have been received.
2. Draft Local Plan - the potential dispute with BDBC regarding the proposed minimum size of qualifying Neighbourhood Plan developments (currently 5 houses) remains. The Parish Council to pursue BDBC to change this minimum.
3. Meetings with Developers needs to commence as soon as possible – once we have sufficient clarity regarding the outcomes of the relevant sections of the Housing Needs Survey and The Questionnaire.
4. In response to a BDBC query, we have provisionally advised that a total of 10 new houses appears to be the likely required/preferred number for 2014 to 2029 - based on the Housing Needs Survey and the Questionnaire.

7. Questionnaire

1. The Questionnaire was distributed between 1st and 6th October, and the final return date was extended to 7th Nov. Thanks are due in particular to John Edwards (Manor Rd) for distribution of forms, construction and placing of collection boxes and posters, and collection of returns.
2. The Villager, posters in SSJ Village and email reminders helped to advertise the event. It is to be regretted that the website was not up to date in support of the Questionnaire process.
3. Nevertheless the response was excellent – slightly greater than 50%.
4. The answers have been collated on a bespoke Survey Monkey database. Analysis is commencing.

8. Programme/ Progress

1. There is potential for slippage of the next two identified events – Discussions with Developers and the Consultation Feedback. This will impact on the overall schedule to the revised programme issued by Sue Jobbins on the 7th May (Referendum - Dec. 2015).

9. Budget

1. Costs during the period: £300 Survey Monkey Licence + £942 Administration
2. Total Costs to date: £6975 (£4657 for consultants, £720 Administrator & £1299 +£299 general admin)

J Crawley
Chairman

File Ref: 36.01.04

Date: 24.11.14