

Minutes for the Ordinary Meeting of the Sherborne St John Parish Council on Wednesday 23rd February 2022 at the Chute Pavilion , Vyne Road at 7.45p.m.

Planning Committee review prior to main meeting 7.15p.m. Schedule previously sent to Planning committee members . see 22.22.below

13.22. Attendance

Present:

Cllr Morgan Chairperson Cllr Rowley Cllr McIntyre Parish Clerk Mrs Mayo 8 residents

Apologies for Absence

Apologies were received from Cllrs Davies, Agnew, Vaughan, Ganesh & Mr E Wilkinson

14.22 Matters arising from the minutes 26th January 2022

a. Clerk provided the following update information to the Councillors prior to the meeting by e mail

N.B. numbers correction 9.22. d & e should be 9.22 e & f.

7.22.8 Still to contact Lottery fund re grant for defibrillator on side of shop & to obtain permission of shop owner for installation.

8.22a Yet to have information re cost of War Memorial path repairs

9.22b. Precept form submitted

9.22.d In process of arranging access to 'view only' Lloyd's bank account.

See priority List- new items to be added from 23.2.22 meeting as per Parish Council's resolutions in priority order. E mailed to all Councillors

See Priority List of urgent problems during the past month. E mailed to all Parish Councillors

Need to clarify recording of Parish Council meetings for the records.

The Parish Council have decided not to record the meetings. Cllr McIntyre informed the meeting that he is making a recording solely for his personal use as an 'aid memoire' and turned his personal recording on & off so not to record the public.

b. Information Updates re agenda items for 23rd February 2022 Meeting :

1. Sherborne St John Mobile Telephone. Contract for 3 yrs. agreed in December 2020. Finishes December 2023.

2. Footpaths . Hand rail on 'trip-trap' bridge has been repaired.

c. Cllr McIntyre requested the following items be deleted or amended from the minutes 26th January 2022:

3.22.c. & d . Chairman crossed out & signed deletions on file copy.

7.22.1 Removal of italic addendums included for information. Chairman did not delete addendums re tape recording or the contact from HCC about a Health & Safety problem on the entrance to the Chute Recreation ground & as they were clearly detailed as information provided **after** the meeting.

7.22.1.d Alter 'Sky' to 'BT' . Chairman amended and signed alteration.

10.22.2.c Chairman crossed out & signed deletions on file copy.

11.22 Chairman crossed out & signed deletions on file copy.

15.22 Minutes of the meeting 26th January 2022

Cllr Morgan proposed acceptance of minutes 26th January 2022 seconded by Cllr McIntyre & carried unanimously by Councillors present.

Cllr Morgan signed minutes as accurate.

16.22. Councillors Comments

There were no County or Borough Councillors present. Cllr Vaughan's February report is attached at the end of these minutes.

17.22. Open Forum

1. Simon Breuning informed the Parish Council that the National Trust has still not formally de-listed the Moss Hill allotment site as a potential area for housing development in BDBC housing plan. A group of tenants on Moss Hill site would like the Parish Council to join the National Allotment Society as membership would provide benefits – in-house lawyer re planning proposals, statutory requirements etc. Cost to join £55+Vat. He will **SB/AGENDA** send a summary so it can be agenda item in March.

PM Cllr Rowley asked for plans of the 3 allotment sites to be sent to him – Moss Hill/Cranes Road/Sunnyside.

2. John Reed reported badgers entering Sunnyside allotment site . He asked the Parish Council to fund approximately 50 metres of 1.3 mt high stock proof netting for him to install to stop the invasion. The Parish Council asked him to obtain a quote from Bob Berry fencing to **JR** install a more substantial fencing which could cost between £3-500.

CD 3. It was noted that the website is showing the incorrect time for the Planning meeting. Needs updating to 7.15p.m.

4. HCC have repaired the handrail & cleared around the trip-trap bridge.

18.22. Parish Matters

1. Chute Recreation Ground & Pavilion.

a. Recreation ground Entrance driveway deterioration.

Cllr Rowley reported difficulty in finding a surveyor contractor to investigate and had only found one prepared to carry out a survey at a cost of approx. £750. He confirmed the Parish Clerk's information that HCC are only responsible for 1 mt from the edge of the road carriageway.

JR He suggested sending the details from the surveyor's quote to other engineers , including Rocon, for them to provide a report which can then be put out to contractors for quotes for the work.

Proposed by Cllr Morgan and seconded by Cllr McIntyre & carried unanimously by Councillors present.

- b. Recreation ground new play Equipment. Cllr McIntyre confirmed that the grant to Leader had been submitted . The chosen supplier will product a draft contract for the Parish Council which will be bought to the March meeting for approval and signing. He confirmed that the Parish Council will oversee the installation with the supplier, Vitaplay , who under the contract will be responsible for instructing an independent third party to produce the necessary report on the installation. BDBC will include the necessary weekly inspections once completed within their current contract with the Parish Council.
- DM He will also try to find grant funding to provide a further storage unit.
- c. Leader Form 015 Inception Meeting Checklist . The awarded grant from Leader is £31000+. Leader will set a date and supply a checklist for a meeting with the Parish Council to go through all the points they have raised prior to commencement.
- d. Pavilion . 1. Gas heater 2. Renew shower. No information or quotes available for either item. Cllr Morgan will speak to Mr. Edwards. Mr. Buller will also try to contact him for information.
- RM
- e. Installation of WIFI . Cllr McIntyre resubmitted his WIFI report and confirmed BT quote without mobile phone for 2 yr. contract: Broadband – up front cost of £39.95+vat, with monthly charge of £24.95+vat – a total cost over 2 yrs. of £638.75 net of Vat. A mobile phone can then be added in 21 mths time when O2 contract ends.
- DM Cllr Morgan proposed acceptance , seconded by Cllr Rowley. Cllr McIntyre will complete and submit the forms to BT and send copies to Parish Clerk for filing detailing the direct debit instructions.
2. Noticeboard for new Parish area near Popley . Cllr Rowley has researched area around Hutchins Way, the last part of the Marnell Park development, which is part of the Sherborne St John Parish for the installation of a noticeboard for the residents. He has been in contact with Cllr Ganesh who is initiating a ‘Community Development Team’ to provide a focus for the Community so he proposed to work with this team and would report back. He asked that Cllr Davies added a figure for the cost in the 2022/23 budgets.
- JR/CD
3. Lengths man’s tasks . There were no new tasks to add. As HCC is about to stop paying for this initiative it will be put on next agenda for the Parish Council to decide whether they will fund it as it has been so useful.
- PM
4. PM Allotments . a. Fallen dead ash tree. Agenda item for March to discuss problem.
5. Infrastructure and Transport. See Mr. Wilkinson report in addendum.
6. Speeding problem . Traffic Survey. Proposed by Cllr Morgan , seconded by Cllr Rowley, to accept grant offer towards cost of £250 from Cllr Vaughan.
- PM Parish Clerk to confirm with HCC acceptance of grant. A Traffic Survey on A340 re speeding vehicles , using a ‘de facto’ standard, is required to support the report already issued. This will then enable Councillors to push the Police Commissioner and the police to act. Cllr Morgan and the Parish Clerk will contact Cllrs Bound and Ganesh as they have yet to reply to the Parish Council.
- RM/PM
- DM The Parish Council agreed to undertake a Traffic survey and will review 3 quotes to be obtained at March meeting .
7. Platinum Jubilee Celebration 2022. Cllr Morgan is in discussions with several local people and groups. The proposed program is:
Thursday 2nd June a quiz night in the Village Hall
Friday 3rd June afternoon tea in the Village Hall.
Sunday 5th June Barbecue at Chute Recreation grounds. 250 free tickets to be issued to residents with any from 251 onwards to be charged £10 each.
It is hoped that there will be an outside Church service held on the Village Green
A parade is also planned along Vyne Road which will need to be closed for the event.
Cllr Morgan asked for £200 donation from the Parish Council for costs to print tickets for all events & prizes for VH quiz night.
Proposed by Cllr Morgan, seconded by Cllr McIntyre, and carried unanimously by Councillors present.
8. PM Defibrillator Installation at Shop. To approach Lottery fund for a grant.
9. Community fibre partnership. Cllr McIntyre has contacted the local MP who will use part of his constituents’ fees to post out ta letter to residents of Calleva, including Sherborne St John, to contact HCC about the ongoing problems.

19.22 Correspondence Received Parish Council Clerk lists any corresponds received.

- a. War Memorial path in churchyard needs extensive repair – 20 slabs broken . Not discussed.
- b. Cllr Morgan has been contacted by Maria Pouney re a grant offered by Cllr Ganesh to Marnell Park towards Platinum Jubilee celebration events to be held. To accept this, grant the group need the £500 grant to be paid into a recognized bank account which they do not have. Cllr Ganesh therefore suggested they ask a local Parish Council to hold the monies on their behalf in the Parish Council’s bank account, arrange any disbursements & produce an account at the end showing income & expenditure with a Nil balance. Sherborne St John did this successfully for the Covid parish initiative creating separate columns in their accounts clearly identifying the project. Cllr Morgan proposed repeating this action , seconded by Cllr McIntyre and carried unanimously by all Councillors present.
- RM Cllr Morgan will contact Marie Pouney to arrange and copy arrangement agreed to the RFO.

20.22. Finance

Bank statement and invoice files available as normal at meeting for Councillors to view for information.

1. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting & all signed the schedule as accurate.

| Recipient | Reason | VAT for reclaim | Parish | Chute | Total with Vat | RM | CD | LA | DM | JR |
|-----------|----------------|-----------------|--------|-------|----------------|----|----|----|----|----|
| Viking | Cartridges etc | 19.19 | 95.94 | | 115.13 | | | | | |
| BCT | Community Bus | | 50.00 | | 50.00 | | | | | |

| | | | | | | | | | | |
|------------------|---|-----------------|----------------|---------------|----------------|--|--|--|--|--|
| Exps | Buller | | | 37.42 | 37.42 | | | | | |
| Exps | Mayo | | 54.00 | | 54.00 | | | | | |
| Village Hall | Coffee morning | | 50.40 | | 50.40 | | | | | |
| BCT | Community Bus | | 50.00 | | 50.00 | | | | | |
| BDBC | Speed signs | | 4160.00 | | 4160.00 | | | | | |
| Crown Gas | Gas Pavilion | 54.44 | | 273.23 | 326.67 | | | | | |
| Postage | R Morgan | | 4.70 | | 4.70 | | | | | |
| BCT | Community Bus | | 50.00 | | 50.00 | | | | | |
| Postage | Davies/Morgan | | 7.46 | | 7.46 | | | | | |
| UK Office Direct | Paper , envelopes stamps etc | 25.26 | 126.31 | | 151.57 | | | | | |
| ETA Electrical | Replacement bulbs/lights | 17.72 | | 88.60 | 106.32 | | | | | |
| ASL Drainage | Blocked toilets Pavilion | 13.80 | | 69.00 | 82.80 | | | | | |
| O2 | Telephone | 6.72 | 33.60 | | 40.32 | | | | | |
| | Telephone | | -8.00 | | -8.00 | | | | | |
| Viking | Ink cartridges | 13.76 | 111.94 | | 125.70 | | | | | |
| ASL drainage | Survey Pavilion drains | 56.00 | | 280.00 | 336.00 | | | | | |
| BCT | Community bus | | 50.00 | | 50.00 | | | | | |
| Viking | Heavy duty black litter sacks for litter picker | 16.13 | 80.63 | | 96.76 | | | | | |
| BCT | Community bus | | 50.00 | | 50.00 | | | | | |
| | Total | 223.02 | 4966.98 | 748.25 | 5938.25 | | | | | |
| | | | | | | | | | | |
| | Total less VAT | £5715.23 | | | | | | | | |

2. The Parish Council decided that all employees must submit a monthly time sheet in future to claim for any overtime worked in the current month to the Parish Council’s Chairperson. The claimed hours will then be sent by e mailed to Edmonds by the Chairperson for addition to RM the monthly payroll calculations. No resolution was recorded.
3. All Councillors to sign Lloyd’s bank statements provided as per standing orders as instructed by internal auditor 17.d & h. The internal Auditor has confirmed that it is only the Chairperson who needs to sign the bank statement as required by the External Auditor. An amendment to the Standing Orders to this affect will be made prior to it being reissued for the yearly signature ready for the audit. **RM** Proposed by Cllr McIntyre & seconded by Cllr Rowley and carried unanimously by all Councillors present.
4. All Councillors to sign Chute receipts schedule below re deposit refunds paid

| Hirers' | Allotment | Date | Name | Booking | | Councillors | | | |
|-----------------|----------------|---------|-------------|---------|----|-------------|----|----|----|
| Deposit refunds | dep refunds | | | no | RM | CD | LA | JR | DM |
| -45.00 | duplication | 16.1.22 | C | | | | | | |
| -205.95 | cancellation | 1.10.21 | Summit Judo | | | | | | |
| -75.00 | deposit refund | 1.2.22 | O | 535 | | | | | |
| -75.00 | dep refunds | 7.2.22 | R | 537 | | | | | |
| -400.95 | 0.00 | | | | | | | | |

5. Parish Council Lloyds Bank account access. In process of being submitted
6. Resolution to confirm Chairman’s allowance.
- An allowance of £50 was proposed by Cllr McIntyre and seconded by Cllr Rowley.
- The Parish Clerk will add a separate column to the accounts schedules to clearly identify any withdrawals against this allowance.

21.22. Matters of general Interest

- a. Clerk sent by e mail items of information/schedules to the Councillors:
- Up to date income/expenditure of Chute Facilities for 2021/22
- Up to date income & expenditure schedule for Chute facilities from 2013 to present date 2.2022
- Up to date parish Council financial accounts
- b. Councillors can table items for the next agenda if necessary.
- c. Update re priority list – Priority lists updates sent to all Councillors for information & filed with minutes .
- The Parish Clerk will add additional items from meeting 23rd February on the order of priority (as this was not agreed at the meeting).

21.22. d. Schedule of urgent issues during current month sent to all Councillors

Schedule of Report sent to Parish Council re state of Chute Pavilion drains which need urgent action with a quote

JR/DM Resolution for Cllr McIntyre to use the ASL survey and quote for the necessary work to 2 other contractors to obtain further quotes.

Proposed by Cllr Morgan and seconded by Cllr Rowley and carried unanimously by all Councillors present.

22.22 Planning Report

| Planning No | Address | Detail | Parish Council Comments |
|---------------|---------------------------|--|---|
| 22/00217/HSE | Stable Cottage 13 Vyne Rd | Demolition existing single storey rear ext. erection of single storey rear ext with red facing brick & clay tile roof to match existing & internal alterations | Just registered. Nicely proportioned , single storey side extension – no objections |
| 22/00594/VLA | Land at Popley fields | Variation of section 106 agreement attached to BDB/48052 | No comments recorded |
| Trees | | | |
| T/00060/22/TC | 22 Vyne Rd | Reduce tree to 5mts height (previously pollarded within Conservation area front cover of plot | No comments registered |

Neighbourhood Plan

Cllr Rowley gave a brief overview of the current situation. Several sites are under discussion by BDBC who do not have the required housing numbers. Rydon will attend March Parish Council meeting re their speculative application for Cranesfield of 26 houses , but there will be a public meeting later for residents to be able to view the plans and make comment.

At present it is not clear how many houses SSJ will be expected to accommodate in the emerging BDBC plan – but will probably be at least 5 within the village & 10 in the outskirts and may be up to 43+.

Any review of the NP will need to be evidence based so would need the engagement of a consultant to review the old plan. There are grants available to carry out surveys of sites under discussion but a new NP or update of the old one would take considerable time.

Before SSJ Parish Council can decide on any actions, to either redo or commission a new NP, they need to wait till BDBC draft policies and plan become clearer and it may well be having to finally agree ‘the least worse option’ from the identified sites being considered.

JR Cllr Rowley will submit a short resume of his investigation to be included in the minutes .

He asked that the Villager article include the current situation and information available and invite interest from residents who would be prepared to join any groups formed to apply for grants and to carry out the necessary work necessary to redo or produce a new NP.

23.22. Close by the Chairperson Cllr Morgan at 9.45p.m.

Addendum

1. 2The following report was sent by County Councillor Rhyddian Vaughan & issued to all Parish Councillors.

Hampshire County Councillor report February 2022

1. HWRCs update

The system of booking to visit Hampshire’s household waste recycling centres (HWRCs) is to be made permanent following feedback from users who overwhelmingly supported the approach. It was introduced in June 2020 in response to the pandemic but also helped smooth visits and reduce queuing. The ability to book multiple trips will remain.

2. Support for Community Transport

With the COVID-19 pandemic still having an impact on levels of all public and community transport use across the county, Hampshire County Council has agreed to maintain contract payments for community transport operators at 100% from 1 April 2022 to 31 March 2023. Community transport operators have reported that around 35% fewer passengers are travelling than before the pandemic. The move will assist those operators in the recovery and operation of their services, supporting them to maintain service levels whilst they experience lower than usual passenger numbers, and user confidence rebuilds during the coming financial year.

3. Roads, Transport and Environmental investment

Hampshire County Council is to be asked to approve on 17 February an increased 2021-22 capital program of investment in countywide highways maintenance, road safety, transport improvements, flood alleviation, waste management, and bridge strengthening, as well as economic development and town centre improvements, amounting to £112.885 million. This includes £7 million additional financial support for highways maintenance.

Planning continues for the next generation of waste infrastructure to support the county’s ability to recycle a wider range of materials. As part of the capital program of work is the continued development of a plan for a new materials recovery facility in Eastleigh.

The proposed program and appendices highlight an Integrated Transport Program of over £100 million in value. Local schemes to enable people to walk and cycle more for local journeys represent a £11.3 million investment.

Separately, Hampshire County Council is the first council in England to trial plastic bollards made from sugar cane on its pavements; these are being installed as a lower carbon alternative to the traditional concrete ones. The plant-based bollards are also lighter, easier to install and cheaper - costing £150 compared with £190 for concrete. They are also just as resilient in the event of a crash and do not splinter if they are hit by a vehicle. The proposal is part of the county’s plans to meet its climate change targets to be Carbon Neutral by 2050 and resilient to a two-degrees rise in temperature.

In recognition of the importance of building resilience, the council has declared 2022 the “Year of Climate Resilience”. This presents an opportunity for it to increase awareness of the importance of resilience and to develop some showcase projects in partnership with key stakeholders. More information can be found on the Council’s Climate Change website:

<https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>

4. Platinum Jubilee Celebrations

Hampshire County Council is putting plans in place to celebrate the Queen's Platinum Jubilee this year. These will provide opportunities for residents across the county to participate, including through schools, libraries, care homes, and outdoor sites. The primary focus is during the extended bank holiday weekend of Thursday 2 to Sunday 5 June 2022.

The plan also have is a significant focus on complementing The Queen's Green Canopy theme, with £0.5 million is to be made available to help organizations and communities plant trees across the county.

The celebrations will be launched on Thursday 10 February at a high-profile event in Winchester attended by HRH The Prince of Wales, who will unveil 'Licoricia of Winchester', a new life-size bronze statue of a prominent medieval Jewish woman, designed by award-winning sculptor Ian Rank-Broadley.

Cllr Rhyddian Vaughan Calleva Division

2. The following report on infrastructure provision & Allotments as supplied by Mr E Wilkinson

Infrastructure Report Ted Wilkinson

1. Please can you chase up the blocked gullies in Elm Road and near the Cranes and Kiln Road junction.
2. Also the hedge on Sherborne Road / Kiln Road around the Vidlers Farm meadow has not been trimmed (HCC)
3. A tree fell into Kiln Road beyond flats just after road bends toward Sherborne Road. Branches have been removed to allow traffic BUT the base of tree is perched on top of bank might slip and block road sometime - should be removed,

4 Allotment Report Ted Wilkinson

Cranes Road Allotment. As previously advised the removal of 2 ash trees from the hedgerow has left gaps in the boundary, any action needed?

Moss Hill Allotment.

We have fixed a "Danger keep out sign" on the track to fallen ash tree, I will ask M Greaves if he sends you the file. The question is do the PC regard this as sufficient or is another measure required. i.e., Fencing about 10 to 12 m long on our boundary and how urgently. OR Should the Swan enclose their property securely. AND What about Nat Trust who seem to be interested in "Their" hedgerow part of which has disappeared beneath mass of Ivy. and another part fell into the old chalk pit.

The Dump - with a party of 5 volunteers we cleared all the loose woody material* down to a solid mass of part composted stuff and soil. The consensus of those present was that the remaining heap should be allowed to decompose further and then be returned to plots to fill raised beds etc. thereby avoiding major expense of such as skips and mini digger, up to £30 may be spent on woven plastic sheeting and pegs to accelerate process. This means that for the foreseeable future there will be no communal dump and all plot holders will be required to make provision on their own plots, which is consistent with B & D sites.

Parish Council to vote purchase of plastic sheeting up to £50 by Mr Wilkinson – agenda item for March 2022

All plots are let, and new tenants are settling in well. There has been very little storm damage worst item being destruction of a Wendy house, disturbance of clothes and fleece, we have been fortunate. Kind regards, Ted

WIFI Report from Cllr McIntyre



WiFi Installation at
the Chute project Feb

Broadband update from Cllr McIntyre



SherborneStJohn -
Broadbandfeb 2022.p